



Meeting minutes

Date: 03/112/2013

Time: 10 am

Location: SCLS Auditorium

Attendees:

Stephen Ingram, James Matias, Eileen DeSimone, Nicole Turzillo, James Clemens, Tom Cohn, Paul Zukowski, Xibe Solis, Danielle Zubiller, Bob Johnson, Dominic Iadicicco, Kelly Harris, Eileen Keller (SCLS).

Non Attendees:

Min Liu

Call To Order: 10:05 am

1. **Approval of the minutes:** DZ, XS
2. **Treasurer's Report:** ED waiting for report from NYLA. Reimbursement now includes sending original receipts to Albany. Check cut and sent from NYLA.
3. **President's Report:**
 - a. SCLA meeting review: transition to NYLA is still in progress. Still waiting for membership information (count, forms, etc.). Finances will run July to June, elections will remain unchanged.
 - b. Request from members to change meeting day. Stephen will look into the last Tuesday of the month.
 - c. Suggestions were made to respond to email from librarian looking for work.
 - d. Long Island Library Conference (May 2nd)
 - i. Main presentation – 2 large venue programs.
 - ii. Tech sessions/presentation 2 to 3. Topics and people still in discussion will be confirmed shortly.
 - iii. Manning the table: Stephen will create schedule. Board members will sign up for time slot.
 - iv. Give-away: Motion made to purchase a Kindle Fire HD (\$200) BJ, JM, unanimous
 - v. Table cover: Motion made to spend \$220 for table cover with CATS logo JM, KH, unanimous.
 - vi. Candy: Stephen will purchase.
 - vii. Applications: Stephen will get.
4. **Archives:** No Report
5. **Technology Information Forum (TIF):** March meeting cancelled due to snow. Attendance is up with a mix of Tech people and librarians (about half each). Next meeting in April at HHH.
6. **Hospitality:** No report

7. **Membership:** NYLA information requested, need new forms and membership list.
8. **Newsletter:** Almost set to print. He is looking for pictures to fill space and is waiting for Library conference presenter information.
9. **Publicity:** Flyers for Tech Round Robin & Library Tour.
10. **Programs:** Discussion of survey. Popular topics include Workflow, RDA, and MARC. Paper survey will be sent (by Stephen) Thursday or Friday 3/14, 3/15.
 - a. Tech Forum - Tech services round robin scheduled for 4/17 pm at SCLS (Stephen will book room). 4 people to lead group discussions includes, Nicole – Workflow, Tom – RDA. Tom will ask others to participate.
 - b. Library Tour: Emma S. Clark and Stony Brook selected. Paul will call contacts to set up day during the week of April 22nd.
11. **Web Site:** No change
12. **Old Business:** James C. has receipt for Feb. TIF; Stephen will look into Constant contact for members.
13. **New Business:** Stephen notified board that SCLS will maintain CEU credits and TIF meeting sign in sheets have been put in the database. Any old sign in sheets will be given to Terri Hatred at SCLS.
14. **Next Meeting:** TBD
15. **Adjournment:** Motion at 11:18 am by SI, DZ

Submitted:

Nicole Turzillo