

**COMPUTER AND TECHNICAL SERVICES DIVISION OF
SCLA EXECUTIVE BOARD MEETING
March 10, 2008
SCLS**

CALL TO ORDER

The meeting was called to order at 9:45 by Susan Ketcham, President.
Present were: Michael Aloï, Joyce Bogin, Tom Cohn, Mellissa Hinton,
Susan Ketcham, Min Liu, Dana Mottola, Wendy Reeve, June Zinsley,

APPROVAL OF MINUTES

The minutes of 1/10/08 were approved on a motion by Wendy Reeve and
seconded by Dana Mottola and passed unanimously.

TREASURER'S REPORT

June Zinsley reported that as of 12/31/07

Checking	\$ 488.20
Savings	\$ 504.93
Total	\$ 993.13

The 4th quarter check from SCLA was received in the amount of \$311.50.

June Zinsley reported that as of 1/31/08

Checking	\$ 705.04
Savings	\$ 504.93
Total	\$1209.97

\$150 is still outstanding for the newsletter printing.

A motion to accept the Treasurer's reports was made by Wendy Reeve,
seconded by Joyce Bogin and passed unanimously.

MEMBERSHIP

Wendy Reeve reported that there were 179 members as of 2/15/08. Wendy will create a follow-up acknowledgement to be sent to members thanking them for their renewal. The mailing will include details about CATs activities and events such as the library tour, training opportunities, etc.

PROGRAMS

Upcoming Programs

Long Island Library Conference (May 8, 2007/Crest Hollow Country Club) CATS has been assigned the first time slot (8:00-9:05) for “Gadgets and Gear: Helping the Public Get a Grip on New Technology.” Whether the Division should give away novelty items or have a raffle only came under discussion. The consensus was to do both. Tom Cohn recommended the “Bic Clic” as a giveaway. Michael Aloli recommended key chains. Wendy Reeve suggested buttons or stickers with the sentiment: “Books—the first laptop.” A list provided by Bob Johnson for suggested raffle items was reviewed. Cynthia Guzzo offered to create a theme basket as well. (She should submit the receipts for reimbursement.) The Board decided to purchase and offer three raffle prizes: a chocolate-themed basket, one Centon MP3 player (not iPod) because it is compatible with Overdrive software, WiFi Scout. To expedite selection for the giveaway item, Sue will send the link for Pro Promotional and ask Board members to review it. Giveaway items should cost no more than .50/ea.

Cataloging Roundtable – Michael Aloli reported 11 people attended the recent meeting. Because the date was changed to 3/6/08, it was not convenient for some people who had planned to attend. Attendees of CRT are bringing examples to the meetings on a regular basis. Rules are checked, etc. There is much participation. Future dates for CRT are 6/3/08 and 10/14/08.

Annual Library Tour – Sue Ketcham reported for Cynthia Guzzo: Cynthia suggested East or Central Islip for the library tour. Sue encouraged her to consider East End libraries. Cutchogue Library may be finished by June and that is a possibility. The ultimate decision will be left to Cynthia.

Sharper Training Solutions – Sue announced the program on MS 2007 dates are confirmed for 6/6/08 and 6/13/08. Part I will cover MS Word and Part II Excel.

SCLA Report – Sue Ketcham reported the following: Celia Vollmer, head of the Support Services Division, requested that copies of fliers for CATS programs be distributed to SSD members. There are 1,745 subscribers to the List Serve. The keynote speaker for the LILC was announced as novelist Ellen Meister. The number of SCLA members as of 12/07 was 729; as of 2008 there are 403 members. The SSD head suggested workshops should be offered in evening sessions to accommodate people who cannot attend during the day. Michael Aloï discussed budgeting of SCLA money. In the past \$10,000 was set aside each year from the SCLA budget to be used for additional programming; this year the budget was cut to \$8,000. Michael suggested there are opportunities for additional money to support CATS Division programming.

Annual Meeting – Futurist Steve Abrams (Sirsi/Dynix) is being considered as a speaker. Min Liu said he is confirmed to present at the LILRC Conference at Dowling in October. Perhaps he could present a different topic for CATS. SCLA could be approached to provide additional funding. Sue will contact Ted to determine how much progress he has made. Min Liu suggested Steve Cohen (local speaker) as a presenter.

New Wave in Media – Min Liu asked the Board to promote this LILRC program on Overdrive, Play Away, Netlibrary. Four speakers are on the program scheduled for April 4.

NEWSLETTER

Tom Cohn announced the deadline for the next issue date is 3/21/08. Tom will write up the Annual Meeting and Michael will report on the recent Cataloging Roundtable. Upcoming events should be noted. The newsletter will be available for the May Conference. Helene Blowers will be asked if the picture she took at the Annual Meeting might be included.

OLD BUSINESS

Bylaws revisions should be discussed at the April 7 meeting. Board members should review the bylaws prior to the meeting.

NEW BUSINESS

NEXT MEETING

The next meeting will be held on Monday, April 7, 2008 at 9:30am at SCLS Auditorium in Bellport.

ADJOURNMENT

A motion to adjourn at 11:21 a.m. was made by Min Liu and seconded by Wendy Reeve and passed unanimously.

Respectfully submitted,
Mellissa Hinton
Secretary