

**COMPUTER AND TECHNICAL SERVICES DIVISION
SCLA
EXECUTIVE BOARD MEETING
09.13.04 AT SCLS**

CALL TO ORDER

The meeting was called to order at 9:38 a.m. by Renee Capitanio, President. Present were: Michael Aloï, Joyce Bogin, Renee Capitanio, Tom Cohn, Ted Gutmann, Cynthia Guzzo, Laura Hawrey, Min Liu, and June Zinsley.

APPROVAL OF MINUTES

On a motion by Cynthia Guzzo, seconded by June Zinsley, the minutes of 07.27.04 were approved with modifications.

TREASURER'S REPORT

June Zinsley reported.

As of 07.31.04: Checking \$189.40, Savings \$919.30, Total \$1,108.70. On a motion by Min Liu, seconded by Ted Gutmann, the report was accepted.

MEMBERSHIP

Renee Capitanio reported that there are 241 members.

WEB PAGE (scla.net/cats)

Ted Gutmann reported that the web page is up to date.

PROGRAMS:

- **Blogging (09.29):** Renee Capitanio reported that there are approximately 60 people registered. Announcement was recently put out on the SCLA list serve.
- **FRBR (?):** Date is still in question. Problem finding a room. Renee Capitanio will consult with John Richardson.
- **Annual Meeting: In-House Developed Technology Solutions (12.07):** Ted Gutmann reported that the Emma S. Clark Community room will be undergoing renovations during the month of December, so the Annual Meeting cannot take place there as originally planned. Instead, the meeting will be held at SCLS in the afternoon of 12.07 (1:30 pm refreshments, program 2 - 4). Ted Gutmann has asked Joe Balsamo of Stony Brook Health Sciences Center Library, and Anthony Martocello of Northport Library to participate.
- **PDA's in Libraries (?):** Consider holding the program in January or February of 2005. Renee Capitanio will contact Ron Richards.

FUTURE PROGRAM IDEAS:

Suggestions include:

- Subject Headings/Subject Analysis
- Book Repair (interactive session?)
- AACR2 Study Group (possibly form a committee)
- Dewey Workshops

PUBLICITY:

Flyers and mailing labels for FRBR program are ready, still need to determine exact date for program. Flyers for Annual Meeting should go out by mid-October.

NEWSLETTER

The deadline for the next newsletter is October 15. Michael Aloï will contribute an article on FRBR. Newsletter should contain slate of Officers for vote at Annual Meeting. Newsletter should contain information about Annual Meeting.

SCLA

Renee Capitanio reported: SCLA has asked that CATS include the SCLA logo on its home page. Auditor has completed audit of SCLA funds. No problems reported.

NEXT MEETING

The next regular meeting of the Executive Board will be on Tuesday, October 12, 9:30 a.m. SCLS, Blue Room.

ADJOURNMENT

On a motion by June Zinsley, seconded by Cynthia Guzzo, the meeting was adjourned at 11:08 a.m.

Respectfully submitted,
Ted Gutmann,
Vice President