

**COMPUTER AND TECHNICAL SERVICES DIVISION OF
SCLA EXECUTIVE BOARD MEETING
July 17, 2008
Brentwood Campus/LIU**

CALL TO ORDER

The meeting was called to order at 9:46 a.m. by Susan Ketcham, President. Present were: Jim Balletta, Joyce Bogin, Tom Cohn, Ted Gutmann, Susan Ketcham, Dana Mottola, Wendy Reeve, June Zinsley. Also in attendance was Sara Bedell from LIU.

APPROVAL OF MINUTES

The minutes of 6/16/08 were approved on a motion by Jim Balletta and seconded by Tom Cohn and passed unanimously.

TREASURER'S REPORT

June Zinsley reported that as of 6/30/08

Checking	\$ 418.27
Savings	\$ 706.36
Total	\$ 1,124.63

A motion to accept the Treasurer's reports was made by Wendy Reeve, seconded by Dana Mottola and passed unanimously.

MEMBERSHIP

Sue reported that there were 174 members, no change since last month.

WEB PAGE

Ted Gutmann reported that items mentioned in last month's minutes have been corrected. Sue suggested that we may want to link to some CATS photos from the Long Island Library Conference.

PROGRAMS

Past Programs

Annual Library Tour (June 20, 2008. Southold Free Library, Cutchogue-New Suffolk Free Library, Mattituck-Laurel Library)

Sue reported that there were 17 attendees and the tour was well received. Southold Free Library provided refreshments and complimentary mug to all attendees. Thanks to all three libraries that played host in this year's tour, and to Cynthia Guzzo for organizing the tour.

Upcoming Programs

Technical Services Forum (October 30, 2008) – Jim will check the availability of the room at Half Hollow Hills Library. Focus will be on ergonomics. Jim will look into the possibility of have a professional speaker on the topic.

Annual Meeting (December 10, 2008) – Ted reported that he recently checked in with our featured speaker Stephen Abram (SirsiDynix) to make sure we were still on his calendar for December—we are. Ted will look into possible venues for the event. The plan is to have the flyer along with proposed changes to the CATS constitution go out to all members by October 15.

SCLA Report

Sue Ketcham mentioned that there had been no SCLA meeting and hence had nothing to report.

NEWSLETTER

Tom Cohn announced the deadline for the next issue date is 10/15/08. Tom reported that he has photographs from the Library Tour that he can include. The newsletter will also feature a report from the Technical Services Forum, and will include schedule for upcoming Suffolk Libraries Computer User Group meetings.

OLD BUSINESS

Ongoing proposed revisions to the CATS Constitution.

NEW BUSINESS

Nominating Committee – Ted Gutmann will be on the nominating committee. Tom Cohn also volunteered. We still need one more member. The full nominating committee should be in place by mid-August, with a proposed slate by mid-September. As of December 2007, CATS had 162 members which implies that we will be eligible for six members-at-large for 2009.

Joyce Bogin suggested that the Board might want to consider a bus trip as a future program, possibly to Baker & Taylor or a publisher. Tom Cohn suggested Grolier/Scholastic, located in Connecticut as a possibility.

NEXT MEETING

The next meeting will be held on Friday, September 5, 2008 at 9:30am at SCLS in Bellport.

ADJOURNMENT

A motion to adjourn at 11:20 a.m. was made by Ted Gutmann and seconded by Joyce Bogin and passed unanimously.

Respectfully submitted,
Ted Gutmann
Acting Secretary