



**Outreach Committee Meeting Minutes
October 5, 2020 (Draft)
Via Zoom**

The meeting was called to order at 10:03 am.

Members Present:

Kelly Furnari (Sachem), Valerie Lewis (SCLS), Adriana LoDolce (Islip), Catherine Montazem (Deer Park), Jennifer O'Connor (South Huntington), Jessica Oelcher (Patchogue-Medford), Gilda Ramos (Middle Country), Kelly Sulima (Sachem), Melissa Wilson (Rogers Memorial)

Introduction of all attendees.

Approval of minutes for June 1, 2020: 10:08 am (Kelly Sulima moved, seconded by Catherine Montazem)

Virtual Programming with Nonprofit Organizations and for Underserved Populations:

There was a discussion of programming and services available during the pandemic both virtually and at libraries.

Ideas for collaboration with the local school district included:

- Newsletters for the elementary and secondary schools highlighting databases of interest and a link for teachers to apply for library cards.
- Behind the mask buttons for teachers.
- Posting virtual tours of the library on the school district's webpage.
- Attending virtual bilingual ENL meetings for parents.
- Involvement with the school's outreach committee.
- A learning lab is available for students with volunteers from St. Joseph's College to assist with virtual schoolwork.
- Increasing access to books from HOOPLA by removing the pin requirement and allowing access with only the library barcode.

Ideas for programming and services for adults included:

- Promoting virtual programming to assisted living communities and the homebound.
- Hosting a voting registration drive with the League of Women Voters.
- Providing craft kits to local coordinators at local shelters containing additional resources.
- Programming for emergency preparedness with kits available via curbside.
- Possible assistance with tax preparation in coordination with SCLS.
- Grow with Google Partners provides online programming, including resources in Spanish, on topics such as how to create a resume following the completion of an application.

- Stonybrook’s Healthy Medicine program is now available virtually to all libraries and topics can be requested.
- A virtual veterans fair will be available to all patrons in Suffolk via the Middle Country Public Library.
- High school diplomas can be obtained online with scholarships available for Suffolk County residents ages 19 and over with a library card from Suffolk County via the Patchogue-Medford Library.
- Only limited services are available from the Andrew Heiskell Braille and Talking Book Library at this time.

Shared Outreach Collaborative Virtual Programming Document:

Committee members were thanked and asked to continue sharing virtual programming via the committee’s shared document.

Suffolk Library Excellence in Outreach Award:

Librarians were encouraged to apply. The submission deadline is October 16, 2020.

New Business:

A shared document with contact information relating to resources available for patrons during the pandemic will be created prior to the next meeting.

The meeting was closed at 11:00 am.

Respectfully submitted,

Adriana LoDolce

2020/2021 RASD Outreach Committee Meeting Schedule

Date	Location and Time
Monday, December 7, 2020	Via Zoom 10:00 am
Monday, March 1, 2021	Via Zoom 10:00 am
Monday, June 7, 2021	Via Zoom 10:00 am

(Subject to Change)