

COMPUTER AND TECHNICAL SERVICES DIVISION
SUFFOLK COUNTY LIBRARY ASSOCIATION
EXECUTIVE BOARD MEETING
MARCH 13, 2001

Call to order:

Cynthia Guzzo, President, called the meeting to order at 9:40 a.m. Present were: Jim Balletta, Joyce Bogin, Elaine Etkin, Dennis Fabiszak, Cynthia Guzzo, Laura Hawrey, Anne Reissig, Aurora Tiffany, and June Zinsley.

Approval of minutes:

On a motion by Dennis Fabiszak, seconded by Laura Hawrey, the minutes of February 13, 2001 were approved.

Treasurer's report:

June Zinsley reported the following totals:

As of February 28, 2001-

Checking : \$ 49.24

Savings: \$831.93

Total: \$881.17

On a motion by Dennis Fabiszak, seconded by Laura Hawrey, the treasurer's report was approved.

Newsletter:

Cynthia Guzzo reported for Angela Richards that the newsletter has been sent out and that she is beginning to work on the next one.

Membership:

Cynthia reported that there are 231 members in our division.

Web page:

Aurora will add Jim Balletta to the web page as an SCLA liaison.

Programs:

“Wireless Technology Inside and Out”- Long Island Library Conference- May 9, 2001-Melanie Weiss is responsible. Cynthia will check to see if Melanie has ordered the give-away. June will bring raffle slips for the chocolate that Cynthia is bringing.

Memory Workshop-Joyce Bogin is responsible. June reported that there are 63 people registered so far. 20 libraries are represented and there are 9 non-SCLA members. A total of \$499.50 has been collected. Joyce will bring the bagels, rolls, etc and Cynthia will bring some fruit. June will bring the check-in sheet.

Technology Learning Centers- Friday, April 20, 2001-Dennis Fabiszak is responsible. Coffee will be at 1:00, the program will run from 1:30-3:30 at the Mastics-Moriches-Shirley Community Library. Dennis is contacting other libraries to get other speakers for his panel. Anne will get the labels and after Dennis completes the flyer, he will send copies to Anne to send out.

Baker & Taylor trip- Cynthia Guzzo is responsible. This is being put off because B&T is not ready for a tour yet.

Negotiating Skills-Laura Hawrey is responsible. She is checking into SUNY speaker's bureau and a law firm for a speaker.

Disaster Prevention-Anne Reissig and Angela Richards are responsible. Ron Richards is being asked to do the workshop on Monday, Sept. 24, 2001 at SCLS in Bellport from 10:00-12:00. Coffee will be at 9:30.

Library Tour-Dennis Fabiszak is working on.

Ergonomics Workshop-Melanie Weiss is working on for the fall.

Cataloging-How to keep up professionally-Cynthia Guzzo is working on, possibly for the fall.

SCLA:

Reimbursement forms were given out to the divisions. The name of the Garrett Farr scholarship has been changed back to the SCLA scholarship. There was a discussion about changing the criteria for the scholarship.

Old Business-

The snow chain and phone numbers were given out.

Other:

Discussed creating a newsletter committee instead of only one person so that the work is more manageable.

John Richardson, who is an SCLS liaison, told Cynthia that he won't be able to be at every meeting, but that he will still give input.

Jim Balletta attended the meeting and will be the SCLA computer liaison.

Elaine had her duties as Archivist clarified.

Next Meeting:

April 10, 2001 at the **Sachem Public Library**, Holbrook.

Adjournment:

The meeting was adjourned at 11:03 a.m.

Respectfully submitted,
Joyce Bogin