

**COMPUTER AND TECHNICAL SERVICES DIVISION
SCLA
EXECUTIVE BOARD MEETING
06.07.05 AT SCLS**

CALL TO ORDER

The meeting was called to order at 9:45 a.m. by Ted Gutmann, President.
Present were: Joyce Bogin, Renee Capitanio, Tom Cohn, Ted Gutmann, Cynthia Guzzo, Sue Ketcham, John Richardson, June Zinsley.

APPROVAL OF MINUTES

The minutes of 5.16.05 were approved with one correction on a motion by June Zinsley, seconded Joyce Bogin.

TREASURER'S REPORT

No report.

MEMBERSHIP

No report.

WEB PAGE (scla.net/cats)

Ted Gutmann reported that links to AACR2 Study Group documents were added to home page. Will investigate whether it is possible to get usage statistics for the CATS web site. Sue Ketcham suggested that we include our web site features in the next SCLA newsletter.

APPOINTMENT OF NOMINATING COMMITTEE

Ted Gutmann, President appointed Michael Aloï, Sue Ketcham and Joyce Bogin to the nominating committee. Nominating Committee will send out names of candidates to entire membership in July.

So far, the following members have shown an interest in the following positions:

President: Michael Aloï (current President-Elect)

Vice President/President-Elect: Tom Cohn

Secretary: Joyce Bogin

Treasurer: June Zinsley

Members-at-Large:

Renee Capitanio (Publicity)

Cynthia Guzzo

Mellissa Hinton (Membership)

Sue Ketcham (Hospitality)

Min Liu (Archives)

John Richardson (SCLS Liaison)

There was discussion about trying to recruit more students and computer-oriented people to the division and to the Board.

PROGRAMS:

AACR2 Study Group – Tom Cohn reported that the next meeting is June 15 10 – 12 (refreshments at 9:30 am) at SCLS. Joyce Bogin will attend and bring the refreshments. As the structure of the group has become more formalized, Tom sees the group as a finite group of four two-hour sessions. Joyce Bogin suggested that it would make a good recurring program that CATS could offer.

Online Career Resources and Resume Software (6.9.05 and 6.16.05: SCLS) – 22 registered. Laura will bring refreshments to both sessions.

Library Tour (6.17.05: S. Huntington, Hauppauge, West Islip) – Cynthia Guzzo reported that there are currently 20 registered. South Huntington Public Library, the first library on the tour, will provide coffee and tea. Cynthia will bring food. It was noted that there is a Suffolk Director’s meeting on the same day, so library tours will likely not be given by the library directors.

Technical Services Annual Forum – Tentative date set as 10.19.05 at Sachem Public Library. Renee Capitanio and Cynthia Guzzo will assemble a panel of speakers.

RSS Program – Ted Gutmann mentioned an interesting column about RSS in the current issue of Computers in Libraries magazine. Will investigate whether the author of the article might be interested in doing a program for CATS.

E-Audio Books – as the topic for the CATS Annual Meeting in December. It was suggested that the program take on a “soup to nuts” approach to e-audio books.

Ted Gutmann proposed a possible program on computer scams, spyware and viruses for sometime in the Fall.

SCLA

Ted Gutmann indicated that we still have not received an invoice from Ron Richards for his LILC program. The invoice is needed for SCLA reimbursement. Ted will email Ron again to try and get the invoice as soon as possible. Sue Ketcham mentioned that SCLA reimbursement requests should be submitted to Rona Dressler by June 10.

ADJOURNMENT

On a motion by June Zinsley, seconded by Sue Ketcham, the meeting was adjourned at 11:05 a.m.

Respectfully submitted,
Ted Gutmann,
President