

COMPUTER AND TECHNICAL SERVICES DIVISION
SCLA
EXECUTIVE BOARD MEETING
09.02.03 AT SCLS

CALL TO ORDER

The meeting was called to order at 9:35 a.m. by Laura Hawrey, President. Present were: Renee Capitanio, Ted Gutmann, Laura Hawrey, John Richardson, and Melanie Weiss.

APPROVAL OF MINUTES

On a motion by Renee Capitanio, seconded by Melanie Weiss, the minutes of 6.02.03 were approved.

On a motion by Renee Capitanio, seconded by John Richardson, the minutes of 7.30.03 were approved.

TREASURER'S REPORT

Laura Hawrey reported for June Zinsley.

As of 6.30.03: Checking \$308.15, Savings \$1816.45, Total \$2124.60. On a motion by Melanie Weiss, seconded by John Richardson, the 6.30.03 report was accepted.

As of 7.31.03: Checking \$208.51, Savings \$1716.45, Total \$1924.96

On a motion by Renee Capitanio, seconded by John Richardson, the report was accepted.

NEWSLETTER

The board discussed options for the newsletter. These will include discussing the newsletter at the desktop publishing workshop and the Annual Meeting, and using a distribution list with blind address for member notification.

MEMBERSHIP

No report.

WEB PAGE (scla.net/cats)

Aurora Tiffany has updated the items on the swap page. Ted Gutmann will be in charge of the web page.

FUTURE PROGRAMS:

Desktop Publishing (rescheduled to 10.3, 2-4:00 p.m.) - 8 definite registrations, 2 declinations due to the rescheduling. Openings will be announced on the listserv, and a flyer will be sent to directors.

Open Forum - to be rescheduled to Spring 2004 in Suffolk county. Nassau library staff will be invited to participate and attend.

Web sites for technical services (10.30, 9:30 - noon) - John Richardson. The flyer will be sent in September. Renee Capitanio will coordinate with John Richardson.

NYPL Picture Archive - to be rescheduled.

Annual Meeting (December 4) - Tea for Technology/Breakfast Buffet - Ron Richards has agreed to speak. We will cater a breakfast from a local delicatessen. Renee Capitanio will create a flyer to be approved at the October meeting.

OLD BUSINESS

Ted Gutmann will be Vice President/President-Elect for the 2004 slate, which will be announced at the SCLA annual dinner.

NEXT MEETING

The next regular meeting of the Executive Board will be on 10.1.03 at 9:30 a.m.

Future meeting dates:

November 5

December 4 (Annual Meeting)

All regular meetings begin at 9:30 a.m.

ADJOURNMENT

On a motion by John Richardson, seconded by Renee Capitanio, the meeting was adjourned at 11:10 a.m.

Respectfully submitted,
Melanie Weiss,
Secretary