

**COMPUTER AND TECHNICAL SERVICES DIVISION
SCLA
EXECUTIVE BOARD MEETING
05.16.05 AT SCLS**

CALL TO ORDER

The meeting was called to order at 9:37 a.m. by Ted Gutmann, President. Present were: Michael Aloj, Tom Cohn, Ted Gutmann, Mellissa Hinton, Min Liu, and June Zinsley.

APPROVAL OF MINUTES

The minutes of 4.5.05 were approved on a motion by Min Liu, seconded Tom Cohn.

TREASURER'S REPORT

June Zinsley reported. On a motion by Tom Cohn, seconded by Mike Aloj, the reports for March and April 2005 were accepted as follows:

As of 3/31/05:	Checking \$ 279.12
	<u>Savings \$ 885.44</u>
	Total \$ 1164.56

As of 4/30/05:	Checking \$ 236.72
	<u>Savings \$ 887.40</u>
	Total \$ 1124.12

SECRETARY VACANCY

Melanie Weiss resigned from the board. Mellissa Hinton volunteered to fill the vacancy until the next CATS board election.

MEMBERSHIP

Mellissa Hinton reported. CATS has 218 members as of the last meeting of SCLA.

WEB PAGE (scla.net/cats)

Ted Gutmann reported that updates to programs had been posted.

PROGRAMS:

Past Programs:

Long Island Library Conference programs (5.4.05, LILC, Huntington Town House) - Ted Gutmann reported the 300 highlighters and jar openers were all distributed. Sharon Riis from Connetquot won the raffle. An invoice from Ron Richards in the amount of \$250 is required for reimbursement.

AACR2 Study Group – Tom Cohn reported. The first meeting was held on 5.10 with six attendees. The first section and monographic description were examined. The next meeting which will review other media will be held 6.15 at SCLS at 9:30 for refreshments.

Upcoming Scheduled Programs:

Resume Workshop (6.9 and 6.16, 2-4 p.m. @ SCLS) – Ted Gutmann reported. Sixteen attendees are registered for the program on 6.9 and 6.16; the minimum of fifteen has been met. Laura Hawrey will provide the food.

Library Tour (June) – Ted Gutmann reported. Cindy Guzzo has arranged tours of Hauppauge, South Huntington, and West Islip Libraries on 6.17. June Zinsley will send the mailing to CATS members.

Possible future programs:

Technical Services Annual Forum: No report. Renee Capitanio is arranging the panel.

RSS: No report. Ted Gutmann is arranging.

Annual Meeting: Ted Gutmann suggested the topic of e-books.

NEWSLETTER

Tom Cohn was successful in having 450-500 copies of the spring newsletter available for the LILC. The next edition is planned for the fall.

SCLA

Ted Gutmann reported. SCLA is planning to obtain tickets for an upcoming Mets game; details forthcoming.

NEW BUSINESS

A new secretary needs to be recruited. June Zinsley reminded the board that the slate is to be set this summer in accordance with the bylaws. There is no updated information for the legislative breakfast.

ADJOURNMENT

On a motion by June Zinsley, seconded by Tom Cohn, the meeting was adjourned at 10:35 a.m.

Respectfully submitted,
Mellissa Hinton,
Acting Secretary