

**COMPUTER AND TECHNICAL SERVICES DIVISION
SCLA
EXECUTIVE BOARD MEETING
01.04.05 AT SCLS**

CALL TO ORDER

The meeting was called to order at 9:41 a.m. by Ted Gutmann, President.
Present were: Michael Aloj, Joyce Bogin, Renee Capitanio, Tom Cohn, Ted Gutmann, Laura Hawrey, Mellissa Hinton, Sue Ketcham, John Richardson, and Melanie Weiss.

APPROVAL OF MINUTES

On a motion by Melanie Weiss, seconded by Michael Aloj, the minutes of 11.10.04 were approved with corrections.

TREASURER'S REPORT

No report.

NEWSLETTER

Tom Cohn reported. The next issue will be published in time for the Long Island Library Conference. Submissions should be in by mid-March. The current issue is on the CATS website.

MEMBERSHIP

No report.

WEB PAGE (scla.net/cats)

No report.

FUTURE PROGRAMS:

LC for Dewey Users (3.29) -- Sue Ketcham will create the flyer and give it to Ted Gutmann by 2.21. Melanie Weiss will take care of registrations, and will notify Joyce Bogin for the refreshments.

AACR2 Study Group – Tom Cohn received 17 responses to the e-mail that was sent out to the listserv. Five meetings have been scheduled at SCLS (9:30 – noon, Blue Room): 3.1, 5.10, 6.15, 9.27, and 11.16.

Geekspeak (5.4.05, LILC, Huntington Town House) - Ron & Angela Richards. We will create a glossary as a handout for the program.

Photoshop and Scanning: removing the mysteries of digitization (5.4.05, LILC, Huntington Town House)

Resume Workshop (June) – Laura Hawrey is coordinating a workshop with Ceil Hearn for 25 participants. The cost for the 2-part workshop may be slightly higher than last year's (\$350). Participants will learn how to use resume software in order to assist patrons.

Library Tour (June) – possible destinations include South Huntington, Hauppauge, and Harborfields. Renee Capitanio will discuss with Cynthia Guzzo.

NEXT MEETING

The next meeting of the Executive Board will be on 2.1 at 9:30 a.m. in the SCLS Blue Room. The schedule for the remainder of meetings for 2005:

3.7 (auditorium)

4.5 (Blue room)

5.16 (auditorium)

6.7 (Blue Room)

7.18 (auditorium)

9.13 (Blue Room)

10.17 (auditorium)

11.14 (auditorium)

12.6 (auditorium – Annual meeting)

Meetings begin at 9:30 a.m.

ADJOURNMENT

On a motion by Melanie Weiss, seconded by Renee Capitanio, the meeting was adjourned at 10:42 a.m.

Respectfully submitted,
Melanie Weiss,
Secretary