

**COMPUTER AND TECHNICAL SERVICES DIVISION OF
SCLA EXECUTIVE BOARD MEETING
October 19, 2009
SCLS**

CALL TO ORDER

The meeting was called to order at 9:44 by Ted Gutmann, President. Present were Joyce Bogin, Laura Giuliani, Mellissa Hinton, Bob Johnson, Min Liu, Wendy Reeve, Danielle Zubiller. Also in attendance were Michael Aloï and Ruth Westfall (SCLS) for Emily Clasper.

APPROVAL OF MINUTES

A motion to approve the minutes of September 18, 2009 was made by Laura Giuliani; seconded by Danielle Zubiller; approved

CATS Ballot 2010: Ted announced the CATS Board has positions open for Vice President/President Elect and Secretary. The following individuals will be named on the ballot for the seven members-at-large positions: Min Liu, Laura Giuliani, Dana Mottola, Susan Ketcham, Michael Berse (Hauppauge). Ted reminded people that Sue Ketcham had suggested students may consider serving as members-at-large.

At the meeting, Danielle Zubiller agreed to run for Vice President/President Elect. Joyce Bogin agreed to run for Secretary.

Ted will send out ballots as per the CATS guidelines.

TREASURER'S REPORT

Ted Gutmann reporting for June Zinsley:

As of 9/30/09

Checking:	\$ 574.96
Savings:	\$ 712.59
Total:	\$1287.55

Total includes \$400 income from SCLA and .45 income dividend.

Motion to approve by Wendy Reeve; seconded by Min Liu; approved unanimously.

MEMBERSHIP

Ted Gutmann reported there are 178 CATS members as of September 2009.

WEB REPORT

Web page is up to date as per Ted. Ted received a request from someone who could not attend the Open Source program but requested that the presentation be put on the web page. A synopsis of some kind should be included. Perhaps videos could be made of the

program that could be linked to the web page. Min Liu encouraged that Word Press be used to share continuing education information.

PROGRAMS

Past Programs:

Technical Information Forum: Bob Johnson reported the most recent Forum was hosted on October 1, 2009 at SCLS with 30 people in attendance. Jim Balletta did a presentation on OPACs and showed how to set them for screen refreshment, time outs, etc. Other subjects were discussed. The collection drive for Habitat for Humanity basket was successful and brought in a great number of donations. The next Forum is scheduled for November 5, 2009 in East Hampton. Martha Turner from Cablevision's Power to Learn Department is a scheduled speaker.

Min Liu announced the new LILRC new phone system is up and running. As the price was less expensive than projected the system will pay for itself in two years.

Cataloging Roundtable: (10/13/09) According to Michael Alois 19 people attended, five more than were expected. Some people brought questions and Michael said having examples is helpful in making the program better. Michael is not able to continue to chair this event and suggested Tom Cohn could take the reins for the February meeting. Ted thanked Michael for his service in coordinating this successful program.

NYLA: Min Liu attended a program at NYLA on serials. She stated that guidelines from Nylink are available at MyNylink. She shared literature about True Serials, Nylink's new serials management service.

Upcoming Programs:

Open Source Software (Part I): (10/22/09) South Country Public Library (10 a.m.-12 p.m.) Confirmed panelists and expected topics for the discussion are: Ted Gutmann (open source mail), Dominick Iadiccio (firewalls, networking applications), Bob Johnson, Andrew White & Joe Balsamo (open source web sites and network IP management tools). About 30 people have registered. Most registrants are not members of the Technology Forum so the audience is more diverse. Speakers are expected to share their success stories. If Dominick cannot provide refreshments, Joyce Bogin will make the arrangements. Wendy Reeve moved \$150 be allocated so Ted could take the speakers to lunch; Joyce seconded; approved unanimously.

Annual Meeting: Cloud Computing: (12/9/09) Brentwood Public Library (10 a.m.-12 p.m.) Bob Johnson is trying to arrange for a speaker from Google, but to date no speaker is confirmed. A budget of \$400-500 has been allocated for this event. Transportation must be factored in to the cost.

Long Island Library Conference (5/6/10) Ted announced a topic for the LILC must be submitted by the December due date. Only 12 meeting rooms will be available at the Conference, so fewer programs will be approved and divisions will not be reimbursed for expenses. Discussion ensued as to whether technical services or technology oriented themes should be the subject of a CATS program. The 2010 theme of the Conference is "Recipes for Success." Ted suggested a presentation on virtualization or in-house developed applications. Consensus of the Board was for a program on in-house applications. Ted will start asking potential speakers at the Technology Forum program if they are interested in presenting at the LILC. Mobile technology may be considered for a spring program as it will be longer than the 45 minute time frame allocated for the LILC.

Technical Services Forum 2010: Weeding and inventory control were suggested as topics as Sue Ketcham was interested in this topic. A representative from SCLS might be included as a panelist. A March date was suggested to tie in with spring cleaning.

SCLA Report: Ted attended the meeting on 10/16. The annual SCLA dinner is scheduled for November 20 at Lombardi's on the Bay. The cost is \$35 for members, \$45 for non members. Baskets for Habitat for Humanity should be presented at the dinner. Officers for next year will be announced. SCLA has authorized that two members from each division be selected to attend. CATS attendees will be selected via a raffle drawing.

NEWSLETTER: No report. The deadline for the next issue is 11/7. Ted will write up a report for the Open Source program.

OLD BUSINESS

None.

NEW BUSINESS

The Board considered changing the time for the next meeting but the consensus was to keep the time to convene at 9:30 a.m.

NEXT MEETING

The next meeting will be held Tuesday, November 24, 2009 at 9:30 a.m. at SCLS.

ADJOURNMENT

A motion to adjourn at 10:53 was made by Danielle Zubiller; seconded by Bob Johnson; passed unanimously.

Respectfully submitted,
Mellissa Hinton, Secretary