



Approved Meeting Minutes

Date: March 6, 2024

Time: 10 a.m.

Location: SCLS Blue Room & Zoom

Attendees: Bob Johnson, Mary O’Grady, Nicole Parisi Eberle, Stephen Burg, Anthony Giansante, Steve Alcalde, Debbie Antolini, Roseann Mammina, Danielle Bliss, Rebecca Goldstein, Andrew Tarantowicz, Chris DeCristofaro, Sara Fade

Non-Attendees: Alison Mirabella, Michael Bartolomeo, Julia Sukhu, Samantha Uebel

Call To Order: 10:02 a.m.

Approval of February 2024 minutes:

- Corrections: Website: change wording to “WordPress theme”
- Approved by:
 - Steve Alcalde
 - Stephen Burg

President’s Report:

Bob reported. Attended February SCLA meeting:

- Discussed CEU tracking
- Discussed fundraising and QR codes, all will go through SCLA. Divisions will now be cashless.
 - CATS to consider raffle payment options for LILC
 - Discussed using SCLA Venmo account, need to list CATS in comment field of each entry, CATS should keep paper trail of Venmo entries.
 - An email will be sent to CATS members, notification that we are now cashless.

Treasurer’s Report:

- Alison reported via email. Balance as of February 29 was \$1,205.55
- Balance includes \$500 disbursement received from SCLA, January membership deposit and a Venmo cash out from LILC.
- Alison offered to run a summer/fall lecture, possible topic: Cricut

Archives: Send documents for archives to sclacatsarchive@gmail.com.

Technology Information Forum (TIF):

- Chris reported. February 8, 2:30pm Joint meeting with NCLA via zoom. 26 attendees. Demo by Dashlame, password management solution vendor.
- Next meeting: March 14, 2:30pm

East End Tech Coalition (EETC):

- Steve A. reported. March 5th program Supporting Staff Through Changing Tech Trends had 25 attendees. QR code leading to SCLA donation page was displayed.
- Meeting refreshments: \$175, were donated by CATS/EETC Committee Board

Tech Services Roundtable Committee:

- Debbie & Roseann reported. March 18 date was postponed. New date TBD.
- Discussed possible fall meeting out East for EETC committee.
- Discussed program registration platform. Motion was made to utilize Google forms for CATS program registration.
 - Approved by Stephen Burg
 - Seconded by Steve Alcalde
- Bob will create a QR code that links directly to the Google form.
- CEU credits are issued by SCLA. Forward program attendance information to SCLA.

Hospitality: Debbie reported. \$5.69 spent on refreshments.

Hospitality for monthly CATS meeting will be on hold until January 2025.

Membership: CATS 90 members, SSD 67 members

Newsletter:

- Board members can send a head shot and bio to Bob and Sam, suebel@brentwoodlibrary.org, to be included in the next newsletter.
- Bob will write a "From the President's Desk" blurb

Publicity:

- Bob discussed updating the CATS website. He will speak with Stephen Ingram.
- Request Sam to create flyer for LILC raffles and donation options.
- CATS form needed for consistent tracking of program attendance & CEU credit.

Programs:

- All program flyers should be posted to webpage.

- LILC, 5 CATS programs:
 - Teaching Technology, joint with NCLA
 - Ask me Anything: Woman and Technology
 - Tech, Trends and Teens at the Public Library... Oh My!
 - Maximizing Your Seed Library's Potential
 - Judged by the Covers, Meet the Challenge - Organize, Advocate, and Overcome

Web Site & Social Media:

- As discussed, CATS will utilize Google forms for program registration in lieu of Wild Apricot.

Old Business:

New Business:

- SSD currently has no board structure and needs new board members.
Motion for CATS to provide support for SSD after they develop a new board:
 - Approved by Roseann Mammina
 - Seconded by Debbie Antolini
 Motion for Bob to request that SCLA merge SSD with CATS:
 - Approved by Steve Alcalde
 - Seconded by Anthony Giansante
- Discussed LILC raffles and giveaways. 2 raffle baskets: 1 with wine and 1 with coffee items. Bob will arrange compilation of baskets.
- Discussed multi-function pen as a giveaway item. Bob will reach out to Alison regarding our past pen order.
- Motion to approve up to \$400 for LILC giveaway items:
 - Approved by Anthony Giansante
 - Seconded by Stephen Burg

Next Meeting:

- April 4, Thursday, 10am, SCLS

Adjournment: Motion to adjourn:

- Approved by Danielle Bliss
- Seconded by Stephen Burg

Respectfully submitted,
Mary O'Grady, Recording Secretary