

COMPUTER AND TECHNICAL SERVICES DIVISION
SCLA
EXECUTIVE BOARD MEETING
10.01.03 AT SCLS

CALL TO ORDER

The meeting was called to order at 9:40 a.m. by Laura Hawrey, President.
Present were: Joyce Bogin, Renee Capitanio, Laura Hawrey, Min Liu, Melanie Weiss, and June Zinsley.

APPROVAL OF MINUTES

On a motion by June Zinsley, seconded by Renee Capitanio, the minutes of 09.02.03 were approved with one correction.

TREASURER'S REPORT

June Zinsley reported.

As of 8.31.03: Checking \$299.22, Savings \$1716.45, Total \$2015.67.

On a motion by Melanie Weiss, seconded by Renee Capitanio, the report was accepted.

MEMBERSHIP

Laura Hawrey reported that CATS has an approximate membership of 230.

FUTURE PROGRAMS:

Desktop Publishing (10.3, 2-4:00 p.m.) - 28 registered.

Web sites for technical services (10.30, 9:30 - noon) - John Richardson. The flyer was mailed.

Annual Meeting and Continental Breakfast (December 4) - Ron Richards has agreed to speak. We will cater a continental breakfast from a local delicatessen. The board discussed the flyer made by Renee Capitanio, and it will be sent in mid-October.

Open Forum - (3.22 or 3.29.04) - Nassau library staff will be invited to participate and attend, but CATS will coordinate. We hope to hold the program in the Half Hollow Hills meeting room. Topics to be discussed will include a/v processing, security, the cd cleaner owned by SCLS, workflow issues, training manuals, vendors for acquisitions and supplies, and scheduling for part-time staff and pages.

Long Island Library Conference (May 2004) - we are going to ask Ron Richards to speak about RFID technology, both in terms of library issues and broader applications.

NEXT MEETING

The next regular meeting of the Executive Board will be on 11.05.03 at 9:30 a.m.

ADJOURNMENT

On a motion by Renee Capitanio, seconded by Melanie Weiss, the meeting was adjourned at 11:40 a.m.

Respectfully submitted,
Melanie Weiss,
Secretary