



Excellence in Library Service Award

Purpose: The ELSA is designed to recognize dedication to public service demonstrated by any staff member of a public, school, special or academic library. We welcome nominations submitted by any employee of a Suffolk County library or any Suffolk County library patron.

Eligibility: Pages, clerks, librarians and trainees, as well as office, custodial and security staff from any Suffolk County library are eligible.

To Qualify: The nominee must work at least 17 hours per week and have worked a minimum of one year in his/her current position. People who have been nominated in the past may be nominated again.

Criteria: Outstanding public service may be demonstrated by fostering team spirit, exemplary job performance, promoting goodwill among patrons and staff, or an innovative approach to one's work.

Nominations must be submitted by August 31, 2018

How to nominate:

- Complete nomination form.
- Write a nomination of between **250 and 500 words** explaining the impact the nominee has had on his/her library. (**In order to insure impartiality, please refer to the nominee as "nominee" and their library as "library."**)
- Submit a **MINIMUM of two (2)** letters of recommendation from co-workers and/or patrons.
- Include specific examples in these letters of how the nominee goes above and beyond the everyday. The examples are very helpful to the selection.
- Send to: **ELSA Committee Chairperson**
Kate Regina
West Babylon Public Library
211 Route 109 West Babylon, NY 11704

The ELSA winner and nominees for 2018 will be honored at the **Suffolk County Library Association's Annual Fall Dinner.**

The ELSA winner will receive:

- an inscribed plaque
- a framed certificate
- a \$250 AMEX gift card
- recognition and listing in the *SCLA Handbook & Membership Directory*, the SCLA Newsletter, and on the SCLA website.

The ELSA nominees will receive certificates of appreciation and will be recognized along with the ELSA winner at the SCLA Annual Dinner.

2018 Nomination Form

(Also available at <http://scla.net>)

(Please print)

Nominee's Name _____

Job Title _____

Library _____

Length of Service _____

Entries must be submitted by August 31, 2018 and be accompanied by:

- **A written nomination of between 250-500 words**
- **Minimum of Two (2) letters of recommendation from coworkers/patrons**

Name and address of person submitting the nomination:

Name _____

Address _____ Zip _____

Job Title (if a library staff member only) _____

Library _____ E-mail _____

Relationship to nominee _____



Kate Regina, Chair
West Babylon Public Library
elsacommitee@gmail.com

Theresa Arroyo
Middle Country Public Library

Jennifer Caskey
Huntington Public Library

Robert Cognato
Deer Park Public Library

Marcie Litjens
Center Moriches Free Public Library

Min Liu
Long Island Library Resources Council

Colleen Navins
The Smithtown Library - Nesconset Building

Anne Witte-Russo
Sayville Library

Suffolk County Library Association
627 N. Sunrise Service Road
Bellport, NY 11713
scla@suffolk.lib.ny.us
<http://scla.net>

CALL FOR NOMINATIONS



Excellence in Library Service Award

The Suffolk County Library Association and its Executive Members proudly present the *Excellence in Library Service Award (ELSA)*

Your association recognizes and appreciates our most valued resource. . . people.

We value the service, pride and creative talents that people at all levels of our membership share during their workday with fellow staff and patrons. This includes librarians, clerical staff, pages, maintenance and security working toward a common goal: connecting people with the information and services they need. SCLA promotes county-wide professionalism in library service, and we invite you to participate in this award process by nominating one of your outstanding colleagues for this honor. Library patrons are encouraged as well to nominate a library staff member who embodies these qualities.

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Suffolk County Library Association