

**COMPUTER AND TECHNICAL SERVICES DIVISION  
SCLA  
EXECUTIVE BOARD MEETING  
7.23.02 AT SCLS**

***CALL TO ORDER***

The meeting was called to order at 9:45 a.m. by Aurora Tiffany, President. Present were: Jim Balletta, Joyce Bogin, Renee Capitanio, Cynthia Guzzo, Laura Hawrey, Anne Reissig, Angela Richards, Matthew Sheehy, Aurora Tiffany, Melanie Weiss, and June Zinsley.

***APPROVAL OF MINUTES***

On a motion by Joyce Bogin, seconded by Anne Reissig, the minutes of 6.18.02 were approved.

***TREASURER'S REPORT***

June Zinsley reported. As of 6.30.02: Checking: \$76.33, Savings \$917.02, Total \$993.35. This figure does not include checks received for quarterly dues from SCLA (\$241.00) or the LILC reimbursement (\$250.00), which will be reflected in the next treasurer's report. On a motion by Joyce Bogin, seconded by Anne Reissig, the treasurer's report was accepted.

***NEWSLETTER***

Angela Richards reported that the next issue will be distributed before the Preservation program, and will include a tribute to Elaine Etkin.

***MEMBERSHIP***

191 CATS members.

***WEB PAGE ([cats.suffolk.lib.ny.us](http://cats.suffolk.lib.ny.us))***

Aurora Tiffany reported that a CATS bulletin board will not be added because of possible problems with .cgi and PERL scripts. We will investigate the possibility of using a YAHOO group for a bulletin board or listserv.

***PROGRAMS:***

**Library tour (6.21.02)** – 49 attended.

**Preservation and everyday repairs (9.20.02 at SCLS)** – Cynthia Guzzo reported that Regina McEaney (SCC) will discuss and demonstrate book preservation. We still need a speaker to discuss and demonstrate A/V. Matthew Sheehy will contact a possible speaker from the Staller Center.

**Visit to NYC library (10.18.02)** – Anne Reissig created the flyer. Matthew Sheehy will receive the responses (including checks, which he will deliver to June Zinsley). June Zinsley will mail the flyer to CATS members. After the next CATS meeting, we will send an e-mail to the SCLA list to inform the membership. Minimum, 40 participants; maximum, 50.

**Vendor tour** – Jim Balletta reported that neither CDW nor Global is available for tours. He will contact Recorded Books and ICI Binding.

**Annual meeting (12.10.02 at SCLS)** – Jim Balletta will investigate possible vendors.

### **SCLA**

The Board discussed the SCLA dues increase that was approved at the 7.19.02 meeting, which was attended by Melanie Weiss. The Board expressed concern about the lack of specific information about this increase prior to the SCLA meeting.

### **NOMINATIONS**

A Nominating Committee was appointed: Aurora Tiffany, Anne Reissig, and Laura Hawrey. A proposed slate was discussed. A notice will be sent to the CATS membership via the SCLA listserv asking for volunteers and nominations by the middle of August. If none come forward, the following slate will be presented:

Vice President/President Elect: Matthew Sheehy.

Secretary: Melanie Weiss.

Treasurer: June Zinsley.

Members at large: Renee Capitanio, Jim Balletta, Cynthia Guzzo, Angela Richards, Joyce Bogin, John Richardson, Robert Johnson.

### **OTHER**

The Board will donate \$105.00 to the North Shore Jewish Center Library in Port Jefferson Station in honor of Elaine Etkin. To accomplish this, the Board added a \$35.00 donation from the staff of the Brentwood Library to its own donations.

A motion by Renee Capitanio, seconded by Cynthia Guzzo, to discuss possible changes to the Constitution (length of member at large terms) was tabled for future discussion.

### **NEXT MEETING**

The next regular meeting of the Executive Board will be on 9.10.02 at 9:30 a.m. at SCLS.

### **ADJOURNMENT**

On a motion by Aurora Tiffany, seconded by Melanie Weiss, the meeting was adjourned at 12:10 p.m.

Respectfully submitted,  
Melanie Weiss,  
Secretary