

**COMPUTER AND TECHNICAL SERVICES DIVISION  
SCLA  
EXECUTIVE BOARD MEETING  
03.16.04 AT SCLS**

***CALL TO ORDER***

The meeting was called to order at 9:38 a.m. by Renee Capitanio, President. Present were: Michael Aloï, Joyce Bogin, Renee Capitanio, Tom Cohn, Laura Hawrey, Mellissa Hinton, Sue Ketcham, Min Liu, John Richardson, Melanie Weiss, and June Zinsley.

***APPROVAL OF MINUTES***

On a motion by John Richardson, seconded by Renee Capitanio, the minutes of 02.10.04 were approved.

***TREASURER'S REPORT***

June Zinsley reported.

As of 02.29.04: Checking \$309.14, Savings \$1,936.89, Total \$2,246.03. On a motion by Melanie Weiss, seconded by Renee Capitanio, the report was accepted.

***NEWSLETTER***

The deadline for the next newsletter is April 16. Tom Cohn will print in May.

***MEMBERSHIP***

Mellissa Hinton reported that she will attend a meeting for membership chairs of all SCLA divisions on 3.23.

***WEB PAGE (scla.net/cats)***

Ted Gutmann e-mailed that he has updated the web page.

***FUTURE PROGRAMS:***

**Dewey 22 Number Building (4.27)** – Sue Ketcham will send a word.doc attachment to John Richardson for the flyer, Participants will respond via tear sheet to Eileen Milewski @ SCLS by 4.15, and will be sent a handout of problems to be completed before the program. Participants will be encouraged to bring their Dewey 22 books. The program will be broken into a morning session (10 a.m. – noon) and an afternoon session (1:30 – 3:30 p.m.), with lunch “on your own.” Limit: 60.

**PowerPoint (3.5, 4.30)** – 24 registered and attended the first session.

**Technical Services Open Forum (3.22)** – 65 have registered.

**Fred Pryor “Balance Priorities” workshop (6.7 @ Middle Country)** – Registration/checks will be sent to Renee Capitanio. Sue Ketcham will send out a flyer by 4.12. Limit: 50. Fees (non-refundable): SCLA members \$50, non-members \$70.

**Library Tour (June)** – no report.

**Annual Meeting (December)** – no report.

***FUTURE PROGRAM IDEAS***

Blogging, PDAs in libraries, tablet pcs.

***LONG ISLAND LIBRARY CONFERENCE***

The board decided to purchase handouts from [www.gopromos.com](http://www.gopromos.com) : 500 Super Grip Jar Openers, round, assorted colors, imprinted with the CATS logo and "Computer and Technical Services, a division of SCLA." Renee Capitanio will send Melanie Weiss a copy of the logo.

***SCLA***

Stephen Ingram announced that SCLA is going to give the CATS and the YA division \$250 towards a program, to recognize that these divisions were shut out of the Long Island Library Conference.

***NEXT MEETING***

The next regular meeting of the Executive Board will be on 04.20.04 (SCLS) at 9:30 a.m.

***ADJOURNMENT***

On a motion by Melanie Weiss, seconded by Renee Capitanio, the meeting was adjourned at 11:25 a.m.

Respectfully submitted,  
Melanie Weiss,  
Secretary