

**COMPUTER AND TECHNICAL SERVICES DIVISION OF
SCLA EXECUTIVE BOARD MEETING**

**May 9, 2007
SCLS**

CALL TO ORDER

The meeting was called to order at 9:48 a.m. by Tom Cohn, President.
Present were: Joyce Bogin, Tom Cohn, Ted Gutmann, Susan Ketcham, Dana Mottola, Wendy Reeve, June Zinsley.

APPROVAL OF MINUTES

The minutes of 4-10-07 were approved with no corrections on a motion by Dana Mottola and seconded by Joyce Bogin and passed unanimously.

TREASURER'S REPORT

June Zinsley reported that as of 4-30-07:

Checking	\$212.87
Savings	\$493.54
Total	\$706.41

A motion to accept the Treasurer's report was made by Susan Ketcham, seconded by Dana Mottola and passed unanimously.

MEMBERSHIP

No report.

WEB PAGE REPORT

Ted Gutmann reported that he will update the website to include information about the Library Tour and Digital Photo programs. Will also link to Long Island Library site for Stephen Ingram's Power Point presentation.

PROGRAMS

Past Program

Long Island Library Conference: Digital Photography (May 3, 2007 at

Crest Hollow Country Club) – A very successful CATS program. Approximately 200 attendees for Stephen Ingram's Digital Photo program.

Upcoming Programs

Hands-on Digital Photography Program (2 sessions. June 8, 2007 and June 15, 2007, 2:00 p.m. – 4:00 p.m. at SCLS) – Sharper Training

Solutions sent Susan Ketcham a copy of the handout/manual that they will be using for the classes. Susan Ketcham will find out if Sharper Training Solutions will provide multiple copies or do we have to make the copies.

June Zinsley will request labels and do the mailing for CATS members.

Flyer registrations will be sent to Susan Ketcham. Ted Gutmann will add program information to the web page and post a message to SCLA listserv.

Dana Mottola will bring refreshments.

Cataloging Roundtable (June 19, 2007) – Dana Mottola will make the flyers for a CATS mailing. Responses will go to Michael Aloï, RSVP one week prior to the meeting. Tom Cohn will send e-mail to CATS member list.

Library Tour (June 22, 2007) – Port Jefferson Free Library, Emma S. Clark Memorial Library, Stony Brook University Libraries - June
Zinsley will request labels for a CATS mailing.

In order to save on postage, flyers for all three programs will be sent out as one packet.

SCLA

Tom Cohn had no information to report.

NEWSLETTER

Tom Cohn reported that the newsletter was completed and printed in time for distribution at the Long Island Library Conference. Tom Cohn has requested mailing labels, and when received will send out newsletter to members. Ted Gutmann is still awaiting a pdf version of the newsletter from SCLS (for posting on the CATS website).

OLD BUSINESS

Possible Upcoming Programs

- Technical Services Forum – Possibly to be held at Sachem Public Library. Dana Mottola will check for room availability for a 10am – 12:30pm program. First choice for the date is 9/26/07. Second choice is 10/3/07. Possible theme: catalog maintenance.
- Annual Meeting – Possible topic: Learning 2.0. There was some discussion about a related online learning program that the Public Library of Charlotte & Mecklenburg County (NC) offers. Susan Ketcham will investigate. Sachem Public Library is using Charlotte-Mecklenburg's program for their staff.

NEW BUSINESS

None.

NEXT MEETING

The next meeting will be held on Thursday, June 7 at 9:30am at SCLS in Bellport.

ADJOURNMENT

A motion to adjourn at 11:45 a.m. was made by June Zinsley and seconded by Dana Mottola and passed unanimously.

Respectfully submitted,
Ted Gutmann
Secretary