

## SUFFOLK COUNTY LIBRARY ASSOCIATION CONTINUING EDUCATION AWARD

PLEASE TYPE OR PRINT ALL INFORMATION

Deadline: October 1st
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Name in full \_\_\_\_\_  
Last
First
Middle

Mailing address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Telephone ( ) \_\_\_\_\_ Work Telephone( ) \_\_\_\_\_

Home address \_\_\_\_\_  
 (If different from above)

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**EDUCATION:** List all junior colleges, colleges, universities, graduate and professional schools at which credit has been earned. Official transcript(s) of a minimum of 12 credits of Library Science courses must be attached to the application and received by the deadline.

<u>Institution</u>	<u>Dates Attended</u>	<u>Major &amp; Minor Fields</u>	<u>Degree &amp; Date</u>
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**EXPERIENCE:** Teaching, research, professional, military, internship, etc. Please begin with the most recent experience. You may attach additional pages if necessary.

<u>Institution, Organization or Business</u> <i>(Include address)</i>	<u>Dates</u>	<u>Nature of Work/Job Title</u>
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**MEMBERSHIPS:** Please list all community and other organizations you are a member of, as well as honor societies, scholarships, awards, prizes or honors you may have received.

**COMMUNITY/CIVIC/VOLUNTEER EXPERIENCES** (brief description with dates):

**PERSONAL STATEMENT**: Please provide, on a separate page, a personal statement of not more than 300 words regarding your commitment and dedication to libraries and library service. Please explain how the education you are pursuing will enhance and contribute to your library duties, as well as benefit the library.

**REFERENCES**: Three (3) reference forms are enclosed. These should be given to persons (excluding family) who are well acquainted with your educational background, intellectual abilities, personal character and commitment to librarianship. List below the names and addresses of those to whom you have given the reference forms. An application will not be considered unless there are three references postmarked and sent **directly** to the committee chairperson no later than midnight, October 1st.

- 1.
- 2.
- 3.

In cases where more than one candidate meets objective criteria, it will be up to the best judgment of the SCLA Scholarship Committee to select the most qualified candidate. All decisions of the Committee are final. How did you learn of this award? \_\_\_\_\_

I have read the instructions for filing an application and acknowledge that I am a current member of the **Suffolk County Library Association**. I agree to the conditions of this award and I certify that the above statements are correct and complete.

Signature \_\_\_\_\_

Date \_\_\_\_\_

**RETURN THIS FORM (postmarked no later than October 1<sup>st</sup>) TO:**

SCLA Scholarship Committee Chair, Emma Lodato  
Bayport-Blue Point Public Library  
203 Blue Point Ave.  
Blue Point, NY 11715  
631-636-6133  
emma@bbplibary.org

**SUFFOLK COUNTY LIBRARY ASSOCIATION  
CONTINUING EDUCATION AWARD  
REFERENCE FORM**

**TO THE APPLICANT:**

1. Please fill in the name and address of your reference:

To: \_\_\_\_\_  
\_\_\_\_\_

2. Enter your name and mail this form with the enclosed rating sheet directly to your reference:

**Applicant** \_\_\_\_\_ has applied for the Suffolk County Library Association Scholarship. We request your frank opinion of the applicant and assure you that we shall maintain such information in strict confidence. Please use the enclosed Reference Rating Sheet to share your opinion of the applicant's competence, promise and ability. Comment on any characteristics, which contribute to a favorable effect on the applicant's academic or professional career.

3. Provide your reference with a stamped envelope addressed to:

SCLA Scholarship Committee Chair, Emma Lodato  
Bayport-Blue Point Public Library  
203 Blue Point Ave.  
Blue Point, NY 11715  
631-636-6133  
emma@bbplibrary.org

**This form together with the rating sheet must be received from the reference stated above and be postmarked no later than midnight, October 1st in order for the candidate's application to be considered.**

Thank you for your assistance.

Suffolk County Library Association  
Scholarship Committee

**SUFFOLK COUNTY LIBRARY ASSOCIATION  
CONTINUING EDUCATION AWARD  
REFERENCE RATING SHEET**

Date \_\_\_\_\_

Applicant's Name \_\_\_\_\_

How long and in what capacity have you known the applicant? \_\_\_\_\_

	<b>RATING</b>				No Opportunity to Judge
	Very Good+	Good	Average	Unsatisfactory	
Intelligence					
Productivity					
Integrity					
Initiative					
Oral Expression					
Written Expression					
Accepts Responsibility					
Judgment					
Interpersonal Skills					

**Comments:** \_\_\_\_\_

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