

# RASD

**Board Meeting  
Tuesday, August 8, 2017  
Connetquot Public Library**

The meeting was called to order at 10:02am by President Lauren Bernat.

**Members Present:** Azurée Agnello, Lauren Bernat, Nicole Berroyer, Alex Blend, Jo-Ann Carhart, Rachel Cecchini, Sal Filosa, Amber Gagliardi, Beth Gates, Dave Jones, Ruby Marchetti, Rose Marut, Wonda Miller, Maureen Nicolazzi, Wendy Polhemus – Annibell, Tim Sicurella

Lauren made a motion to approve the June minutes with corrections.  
The minutes were approved by Maureen and seconded by Wonda.

**President's Report:** The SCLA Board held a special Membership Meeting on Friday, July 28 at SCLS. The purpose of this meeting was to address concerns and the drop-in membership. Several changes were made to the SCLA registration sheet, including a line for Part Time Librarians as a way to make these staff members feel more included.

Additionally, it was recommended that a line be added to each SCLA-related email and flyer regarding the benefit of membership. Once this has been approved by the Board, all RASD Committees must incorporate this into their announcements.

Also, I must again stress the necessity of beginning each meeting with stating the name of the Committee, noting that the Committee is a part of RASD and the greater SCLA (without acronyms). Additionally, all RASD meetings must have SCLA registration sheets available at each and every meeting – if you need copies of this, please let me know and I can send them to you through the system bag.

CLA Support Staff Division's Annual Membership Meeting and 2017 Safety Conference will be held at the Brentwood Public Library on Thursday, October 18, 2017 from 9:30 a.m. to 4:00 p.m.

A light breakfast and lunch will be served.

Tim Sini, Suffolk County Police Department Commissioner as well as representatives from Homeland Security, the FBI, SCPD, BUFSD and Intralogic Solutions Security Systems Simplified will be giving presentations. This event is free for SSD members; \$10.00 for non-members.

**Treasurer's Report:** Maureen reported that she was unsure of a large deposit made by NYLA to our account, but after clarification from NYLA it seems that SCLA has not filed the proper paperwork resulting in holding up of adding funds to our account. President Lauren Bernat will follow up with SCLA President Jose Hernandez to find out what needs to be done to formally rectify this.

NYLA's fiscal year ends July 1 and so some of our deposits and withdrawals were not counted yet, such as the deposit for the luncheon as that comes out of the new fiscal year for NYLA. Maureen withheld the \$500.00 donation for the luncheon until after NYLA's books were in order and will send that to be deposited soon.

The closing balance for RASD, without the Brainfuse donation and the deposit for Painters is \$4,500.58 as of our August 8, 2017 meeting.

**C.A.R.E.:** Nicole reported that the CARE Committee has a new website; it should go live this week. It will be announced to the listserv as soon as it is ready.

The next CARE meeting will be on Thursday, September 14 at 2:30pm at SCLS. Nicole has been in contact with the person who runs the employment program at Family Service League for individuals with disabilities; he will speak either in September or November.

Nicole was contacted by SCLA Member-At-Large Emily Guerrero about offering a joint program or a series of workshops in 2018 on helping librarians to obtain employment. These suggestions included:

Interviewing: providing mock interview practice with some tips and tricks that include typical questions as well as questions provided by Department Heads and Directors

Resumes: tips and tricks to resume writing, what to and not to include on a resume, formatting some ideas to boost a resume

Job search skills: listservs and networking

Portfolio building: how to build experience on and off the Reference Desk

Nicole explained to the RASD Board that CARE is dedicated to working with patrons, but the committee's members are not career counselors. The committee is happy to work with Emily and the SCLA Board in recommending career counselors for training(s).

**Electronic Resources:** Dave Jones reported that the next meeting is planned for September 14 at 9:30am at SCLS and will be a second roundtable about online learning tools. Specifically, the meeting will cover Universal Class and Atomic Learning, what's new with video streaming, Kanopy streaming, Apple's cease of the iPod and the new Flipster.

**Health Concerns:** Sal Filosa reported that the next meeting will be on Wednesday, September 6 from 10am-noon at SCLS.

The committee had to change the date of the Annual Health Concerns Breakfast to Monday, November 6 (this will change the date of the RASD Board Meeting for November). He put a motion forth to ask for funding for food for the breakfast, not to exceed \$200.00. Azurée was first to approve the motion and Jo-Ann seconded the motion.

The committee is working on a grant through NNLM-MAR and Stony Brook University Medical for a series of 3 workshops to train public librarians in Suffolk County in free health resources. The name of the series is "What the Health."

**Historian:** Robert Cognato reported that he has added the past minutes, Ramblings and the flyer for the RASD luncheon to the archives.

**Long Island History:** Inez Foster reported via email. A meeting is being planned for Thursday, October 5. More information to come.

**Long Island Reads:** Beth Gates reported that a recruitment meeting was held on Monday, July 31 at SCLS to increase membership of Suffolk County librarians. The next meeting will be held on September 7 at Cold Spring Harbor Library.

**Media:** Tim Sicurella reported that due to poor attendance at the July meeting, he will rework the topics for the next meeting on Monday, October 16, 2017 to be held at SCLS. The topics include fine rates for media, shelving issues and solutions for media, circulation of vinyl and more.

**Member-at-Large:** Ruby Marchetti reported that approximately 20 donation request letters went out; so far Brainfuse has donated \$500 and Paint Party LI will donate a basket of signs for the raffle. Ruby will send out flyers for the luncheon to the heads of Reference in Suffolk County and Cathi Nashak has offered to send them out to all of the Reference heads in Nassau County. Registration is off to a slow start and our minimum is 30.

**Membership:** Wendy Polhemus-Annibell reported that there are currently 174 members. Wendy would like to resign from this position as soon as a replacement has been found.

**M.O.S.A.I.C.:** Amber Gagliardi reported that Gilda Ramos has stepped down and a co-chair is needed to replace her. The committee's next meeting will be on Tuesday, September 19 at 9:30am at SCLS. Tracy Spieldman of Literacy Suffolk will be the speaker on services and tutoring through Literacy Suffolk, and working to recruit additional tutors.

**New Adults:** Lissetty Thomas reported via email. Our last meeting was at Roast Coffee and Tea in Patchogue on June 18th. We discussed Outreach Strategies for Libraries. Our next meeting will be on September 18th at the Sachem Public Library. The topic will be Building New Adult Collections.

**O.A.R.S:** Rose Marut reported on behalf of Cindy Miller. A change of name was discussed but not yet finalized at the June meeting. A meeting is planned for September.

**PR and Marketing:** Jo-Ann Carhart reported that the committee has decided not to look for a sponsor for the PR and Marketing Award as they do not wish to give up the name of the award; weekly postings will go out about the award as the deadline of September 15 quickly approaches.

The committee is planning on a video meeting in October, specifically on the accidental Videographer Librarian and not a trained Media Specialist.

**Programs:** Rose Marut reported that she has contacted Cynthia Nielsen, Nassau RASD president, and she notified me that she will again be the arranger for next year's LILC program to be held on Thursday, May 3, 2018. She will add a discussion of possible speakers and topics to the agenda of her Board's next meeting so we all can have some suggestions and options to discuss. Rose will continue to be in contact with her so she can relay our ideas to her Board.

**Ramblings:** Wendy Polhemus-Annibell reported. The summer edition of *Ramblings* was sent out on July 13. As there always seem to be a few people who don't get the share link or who try to sign-in with a different email address, anyone who has a problem accessing should please send their content via email to [wannibell@gmail.com](mailto:wannibell@gmail.com).

The deadline for the fall will be on August 25 and the winter issue will go out by the end of the year.

**Reader's Advisory:** Azurée Agnello reported that the next meeting is Thursday, September 28 at SCLS and the topic is Mystery (regular not cozy). Coffee/Tea at 9:30 and meeting from 10 am-12 pm.

Samantha Alberts has approached Azurée about offering a joint program with SCLS; Azurée will notify the Board when more information is available.

**Webpage:** Wonda Miller reported that all information has been posted to the website. Please send any new announcements to her via email to post to the website in case she misses a post on the listserv.

### **New Business:**

Lauren Bernat introduced incoming 2018 Board Members present, Alexander Blend who will become the Vice President/President Elect and Rachel Cecchini who will become the Secretary.

Lauren Bernat reported that SCLA will hold a Committee Fair on Friday, December 1, 2017 at the Nesconset Branch of The Smithtown Library. Please ensure that a representative of your committee is in attendance and that there will be informational handouts. The purpose of this is to raise awareness of the services and benefits offered to professionals in our county, both for members and non-members. We are the largest Division with the most committees; this should be a great opportunity to showcase our offerings.

## **Old Business:**

Please note - I have been asked by several SCLA Board Members about different committees and when their next meetings will take place - I must assume that there are others out there in Suffolk County wondering as well. Please ensure that your meetings are announced to the listserv, our webpage and the SCLA calendar at least 1 month in advance! To assist in getting the word out there and connecting with our colleagues across the county, I would like to ask that each Committee Chair post a quick blurb to the RASD webpage, explaining the mission of the committee, and include any fun facts or how long the committee has been around. Please send these to Webmaster Wonda, who will space them out to no more than 2 per week, and to me to be posted to the SCLA Facebook page. This should be done in advance of the Committee Fair to help bring up attendance.

## **Upcoming meetings are scheduled on the following dates:**

Tuesday, January 10, 2017, at SCLS in Bellport

Tuesday, February 7, 2017 at Bay Shore – Brightwaters Public Library

Tuesday, March 7, 2017 at SCLS in Bellport

Tuesday, April 4, 2017 at SCLS in Bellport

**No May meeting: LI Library Conference on May 4, 2017**

Tuesday, June 6, 2016 at John Jermain Memorial Library in Sag Harbor

**No meeting in July**

Tuesday, August 8, 2017 at Connetquot Public Library

**September: Annual Luncheon & Meeting, October 3, 2017 at Painter's Restaurant in Brookhaven**

Tuesday, October 3, 2017 at Painters' Restaurant

Tuesday, November 14, 2017 at SCLS in Bellport

Tuesday, December 5, 2017 at SCLS in Bellport

The meeting was closed at 11:20am.

Respectfully Submitted,  
Lauren Bernat subbing for Katie McIntyre