



Meeting minutes

Date: March 18, 2014

Time: 10:00 am

Location: Blue Room SCLS

Attendees:

James Matias, Kelly Harris, Stephen Ingram, Tom Cohn, Paul Zukowski, Min Liu, Lisa Bitran, Mary O'Grady, Eileen and Rebecca Ann Keller (SCLS).

Non Attendees:

Xibe Solis, James Clemens, Eileen DeSimone, Dominic Iadicicco,

Call To Order: 10:10 am

1. Approval of the minutes: Not approved. Pending clarification of Treasurer's Report.
2. Treasurer's Report: No Report. Income Statement from NYLA presented by James Matias
3. President's Report: Discussion of membership. SCLA Membership is down. Looking for ways to improve it. New Listservs will not include nonmembers.
4. Archives: Send Min copies of all newsletters and flyers. She will bring the archive folder to the next meeting so we can see what we archive.

5. Technology Information Forum (TIF): Sent by Bob via email read aloud by James Matias.

March 7, 2014

Technology Information Forum Report – March 2014

Submitted by: Robert Johnson – TIF Committee Chairman

After several weather conditions requiring us to reschedule and eventually cancel the February TIF Meeting, March found us ready to have an exciting meeting. Our meeting was hosted at the Hampton Library in Bridgehampton, by Director Kelly Harris. The meeting started with a very thorough discussion by Longwood Library staff members Chris DeCristofaro and Melanie Cardone-Leathers. The focus of the discussion was centered on patron and staff educational classes recently developed at the library. Chris and Melanie provided exceptional handouts pertaining to different levels of instruction for Apple's iOS devices and software. All group members were invited to make use of the handouts and distribute to appropriate staff for review. Chris and Melanie were an integral part of the meeting and we appreciate their participation very much. After a short break for networking, we began the second half of our meeting with our host and the Library's Director, Kelly Harris. Ms. Harris opened a very lively discussion on their most recent purchase, a MakerBot and Digitizer. Ms. Harris explained how easy and fun the MakerBot can be, even demonstrating a live printing procedure during our meeting. Group members were able to enjoy the printing process and pass around creations designed and printed by staff members of the library. Many questions were entertained and ideas developed throughout the presentation. We thank Ms. Harris for her engaging presentation as well as her willingness to host the meeting at the library.

April 3 is the next meeting at Sachem.

6. Hospitality: Coffee cake was delicious. Mary needs to be reimbursed for 12.95 Approved SI, KH
7. Membership: Big push come Conference Time.
8. Newsletter: Will be out Mid May once we have content from our programs. Paul needs to be reimbursed for supplies 53.74 approved SI, TC
9. Publicity: Lisa Bitran's RDA Flyer was great. She will be working on a flyer for the Library Tour. Information will be put up on website. Sent via Listserv and in print via flyer in the ILL bin
10. Program:
 - a. Library Conference: Much discussion about raffle. Who participates? (Conference attendees only or all CATS members?) Free or paid? What to Raffle? We also contemplated what to have at our table. The following decisions were made: There will be two raffles this year One at LILC and a second to be at the Annual Meeting for all CATS members. The LILC Raffle will be free to members of CATS and a dollar to nonmember conference attendees. We will work out a system with SCLA for those who register on the spot. If you want to participate and you do not belong to CATS buck up, tickets are a dollar.
We will raffle off an iPad mini (approx. \$300), purchase approximately \$50 in candy and purchase stylus pens as giveaways. James will research and purchase. We need to reimburse the RDA presenter for travel and expenses. Our Conference costs as mentioned above were approved with a DNE amount of \$850. SI, LB
 - b. Library Tour: Touro does not allow outside food. If we would like to serve breakfast treats we must use the school's food services at \$7.50 per person. This cost was discussed and approved KH, SI
 - c. RDA Group: Scheduled for March 26. Discussion of need for an SCLS presence Eileen will attend or find someone to do so. Min mentioned RDA toolkit availability on NY3R website. Min also requested information about the toolkit be provided to attendees at RDA program
11. Web Site: Stephen posted information about the RDA toolkit on website.
12. Old Business
13. New Business NYLA requested CATS present its IT vs Librarians Program at this year's Annual Conference in Saratoga. Go CATS! ME-OW!
14. Next Meeting: April 22, 2014 @ 10 am SCLS Blue Room
15. Adjournment: 11:21 am

Submitted: Kelly A. Harris