



REFERENCE & ADULT SERVICES DIVISION  
A DIVISION OF THE SUFFOLK COUNTY LIBRARY ASSOCIATION

**Board Meeting Minutes**  
**March 3, 2020**  
**Suffolk Cooperative Library System, Bellport, New York 11719**

The meeting was called to order at: 10:02 AM

**Members Present:** Emily Guerrero, Rachel Cecchini, Jessica Giannetti, Amber Gagliardi, Dave Jones, Inez Foster, Michelle Athanas, Nicole Rambo, Laurie Aitken, Kelly Filippone, Jessica Newmark, Andrew Mihopulos, Adriana LoDolce, Catherine Montazem, Nicole Rambo, Jo-Ann Carhart

Emily Guerrero made a motion to approve the February minutes with corrections. The motion was seconded by Dave Jones and Rachel Cecchini.

**President's Report:** Emily Guerrero reported that the SCLA open house is on March 20th, 9:30am-11:30am. Anyone is welcome to come. If anyone is working on professional development programs or upcoming meetings, please send Emily the flyers.

Emily asked the board if we should have a raffle basket, a 50/50 raffle, or raffle off seats to the luncheon. The board decided on a 50/50 and raffling off two seats to the luncheon.

There was a discussion about ideas for the raffle basket. The board made a decision to look around for donations first, possibly focusing on a Long Island attractions theme. If anyone has ideas or donations, send them to Emily and Rachel.

Emily and Rachel would like to purchase a new tablecloth. Emily showed examples from 4Imprint and Vistaprint. The price will likely be around \$200. Emily and Rachel will send out options to the board.

**Treasurer's Report:** Wendy Bennett reported that the opening balance was \$4,899.19. **Total revenues** was \$409.50 from new member and continuing dues, the RASD luncheon, and RASD health concerns breakfast. **Total expenses** was \$329.03 from RASD programs, RASD postage, and trophies for the SLMA award. The **closing balance** as of February 4, 2020 was \$4,979.66.

**Outstanding: (submitted to NYLA)**

**Total: 0**

**Approved Expenses: (NOT YET submitted to NYLA)**

*LILC 2020 Speaker for \$1,000*

*Long Island History Committee Showcase for \$50.00*

**Total: \$1,050.**

**C.A.R.E:** No Report.

**Electronic Resources:** Dave Jones reported the next committee meeting will be on June 11th at 10:00am at SCLS. It will be a roundtable discussion on the library of things.

**Health Concerns:** Sal Filosa reported there are no updates regarding the Health Concerns Committee at this time.

**Historian:** No Report.

**Long Island History:** Inez Foster reported April 23rd is the Local History and Genealogy Showcase at Riverhead Library. June 18th is the committee's trip, location TBD.

**Long Island Reads:** No Report.

**M.O.S.A.I.C.:** Amber Gagliardi and Michelle Athanas reported there will be a meeting on March 17th about the Green Light Law. Libraries can get free copies of driver's manuals and applications on the DMV website. People can take the written test in other languages, but the driving test must be done in English. Middle Country will be having a conversation group focused on the driving test, open to anyone. Also, the breakfast will be on June 4th at 9:30am at SCLS. Motion to cover expenses, \$150, approved.

**Media:** Nicole Rambo reported she is the new chair of the committee, and is looking for a co-chair. Motion for \$60 for breakfast and activities at the upcoming seed library roundtable, approved. The media committee will be sponsoring the event. .

**Member-at-Large:** Laurie Aitken reported that Thursday October 8th at 1:30pm will be the luncheon. Laurie and Kelly gave a list of location suggestions: Shannon Court, Jackson Hall, Southside Restaurant, Azulejos, Faraday's, The Bonwit Inn, Farm to Table Catering and Cafe, or Captain Bill's in Bay Shore. They will email out the list for all board members to vote on.

Jessica reported that the metal straws won the vote for the giveaway. Motion for \$250 for straws approved.

**Membership:** Jessica Newmark reported we have 124 members from 144 last month. There may be a lag in renewed memberships showing up on the list. Let Jessica know if your membership isn't showing up. If anyone has ideas for increasing membership, let Jessica know.

**New Adults:** Andrew Mihopulos put forward a motion for \$130 for the April 20th meeting, approved.

**O.A.R.S.:** Adriana LoDolce and Catherine Montazem reported that the committee's last meeting went well. There was a roundtable discussion about nonprofit organizations and outreach ideas. The next meeting will be on May 4th at SCLS, 9:30am coffee/tea 10:00am meeting. The committee is going to start a Google group to share resources. They are also interested in changing their name and mission.

**PR & Marketing:** Jo-Ann Carhart reported she has three possible programmers.

**Programs:** No Report.

**Ramblings:** No Report.

**Reader's Advisory:** No Report.

**Web Page:** Wonda Miller reported that if anyone has updates for the website please send them to her at [wmillers@johnjermain.org](mailto:wmillers@johnjermain.org).

**New Business:** Rachel reported we will start procuring nominations for next year's board. If you would like to stay in your position, let Rachel know. The board is looking for a new VP, and hoping to have nominations finalized by the conference.

Wanted to get a tally of anyone who's looking for a chair or co-chair. Media & PR committee.

Jo-Ann Carhart asked if we will have the giveaway wheel for the conference. Emily said she's open to whatever we'd like to do. The board decided to just have the raffle basket.

Emily asked if people use the logos on the website. Rachel said she will update them.

**Old Business:** None

The meeting was closed at 10:52 AM.

Respectfully submitted,  
Rosa Todaro

## 2020 RASD Board Meeting Schedule

<b>Date</b>	<b>Location and Time</b>
Tuesday, January 7, 2020	SCLS- 9:30AM Coffee, 10:00AM Meeting
Tuesday, February 4, 2020	SCLS- 9:30AM Coffee, 10:00AM Meeting
Tuesday, March 3 , 2020	SCLS- 9:30AM Coffee, 10:00AM Meeting
Tuesday, April 7, 2020	SCLS- 9:30AM Coffee, 10:00AM Meeting
Tuesday, May 12, 2020	Virtual Meeting, 12:00 PM
TBD	TBD
NO JULY MEETING	
Tuesday, August 4, 2020	SCLS- 9:30AM Coffee, 10:00AM Meeting
Tuesday, September 15, 2020	SCLS- 9:30AM Coffee, 10:00AM Meeting
NO OCTOBER MEETING	RASD ANNUAL LUNCHEON
Tuesday, November 3, 2020	SCLS- 9:30AM Coffee, 10:00AM Meeting
Tuesday, December 1, 2020	SCLS- 9:30AM Coffee, 10:00AM Meeting

(Subject to change)