

**COMPUTER AND TECHNICAL SERVICES DIVISION  
SCLA  
EXECUTIVE BOARD MEETING  
1.11.02 AT SCLS**

*CALL TO ORDER*

The meeting was called to order at 9:50 a.m. by Aurora Tiffany, President. Present were: Jim Balletta, Elaine Etkin, Cynthia Guzzo, Anne Reissig, Aurora Tiffany, Melanie Weiss and June Zinsley.

*APPROVAL OF MINUTES*

On a motion by Cynthia Guzzo, seconded by June Zinsley, the minutes of 11.13.01 were approved.

*TREASURER'S REPORT*

June Zinsley reported the following totals as of 12.31.01:

Checking:	\$ 928.21
Savings:	\$ 726.38
Total:	\$1654.59

(These totals do not reflect the 4<sup>th</sup> quarter SCLA check of \$180.50, or the \$750 expense for the Negotiating Skills program.)

On a motion by Melanie Weiss, seconded by Cynthia Guzzo, the treasurer's report was approved.

*NEWSLETTER*

No report.

*MEMBERSHIP*

CATS has 205 members as of the last SCLA meeting.

*WEB PAGE (scla.net/cats)*

Due to logon problems with the remote web server, Jim Balletta may move the web page to a different server. This could provide ftp access to Executive Board members interested in updating their own information. If the page is moved, users accessing the old site will be redirected automatically to the new address. Updated minutes, programs, and officers will be posted as soon as possible.

Aurora Tiffany set up a new e-mail account : [cats@suffolk.lib.ny.us](mailto:cats@suffolk.lib.ny.us)

***FUTURE PROGRAMS:***

**Technology learning centers (April)** – Joyce Bogin is investigating.

**Roundtable discussion, Department Heads of Technical Services departments (4.12.02)** – Cynthia Guzzo will call prospective panel members. Anne Reissig will post a notice on the SCLA listserv asking for topics and questions for the panel. The SCLS auditorium has been booked (9:30 coffee, 10:00 a.m. – noon program), although the program may be held at a library.

**Migrating to Windows XP, Long Island Library Conference (5.8.02)** – Ron Richards. We have been given the 8:15 – 8:55 a.m. slot.

**Library tour (June)** – Cynthia Guzzo will coordinate. Possible libraries: Sachem, Comsewogue, Emma S. Clark.

**Visit to NYC library, possibly connected to a museum (September)** – Aurora Tiffany will ask John Richardson to investigate.

**Visit to vendor, possibly Baker and Taylor (October)** – Elaine Etkin will contact Baker & Taylor or Brodart.

Jim Balletta will investigate local Internet or technology sites to visit.

*SCLA* -- Barbara Hoffman has announced a new format for the SCLA newsletter, which will include a column from each division president. Melanie Weiss will contact Barbara Hoffman for the publication schedule. The next SCLA board meeting will be on 1.18.02. June Zinsley will submit the January 2002 Financial Report to J. Loughren.

*OLD BUSINESS*

**Annual Meeting: 60 attended.**

*NEXT MEETING*

The next regular meeting of the Executive Board will be on 2.19.02 at 9:30 a.m.

*ADJOURNMENT*

On a motion by June Zinsley, seconded by Anne Reissig, the meeting was adjourned at 11:25 a.m.

Respectfully submitted,  
Melanie Weiss,  
Secretary