



REFERENCE & ADULT SERVICES DIVISION
A DIVISION OF THE SUFFOLK COUNTY LIBRARY ASSOCIATION

Board Meeting Minutes
March 5, 2019
Suffolk Cooperative Library System, Bellport, New York 11719

The meeting was called to order at: 10:00 a.m.

Members Present: Azuree Agnello, Laurie Aitken, Wendy Bennett, Nicole Berroyer, Alex Blend, Jo-Ann Carhart, Rachel Cecchini, Joan Cook, Amber Gagliardi, Emily Guerrero, Dave Jones, Mary McNulty, Cindy Miller, Nicole Rambo, Lauren Scottaline, Tim Sicurella.

Alex Blend made a motion to approve the February minutes with no corrections. The motion was seconded by Lauren Scottaline, Emily Guerrero, and Nicole Berroyer.

President's Report: Alex Blend reported that SCLA will be having a director's roundtable at SCLS on Thursday, April 11th from 6:00-8:00 p.m. The program will focus on resumes, interview skills, and what directors are looking for in a new hire. SCLA is currently negotiating with PLDA to buy dinner.

In regards to charging attendees for programs and events, it was discussed that if a committee is hosting a free event, no charge is required. A fee is necessary only when you are paying for a speaker. The SCLA Board would like to do this because they want to offer benefits for being a member. If you are charging for an event, make sure that non-members are charged more.

The SCLA Board is looking to schedule a trivia night. The idea is that Divisions would compete against one another. This trivia night would potentially be held at the end of August, however, the Board is currently looking into dates. Networking Night will be held on Thursday, May 16th.

CATS President, Nicole Parisi, reported that on Wednesday, April 17th from 10:00 a.m. to 12:00 p.m., CATS will be at Stony Brook University for a tour of the iCreate Center, which deals with makerspaces and will have interactive activities. It is free to attend but just note that parking on campus is \$3.00 an hour. TIF will have their next meeting on Thursday, March 7th at Connetquot Public Library.

YASD President, Michele Cayea, reported that the annual Fran Romer Memorial Booktalk Workshop will be held on Thursday, March 28th at Patchogue Medford's Carnegie Library. The author of *Disappeared!*, Tiffany D. Jackson, will be there and there will be lunch, a book sale, and a book signing. Just to note- the speaker from their cyberbullying workshop in February, Nancy Ward, is a great guest speaker. Contact Michele for more information: mcayea@pmlib.org.

Marybeth Goskowski from Sachem Library suggested that the Civil Service Committee of SCLA run a workshop of strategies for taking multiple choice exams like the Librarian I and Librarian 2 exams. The

committee will be co-sponsoring the program with CLASC in the Fall. There will be a nominal fee for non-members. They are looking for a teacher to hire who can run this kind of class. Please contact Kristen Todd-Wurm if anyone has any instructor recommendations.

Brian Adams reported that all programs have been created for the Long Island Library Conference. The LILC Committee will post their programs at a glance on their website. 42 out of 62 booths have been sold as of February 5th. Only 70 people have registered as of February 5th so please encourage your colleagues to attend. The next LILC Committee meeting will be held on Tuesday, March 12th at 10:00 a.m. at Longwood Public Library.

The Annual SCLA Dinner will be at Atlantis Marine World on Thursday, October 24th. The pricing will be the same as last year and SCLA is looking to have a sit down dinner instead of a buffet.

If any committee hosts an offsite meeting, make sure you send the attendance sheet to Teri Hatred for professional development credit hours.

Treasurer's Report: Wendy Bennett reported that the opening balance was \$7,178.34. **Total revenues** was \$6.00 from new member and continuing dues. **Total expenses** was \$0.00 . The **closing balance** as of March 5, 2019 was \$7,184.34.

Outstanding: No outstanding expenses at this time.

Amended February Report:

Wendy Bennett reported that the opening balance was \$6,437.87. **Total revenues** was \$912.20 from new member and continuing dues and the RASD Annual Luncheon/ Meeting. **Total expenses** was \$171.73 from the Health Concerns Committee reimbursements . The **closing balance** as of February 4, 2019 was \$7,184.34.

Outstanding: No outstanding expenses at this time.

C.A.R.E: Nicole Berroyer reported that Lisa Owens from Long Island Cares spoke at their February meeting about all of the services Long Island Cares provides. All programs are free for libraries. If anyone is interested in Lisa's contact information, please let Nicole know.

The next CARE meeting is on Thursday, May 16th at 2:00 p.m. Committee members will be touring the New York State Department of Labor Career Center in Patchogue. There is very limited room so the meeting will be limited to committee members only.

Electronic Resources: Dave Jones reported that the next committee meeting is scheduled for Tuesday, April 30th at SCLS. The meeting will begin at noon, following SCLS's program with David Carrol vs. Cambridge Analytica. The program will be a "Privacy Discussion" with David Carrol on the topics covered

in his talk and how it pertains to public libraries. Dave made a motion for \$200 to cover the cost of lunch for that meeting. Motion was approved by Jo-Ann Carhart and Nicole Berroyer.

Health Concerns: Sal Filosa reported that the committee has begun working on their program for the Long Island Library Conference.

Historian: Robert Cognato reported that all items are up to date.

Long Island History: Inez Foster reported that the annual program showcase will be held on Thursday, April 11th at SCLS. The event will start at 9:30 a.m. and will end around 12:00 p.m. The speakers will begin at 10:00 a.m. If anyone has any history programmer suggestions, please let Inez know. Inez made a motion for up to \$50 for refreshments. Motion was approved by Dave Jones and Azuree Agnello.

Long Island Reads: Beth Gates reported that the Long Island Reads website went live on Friday, March 1st. The tickets were sold out by Sunday, March 3rd, however, patrons are still able to obtain overflow tickets at www.longislandreads.com

M.O.S.A.I.C.: Amber Gagliardi reported the next meeting will be on Tuesday, March 12th at SCLS. Coffee/tea will be at 9:30 a.m. and the meeting will begin at 10:00 a.m. Debbie from SCLS will be speaking about how to catalog foreign language materials. The committee is working on a date for their annual breakfast. Amber made a motion for \$200 for the breakfast. Motion was approved by Jo-Ann Carhart and Nicole Berroyer.

Media: Tim Sicurella reported that the committee had their last meeting on Wednesday, February 13th at Middle Country Public Library. It was a great meeting about podcasting in the library. Tim provided the Board with an update about content for a future meeting with the PBS POV Documentary Series. PBS sounds interested in doing a program and the committee is working on finalizing a date.

Member-at-Large: Laurie Aitken reported that she has been in touch with Karver's Grill about the annual luncheon. The restaurant can hold a maximum of 45 in their serving room. The Board agreed to start the luncheon at 1:30 p.m. instead of 2:00 p.m. Laurie asked the Board for \$100 to make a non-refundable deposit to secure the day and space.

Laurie is working on finding a speaker for the luncheon. She presented the Board with several different options and Laurie will follow up with the Board's preferred topic.

Membership: Jessica Newmark reported that there are currently 164 members to date, down from 170 last month.

New Adults: Rachel Cecchini reported that the committee had its first workshop of the year on Monday, February 25th at SCLS. The committee spoke about Meetup.com and there was a lot of positive discussion in the meeting.

The next committee meeting will take place on Monday, April 15th at SCLS at 10:00 a.m. Graduate social work interns from the Stony Brook University School of Social Welfare will speak about having social work interns in libraries. Rachel will send a flyer to the list-serv sometime in mid-March. Registration will be required.

O.A.R.S.: Cindy Miller reported that the next meeting will be on Wednesday, March 13th at Connetquot Public Library. She is working on a speaker.

Programs: Lauren Scottaline reported that she is waiting for the Long Island Library Conference Committee to finalize their room block rate so that she can book the speaker's room. That should be ready by the end of the month.

PR & Marketing: Jo-Ann Carhart reported that the next meeting will be on Thursday, March 14th at East Islip Public Library. Coffee/tea will be at 9:30 a.m. and the meeting will begin at 10:00 a.m. Bring a marketing problem, upcoming program, service, grant, or event you hope to publicize, and Jody Fisher, VP of Public Relations at Austin Williams in Hauppauge, will analyze it and give you a workable solution.

Ramblings: Wendy Polhemus-Annibell reported that content for the Spring issue of Ramblings will be due by mid-April (on or before April 13th). The draft Google Doc link has been sent to everyone. If anyone has not received it, contact Wendy.

Reader's Advisory: Azuree Agnello reported that the next meeting will be on Thursday, April 25th at SCLS. Coffee/tea will be at 9:30 a.m. and the meeting will begin at 10:00 a.m. The topic is retellings of classic books.

Web Page: Wonda Miller reminded the Board to send her meeting updates and flyers so that she can post them to the RASD website. You can email her at: wmiller@johnjermain.org

New Business: Amber Gagliardi reported that she sent out a flyer about the Seed Library Roundtable that RASD is hosting on Thursday, March 7th at Middle Country Public Library. Amber received an amazing response and so far has 24 people registered to attend. She is thinking about starting a Google Group for this so that libraries can better communicate about their seed library endeavors. Amber also plans to meet again in the Fall as a wrap-up.

There was a discussion about possibly changing the name of the Media Committee to something that would include unconventional library offerings, such as "The Library of Things" and "Seed Libraries."

Old Business: Alex Blend got the price quotes from JanWay for the giveaways for the Long Island Library Conference. There was a discussion about those price quotes and about prize options at the RASD conference table. Alex will consult another company for additional price quotes and email the Board with this information.

The meeting was closed at 10:44 a.m.

Respectfully submitted,
Rachel Cecchini

2019 RASD Board Meeting Schedule

| Date | Location and Time |
|--------------------------------|--|
| Tuesday, January 8, 2019 | SCLS- 9:30AM Coffee, 10:00AM Meeting |
| Tuesday, February 5, 2019 | SCLS- 9:30AM Coffee, 10:00AM Meeting |
| Tuesday, March 5, 2019 | SCLS- 9:30AM Coffee, 10:00AM Meeting |
| Tuesday, April 2, 2019 | SCLS- 9:30AM Coffee, 10:00AM Meeting |
| LONG ISLAND LIBRARY CONFERENCE | Thursday, May 9, 2019- Melville Marriott |
| Tuesday, June 4, 2019 | SCLS- 9:30AM Coffee, 10:00AM Meeting |
| NO JULY MEETING | |
| Tuesday, August 6, 2019 | SCLS- 9:30AM Coffee, 10:00AM Meeting |
| Tuesday, September 10, 2019 | SCLS- 9:30AM Coffee, 10:00AM Meeting |
| NO OCTOBER MEETING | RASD ANNUAL LUNCHEON |
| Tuesday, November 5, 2019 | SCLS- 9:30AM Coffee, 10:00AM Meeting |
| Tuesday, December 3, 2019 | SCLS- 9:30AM Coffee, 10:00AM Meeting |

(Subject to change)