

**COMPUTER AND TECHNICAL SERVICES DIVISION
SCLA
EXECUTIVE BOARD MEETING
5.01.01 AT SCLS**

CALL TO ORDER

The meeting was called to order at 9:50 a.m. by Cynthia Guzzo, President. Present were: Jim Balletta, Joyce Bogin, Elaine Etkin, Cynthia Guzzo, Laura Hawrey, Anne Reissig, Angela Richards, Melanie Weiss, and June Zinsley.

APPROVAL OF MINUTES

On a motion by June Zinsley, seconded by Elaine Etkin, the minutes of 4.10.01 were approved with corrections.

TREASURER'S REPORT

June Zinsley reported the following totals as of 4.30.01:

Checking:	\$153.33
Savings:	\$638.08
Total:	\$791.41

June Zinsley also reported a modification of the previously-reported figures for the memory program: refreshments, \$70.42, net \$253.08. A check from SCLA for \$432.50 has been received, and will be reflected in the next report. On a motion by Melanie Weiss, seconded by Joyce Bogin, the treasurer's report was approved.

NEWSLETTER

Angela Richards reported that the first page of the upcoming newsletter will contain pictures and information from the conference. The newsletter will also highlight the updated links on our web page. Cynthia Guzzo will e-mail executive board changes to update the list in the newsletter. Printing has increased to \$95.00.

MEMBERSHIP

Cynthia Guzzo reported that there are 238 members of CATS.

WEB PAGE (scla.net/cats)

The site will be updated by Aurora Tiffany and Jim Balletta.

PROGRAMS

Board members who arrange programs are reminded that it is their responsibility to contact speakers asap if the program is postponed or cancelled.

SCHEDULED/FINALIZED:

CONFERENCE PROGRAM -- Melanie Weiss will contact Donna DiBerardino (Sayville) to register Ron Richards as a conference attendee as well as speaker. The table schedule was adjusted. Steven Cohen contacted Melanie Weiss and offered the use of a Proxima and screen for our program, since his program will be in the same room in the next session. Cynthia Guzzo will contact Dennis Fabiszak about the banner. The winning ticket for the gardening basket raffle will be selected by Jim Balletta at 12:30 p.m.

DISASTER PLANNING (10.1.01) -- will be presented by Ron Richards.

PROGRAMS IN PLANNING STAGES:

ERGONOMICS (10.26.01, subject to approval by speaker)

LIBRARY TOUR (late June) – Laura Hawrey will contact the three libraries. Cynthia Guzzo will create and send the flyer. Anne Reissig will send a set of labels to Cynthia Guzzo, and will post a message about the tour on the listserv. Tentative schedule: first library 10 a.m., second library 11:30 a.m., lunch on your own, third library 2 p.m.

NEGOTIATING SKILLS (September) – Laura Hawrey has contacted Cornell for a possible speaker from the Labor Relations department. Topics may include negotiating with vendors, problem resolution, salary negotiations. We may ask the new Support Division to co-sponsor the program.

TECHNOLOGY LEARNING CENTERS (delayed)

BAKER & TAYLOR TOUR (delayed – facilities not yet ready)

CONTINUING CATALOGING PROFESSIONAL NEEDS – in planning stages.

SCLA

The SCLA Executive Board decided against the proposal to take funds from the Support Division to defray the cost of the conference program that has been scheduled by Continuing Education. The not-for-profit tax exempt number that is used by SCLA may not be used by the Divisions. A Walk-a-Thon for the Scholarship Fund will be held on 6.2.01 in Northport.

OLD BUSINESS

none

OTHER

REORGANIZATION – On a motion by Anne Reissig, seconded by Angela Richards, Jim Balletta was appointed as member-at-large for the web site.

NEXT MEETING

The next meeting will be on 6.5.01 at SCLS at 9:30 a.m.

ADJOURNMENT

On a motion by Melanie Weiss, seconded by Cynthia Guzzo, the meeting was adjourned at 11:20 a.m.

Respectfully submitted,
Melanie Weiss,
Secretary