

**COMPUTER AND TECHNICAL SERVICES DIVISION
SCLA
EXECUTIVE BOARD MEETING
7.31.01 AT SCLA**

CALL TO ORDER

The meeting was called to order at 9:50 a.m. by Cynthia Guzzo, President. Present were: Joyce Bogin, Renee Capitanio, Elaine Etkin, Cynthia Guzzo, Laura Hawrey, Anne Reissig, Aurora Tiffany, Melanie Weiss, and June Zinsley.

APPROVAL OF MINUTES

On a motion by Elaine Etkin, seconded by June Zinsley, the minutes of 6.5.01 were approved with corrections.

TREASURER'S REPORT

June Zinsley reported the following totals as of 6.30.01:

Checking:	\$119.03
Savings:	\$701.50
Total:	\$820.53

On a motion by Joyce Bogin, seconded by Aurora Tiffany, the treasurer's report was approved.

NEWSLETTER

No report. June Zinsley noted that the printing and postage for the last issue (400 copies) totaled \$104.52.

MEMBERSHIP

Renee Capitanio reported that the last count was 231.

WEB PAGE (scla.net/cats)

The site has been updated by Aurora Tiffany, who is working on creating drop-down menus.

PROGRAMS

DISASTER PREVENTION (10.1.01) -- will be presented by Ron Richards. Angela Richards should send out flyers by the last week in August.

ERGONOMICS (10.26.01) – Melanie Weiss will bring flyers to the September meeting for approval. They will be sent out with the flyers for "Negotiating Skills" by June Zinsley (entire membership mailing).

NEGOTIATING SKILLS (11.14.01) – Laura Hawrey will bring flyers to the September meeting for approval. The program will be from 9:30 a.m. (coffee) to 1 p.m.

TECHNOLOGY LEARNING CENTERS – no report.

BAKER & TAYLOR TOUR (delayed until next year)

CONTINUING CATALOGING PROFESSIONAL NEEDS – in planning stages.

ANNUAL MEETING – Ron Richards will be asked to present a program on “What’s New” in technology, including wireless, laptop, PalmPilot, and other innovations.

SCLA -- no report.

OLD BUSINESS

LIBRARY TOUR – 25 participants.

OTHER

NOMINATING SLATE FOR 2002

The slate was presented and approved. June Zinsley will get labels for the mailing. Responses to the flyer will be due back on September 10. Specific member-at-large spots will be decided in January. One additional member-at-large position is possible.

ARCHIVE

Elaine Etkin will begin to work on the archive after John Richardson sends her the materials.

NEXT MEETING

The next meeting will be on 9.11.01 at SCLS at 9:30 a.m.

ADJOURNMENT

On a motion by Cynthia Guzzo, seconded by Renee Capitano, the meeting was adjourned at 10:35 a.m.

Respectfully submitted,
Melanie Weiss,
Secretary