

**COMPUTER AND TECHNICAL SERVICES DIVISION
SCLA
EXECUTIVE BOARD MEETING
2.19.02 AT SCLS**

CALL TO ORDER

The meeting was called to order at 9:37 a.m. by Aurora Tiffany, President. Present were: Elaine Etkin, Cynthia Guzzo, Laura Hawrey, Anne Reissig, Angela Richards, Matthew Sheehy, Aurora Tiffany, and Melanie Weiss.

APPROVAL OF MINUTES

On a motion by Cynthia Guzzo, seconded by Laura Hawrey, the minutes of 1.11.02 were approved with one correction.

TREASURER'S REPORT

No report.

NEWSLETTER

Angela Richards reported that the newsletter will go to the printer at the end of next week, and will include pictures from the Annual Meeting.

MEMBERSHIP

Cynthia Guzzo reported that CATS has 202 members as of the last SCLA meeting. Anne Reissig mentioned an e-mail she had received from RASD, reminding her to renew her membership and check off the division. Aurora Tiffany suggested that we should e-mail the people who attend our programs, thanking them and asking for feedback. An e-mail will be sent to the SCLA listserv, including a statement from Aurora Tiffany as new division president, emphasizing how our programs may appeal to members of all divisions, and inviting people to join our division if they would like to receive our newsletter.

WEB PAGE (scla.net/cats)

The web page has not been updated. The Board discussed strategies to share the web responsibility amongst members.

The Board was reminded to check the new e-mail account :
cats@suffolk.lib.ny.us

FUTURE PROGRAMS:

Open Forum for Department Heads of Technical Services departments (4.12.02) – Cynthia Guzzo announced the following panel members: Renee Capitanio, Angela Richards, Matthew Sheehy, Joyce Bogin, Laura Hawrey, and (possibly) John Richardson. Cynthia will make a flyer to be approved at the next meeting. Anne Reissig posted a notice on the SCLA listserv asking for topics and questions for the panel, but there were no responses.

Migrating to Windows XP, Long Island Library Conference (5.8.02) – Ron Richards. We have been given the 8:15 – 8:55 a.m. slot.

Library tour (June) – Cynthia Guzzo will coordinate. Possible libraries: Sachem, Comsewogue, Emma S. Clark.

Visit to NYC library, possibly connected to a museum (September) – Aurora Tiffany discussed some possibilities with John Richardson, and Matthew Sheehy will investigate the library at Lincoln Center.

Visit to vendor, possibly Baker and Taylor (October) – Elaine Etkin has received no response yet from Baker & Taylor.

SCLA

The Executive Board unanimously decided, on a motion by Melanie Weiss, seconded by Cynthia Guzzo, to contribute \$40 to the Continuing Education Committee in support of their upcoming newsletter program. 2002 Financial Report to J. Loughren.

NEXT MEETING

The next regular meeting of the Executive Board will be on 3.18.02 at 9:30 a.m. in the SCLS auditorium.

ADJOURNMENT

On a motion by Melanie Weiss, seconded by Anne Reissig, the meeting was adjourned at 11:42 a.m.

Respectfully submitted,
Melanie Weiss,
Secretary