

**COMPUTER AND TECHNICAL SERVICES DIVISION
SUFFOLK COUNTY LIBRARY ASSOCIATION
EXECUTIVE BOARD MEETING
FEBRUARY 13, 2001 AT SCLS**

Call to order:

Cynthia Guzzo, President, called the meeting to order at 9:50 a.m. Present were: Joyce Bogin, Dennis Fabiszak, Cynthia Guzzo, Laura Hawrey, Anne Reissig, Katherine Ryner, Melanie Weiss and June Zinsley.

Approval of minutes:

On a motion by Dennis Fabiszak, seconded by Melanie Weiss, the minutes of January 8, 2001 were approved.

Treasurer's report:

June Zinsley reported the following totals:

As of December 31, 2000:		As of January 31, 2001:	
Checking:	\$ 50.54	Checking:	\$ 55.19
Savings:	\$831.93	Savings:	\$831.93
Total:	\$882.47	Total:	\$887.12

On a motion by Dennis Fabiszak, seconded by Joyce Bogin, the treasurer's report was approved.

Newsletter:

Cynthia Guzzo reported for Angela Richards. Angela will give the newsletter to John Richardson by February 12, 2001.

Membership:

Cynthia reported that she will get a current membership list from SCLA.

Web Page:

Cynthia reported that she compiled a list of URLs for Aurora Tiffany to add to the CATS web page. Cynthia will email the list to board members.

Programs:

“Wireless Technology Inside and Out”: Melanie confirmed with Ron Richards about doing this program at LILC on May 9, 2001. The time of the program has not yet been determined. It was decided that CATS would not have a massage therapist at LILC this year. Melanie is looking into giveaways for the CATS table.

Technology learning centers: Dennis is looking into dates in April.

Memory: Joyce reported that there are 29 people registered so far. Anne Reissig sent an e-mail about the program to the SCLA list.

Baker & Taylor trip: Cynthia reported that B&T’s new facilities are not yet ready. Frank from B&T will get back to Cynthia, and a date for the tour will be set later.

Negotiating skills: Laura Hawrey is working on this program. A workshop from Fred Pryor would cost \$3400, so she is pursuing other options. Suggestions included a local attorney, or the Speaker’s Bureau at SUNY Stony Brook.

South Fork library tour: Dennis will call Southampton and Westhampton public libraries and the library at Southampton University. Lunch could be in Westhampton. Possible dates include any Friday in June except June 15.

Other suggestions:

From the list of topics discussed at the Bicentennial Conference on Bibliographic Control for the New Millennium, Melanie suggested a program on the continuing education needs of professional catalogers. Also suggested were programs on ergonomics; a ‘scavenger hunt’ using the CATS web page links; and disaster planning and/or computer security.

SCLA:

Cynthia distributed minutes of the last SCLA board meeting. She reported that there is no money for the legislative committee, so the legislative breakfast and bus trip to Albany are unfunded.

Old business:

Cynthia distributed a list of contact numbers for board members. It will be updated with everyone’s work and home numbers.

Other:

Kathy Irish resigned from the board. On a motion by Dennis Fabiszak, seconded by June Zinsley, Renee Capitanio's membership on the board was approved. She will be responsible for membership, and Elaine Etkin will assume responsibility for Archives.

Next meeting:

The next Executive Board meeting will be held on Tuesday, March 13, 2001, in the SCLS Blue Room. Everyone was encouraged to arrive promptly at 9:30 a.m. Everyone was also reminded to let Cindy know ahead of time if they cannot attend a board meeting.

Adjournment:

The meeting was adjourned at 11:15 a.m.

Respectfully submitted,
Katherine Ryner
Secretary