

**COMPUTER AND TECHNICAL SERVICES DIVISION
SCLA
EXECUTIVE BOARD MEETING
11.12.02 AT SCLS**

CALL TO ORDER

The meeting was called to order at 10:04 a.m. by Aurora Tiffany, President.

Present were: Joyce Bogin, Cynthia Guzzo, Laura Hawrey, Anne Reissig, Matthew Sheehy, Aurora Tiffany, Melanie Weiss, and June Zinsley.

APPROVAL OF MINUTES

On a motion by June Zinsley, seconded by Cynthia Guzzo, the minutes of 10.08.02 were approved with a correction.

TREASURER'S REPORT

June Zinsley reported. As of 09.30.02: Checking: \$53.43, Savings \$1214.52, Total \$1267.95. As of 10.31.02: Checking: \$69.83, Savings \$1192.52, Total \$1262.35. It was noted that a check from SCLA was received in November totaling \$186.50. On a motion by Joyce Bogin, seconded by Anne Reissig, the treasurer's report was accepted.

PROGRAMS:

Visit to NYC library (10.18.02) – 38 participants, including 15 for the Grolier tour.

Annual meeting (12.10.02 at SCLS) – Matthew Sheehy has confirmed the speakers for a Wireless Technology program, including Charles Keyes from SUNY Old Westbury, who will discuss lending laptops and network cards, and Jill Ballou from West Babylon. Cynthia Guzzo will collect registrations. A .pdf version of the flyer will be posted on our web page, and copies will be placed in the directors' bags.

OTHER

Future programs - Cataloging round-table or panel discussion, and a program on cataloging/acquisitions resources on line for the LILC to be presented by John Richardson. Other possible programs: library tour, library technology learning center tour and presentation, metadata, vendor tour.

Members-at-large for 2003 will include Sue Ketcham. Meeting dates for 2003 were set, and will be sent out by Aurora Tiffany.

NEXT MEETING

The next regular meeting of the Executive Board will be the Annual Meeting on 12.10.02 at SCLS.

ADJOURNMENT

On a motion by Melanie Weiss, seconded by June Zinsley, the meeting was adjourned at 11:20 a.m.

Respectfully submitted,
Melanie Weiss,
Secretary