



Serving librarians,
staff, and trustees
since 1939

Our Mission:

- To provide quality information and activities for all areas of SCLA membership.
- To maintain financial viability to support division, committee, and award activities.
- To respond to the needs of the membership we represent.
- To support and educate all the membership dedicated to this mission.
- To be a premiere Suffolk County association offering a broad range of workshops.

Did You Know?

As a Public Librarian you could:

- Design a web page
- Lead a book discussion group
- Implement community programs
- Develop a book collection
- Create fliers and pamphlets
- Teach patrons information literacy skills
- Train and mentor staff
- Create programs with local schools
- Create programs with local businesses
- Develop a summer learning program
- Instruct patrons in the use of technology
- Assist with research projects
- Hire staff
- Manage a department
- Promote lifelong literacy
- Develop blogs
- Catalog books and other materials
- Write grants
- Circulate toys, museum passes, and more
- Plan for future information needs
- Conduct early learning programs
- Organize tween and teen services
- Attend conferences and workshops
- Research local history
- Run conferences and workshops



Suffolk County Library Association

Careers in Public Libraries



Suffolk County Library Association

www.scla.net

Email: scla1939@gmail.com

Job Description

Public Librarians work in a wide range of departments in libraries: Reference and Adult Services, Children's Services, Technical Services, Computer Services, and Administration.

They work directly serving the public, as well as behind the scenes, cultivating and organizing the library's collections, programs, and services.

Public Librarians assist people of all ages in finding information. They also show patrons how to use that information effectively. They must have knowledge of a wide variety of resources in a multitude of fields.

Librarians follow trends closely related to publishing, computers, and other services. They manage staff, assist patrons with information resources and technology, and develop and conduct programs for the public.

Education Requirements

A master's degree in Library Science (MLS) is necessary for librarian positions in most public libraries. The majority of libraries require librarians to take specific Civil Service exams, such as the Entry Level Librarian or the Children's Librarian exams.

In addition, librarians need to acquire a Public Librarian Certificate from the New York State Education Department upon graduation.

Librarians who receive their degree after January 1, 2010 need to attend 60 hours of continuing professional development every five years in order to renew their Public Librarian Certificate. For more information, visit:
<http://www.nysl.nysed.gov/libdev/cert/conted.htm>

Graduate Programs in Library Science

Graduate School of Library and Information Studies

Queens College/CUNY
65-30 Kissena Blvd.
Flushing, NY 11367
718-997-3790

<http://www.qc.cuny.edu/Academics/Degrees/DSS/gslis/Pages/homepage.aspx>

Palmer School of Library and Information Science

LIU Post Campus
720 Northern Blvd.
Brookville, NY 11548
516-299-2866

<http://www.liu.edu/palmer/>

Pratt Institute/School of Information

200 Willoughby Avenue
Brooklyn, NY 11205
718-636-3702

<https://www.pratt.edu/academics/information/>

St. John's University/Division of Library and Information Science

8000 Utopia Parkway
Jamaica, NY 11439
718-990-6200

<http://www.stjohns.edu/academics/schools-and-colleges/st-johns-college-liberal-arts-and-sciences/library-and-information-science>



Suffolk County Library Association

Suffolk County Civil Service

For more information regarding upcoming public librarian exams, contact:

Suffolk County Civil Service
PO Box 6100
Building 158, North County Complex
Hauppauge, NY 11788-0099
631-853-5500 Fax: 631-853-4796
<http://www.suffolkcountyny.gov/departments/civilservice.aspx>

Professional Associations

Suffolk County Library Association (SCLA)

www.scla.net

Consider joining multiple SCLA divisions in line with your interests: Young Adult Services, Reference & Adult Services, Computer & Technical Services, Academic & Special Libraries, and Support Staff Division.

American Library Association (ALA)

www.ala.org

Children's Librarian Association of Suffolk County (CLASC, Inc.)

clascincorg.blogspot.com/

New York Library Association (NLYA)

www.nyla.org

Most organizations offer discounted rates for students.