

COMPUTER AND TECHNICAL SERVICES DIVISION  
SCLA  
EXECUTIVE BOARD MEETING  
02.10.04 AT SACHEM PUBLIC LIBRARY

CALL TO ORDER

The meeting was called to order at 9:35 a.m. by Renee Capitanio, President. Present were: Michael Aloï, Renee Capitanio, Tom Cohn, Ted Gutmann, Cindy Guzzo, Mellissa Hinton, Sue Ketcham, Min Liu, John Richardson, Melanie Weiss, and June Zinsley.

APPROVAL OF MINUTES

On a motion by Melanie Weiss, seconded by Renee Capitanio, the minutes of 01.13.04 were approved with two corrections.

TREASURER'S REPORT

June Zinsley reported.

As of 01.31.04: Checking \$309.14, Savings \$1,936.89, Total \$2,246.03. It was noted that this total includes the 4th quarter SCLA reimbursement of \$175 plus \$6 in pledges. On a motion by Sue Ketcham, seconded by Tom Cohn, the report was accepted.

NEWSLETTER

Tom Cohn will produce a twice-yearly newsletter, a spring issue (including Conference programs) and a fall issue (including election results and information about the Annual Meeting). An April 16 deadline was set for contributions to the next issue.

MEMBERSHIP

Mellissa Hinton reported that CATS has acquired three more members.

WEB PAGE (scla.net/cats)

Ted Gutmann reported that he has added the PowerPoint program to the web page.

FUTURE PROGRAMS:

Dewey 22 Number Building (4.27) - Tom Cohn will produce a flyer and give it to John Richardson by 3.15 for distribution. Participants will respond via tear sheet to Eileen Milewski @ SCLS by 4.15, and will be sent a handout of problems to be completed before the program. Participants will be encouraged to bring their Dewey 22 books. The program will be broken into a morning session (10 a.m. - noon) and an afternoon session (1:30 - 3:30 p.m.), with lunch "on your own." Limit: 60.

LC Number Building (to be scheduled)

PowerPoint (3.5, 4.30) - flyers have been sent out.

Technical Services Open Forum (3.22) - The program is going to be held at Schem instead of Half Hollow Hills, and will be for SCLA members. Cynthia Guzzo will moderate. Speakers will be Regina McEaney, Sue Ketcham, Mike Aloï, Della Bucher, Kathy Irish, and Sue Goldman. Flyers will be sent out immediately. Registration deadline: 3.15.

Fred Pryor "Balance Priorities" workshop (6.7 @ Middle Country) - Registration/checks will be sent to Renee Capitanio. Sue Ketcham will send out

a flyer by 4.12. Limit: 50. Fees (non-refundable): SCLA members \$50, non-members \$70.

Library Tour (June) - Cynthia Guzzo will contact Huntington and the Seminary of the Immaculate Conception as possible tour destinations.

Annual Meeting (December) - topic may be "In-house solutions."

NEXT MEETING

The next regular meeting of the Executive Board will be on 3.16.04 (SCLS) at 9:30 a.m.

ADJOURNMENT

On a motion by Melanie Weiss, seconded by Renee Capitanio, the meeting was adjourned at 11:35 a.m.

Respectfully submitted,  
Melanie Weiss,  
Secretary