



REFERENCE & ADULT SERVICES DIVISION
A DIVISION OF THE SUFFOLK COUNTY LIBRARY ASSOCIATION

Board Meeting Minutes
January 8, 2019
Suffolk Cooperative Library System, Bellport, New York 11719

The meeting was called to order at: 9:58 a.m.

Members Present: Azuree Agnello, Laurie Aitken, Michelle Athanas, Wendy Bennett, Alex Blend, Rachel Cecchini, Robert Cognato, Joan Cook, Sal Filosa, Beth Gates, Mary McNulty, Cindy Miller, Wonda Miller, Jessica Newmark, Lauren Scottaline, Tim Sicurella.

Alex Blend made a motion to approve the December minutes with no corrections. Motion was seconded by Joan Cook and Sal Filosa.

President's Report: Alex Blend reported that Kristen Todd-Wurm reached out to NCLA and LILC Chair Stacy to apologize for miscommunications. She will send reports and keep an open line of communication going forward. A memorandum of understanding will be used to state what the price should be and shouldn't exceed and a budget committee will be created. LILC is the only big income we have and essentially we are spending more than we are bringing in. Committees should be making sure they are charging non-members for attending meetings.

Elaine Perez reported that relations with Galina at NYLA have improved. If someone is doing a workshop, write down when the next payment is due because we should always anticipate a delay. If the expenses go over \$2,000, two signatures are needed on the reimbursement form which is available on the NYLA website. Checks sent to NYLA must have RASD written in the memo field, and online payment is an option.

There has been a discussion about possibly changing the date of the SCLA dinner to October. The SCLA Board will be voting on a timeline for planning the dinner and there might be two members planning the dinner rather than one.

The SCLA Board is looking to fill the Civil Service representative position. Please contact Kristen Todd-Wurm if you are interested. SCLA, PLDA, and CLASC met with Civil Service about the exams to discuss how they do not sufficiently reflect librarian positions. Civil Service is willing to change the Librarian II exam back to experience based, but it must be a consensus of the directors to approve or recommend a change.

Library Directory Associates (LDA) is looking for committee members. If interested, please contact Paula Bornstein at Lindenhurst Library.

Advocacy Day is Wednesday, February 27th and there is room on the bus to Albany. There will be workshops at SCLS called, Advocacy Day 101 on February 10th at 10:00 a.m. and on February 14th at 2:00 p.m.

The Long Island Library Conference will be on Thursday, May 9th at the Melville Marriott. The theme is "Lighting the Way" and the keynote speaker is Dave Isay. Brainfuse has signed on as the corporate sponsor. Program submissions were due on December 31st. As of December 21st, 12 out of 24 program spots were filled. The Melville Marriott will be having a tour of their facilities on January 15th at 1:00 p.m. Early bird registration for the conference has already begun and it will end on March 1st. The LILC committee is looking for more members from Suffolk County to join.

Please send all event flyers and notices to Stephen Ingram so he can post them to the SCLA website. Include the text in the email and whatever graphics you have.

LILRC is trying to hold more events in Suffolk County. Please send emails about programs to Erin Hunter at ehunter@lilrc.org so that events can be posted to the calendar.

The March SCLA Board meeting is the Bring a Friend meeting, where members can invite someone who is not on the Board to attend. Past President Lauren Scottaline recommended that RASD start a similar initiative.

Treasurer's Report: Wendy Bennett reported that the opening balance was \$6,429.87. **Total revenues** from new members/ continuing dues and the RASD Annual Luncheon was \$83.00. **Total expenses** was \$75.00. The **closing balance** as of January 8, 2019 was \$6,437.87.

Outstanding: (\$130.00) for the RASD Luncheon Raffle deposit which was submitted on November 29, 2018. (\$195.00) for RASD Luncheon at door registrations which was submitted on November 29, 2018. (\$171.73) for Health Concerns reimbursements which was submitted on November 30, 2018.

C.A.R.E: No report.

Electronic Resources: Dave Jones reported that the Electronic Resources Committee held a roundtable discussion on Wednesday, December 19th at SCLS on how Suffolk County Libraries provide digital literacy training either online or in person. 15 people attended the program to see Stephen Burg of Mastic-Moriches-Shirley Community Library and Brian Adams of Harborfields Public Library speak of their experiences providing digital literacy training. Samantha Alberts and Eileen Keller demonstrated their new digital training platform using the free and open-source learning management system, Moodle. Lastly, Samantha Alberts and Dave Jones demonstrated the Knowbe4 Security Awareness Training platform.

Dave is pushing back the next Electronic Resources Committee meeting from March to May to coincide with Data Privacy Month and he is looking for a co-sponsor for a workshop on the topic. Contact Dave with any questions or suggestions at: dave@westhamptonlibrary.org

Health Concerns: Sal Filosa thanked everyone on the Board for their quick response in approving the speaker fee for the committee's proposed program for the Long Island Library Conference. The Health Concerns Committee will be working with the OARS Committee on this program. If it is not approved by the conference committee, it will be run as a committee workshop.

Historian: Robert Cognato reported that he is missing the September minutes and the August agenda for 2018. Rachel Cecchini said that the official minutes are on the RASD website and she will email Robert the August agenda.

Long Island History: No report.

Long Island Reads: Beth Gates reported that "Female Persuasion" by Meg Wolitzer is the book for this year's Long Island Reads event. The event will take place at the Plainview Library on Sunday, April 7th at 2:00 p.m. Tickets are free, however they are required. Patrons can begin to get tickets online beginning on March 1st.

M.O.S.A.I.C.: Michelle Athanas reported that 7 people attended the last committee meeting on November 13th. Suffolk Literacy spoke about their literacy training programs and discussed a new option for online training for tutors that covers basic literacy. Patrons who are interested in joining Suffolk Literacy can complete the course online and pay the fee.

The committee also discussed how libraries can do more to promote Suffolk Literacy. Northport-East Northport Library has started a tutor support group.

The next MOSAIC meeting is on Tuesday, January 15th at SCLS. Dr. Annelies Z. Kamran will discuss her developed series of in-depth country studies programs for public libraries called, *Places in the News*. These programs give an opportunity to comprehend what is going on in today's headline news and provides an opportunity for patrons in the community to take part in thoughtful conversations.

Comsewogue Public Library will be hosting the MOSAIC Fair in May and Northport-East Northport Library will be hosting the fair in September. Any library that is interested in having the MOSAIC Fair should contact Amber Gagliardi or Michelle Athanas.

Media: Tim Sicurella reported that the next meeting is on Wednesday, February 13th at SCLS. Sal DiVincenzo and other librarians from the Middle Country Public Library will discuss podcasting in the library.

Member-at-Large: Laurie Aitken initiated a discussion with the Board about changing the day of the annual luncheon from a Tuesday to another day during the week. A discussion took place about having it on a day that did not conflict with any other SCLS or SCLA event since the more members can attend the luncheon, the better. The date, Wednesday October 2nd, was decided on by the Board. Laurie will begin to compile a list of possible venues and present them to the Board at the next meeting.

Membership: Jessica Newmark reported that there are 162 members to date, which is down from the 205 members at the December 2018 meeting. This is because of the end of the year renewals so the membership is anticipated to go up again.

New Adults: Rachel Cecchini reported that last year, the committee made the decision to decrease the amount of meetings from 8 to 4. The committee wants to change that this year, and have more frequent workshops in hopes of reviving the committee and assert its relevance to not only the division, but also to Suffolk County libraries.

The New Adult Committee is in the process of finalizing meetings for later on in the year, however, the first official workshop of 2019 has been planned. It will be a workshop called, "Meetup.com 101" and it will take place on Monday, 2/25/2019 at SCLS at 10:00AM. Meetup.com is a service used to organize online groups that host in-person events. Attendees will learn how libraries can utilize this site as an effective marketing tool for programs and events. An official flyer will be sent out on the List-Serv sometime in mid-January. In addition, the event will be promoted on the RASD and SCLA website and Facebook pages around that time. If anyone has any questions, feel free to contact Rachel Cecchini.

O.A.R.S.: Cindy Miller reported that the committee had their last meeting on December 12th at Riverhead Free Library. They had a speaker from the Suffolk Independent Living Organization, SILO. SILO specializes in programs and services to assist those with disabilities to live independently. More information can be found at www.siloinc.org

PR & Marketing: Jo-Ann Carhart asked the Board to approve a speaker's fee for the March 14th meeting. The title is, "Navigating Today's Local News Landscape." The presenter is Jaci Clement, director of the Fair Media Council. Her fee is \$350 and non-members will have to pay a fee to attend. Joan Cook made the motion on behalf of Jo-Ann and the Board stated that the fee was too high. Joan will confer with Jo-Ann and see if the fee can be renegotiated and Lauren Scottaline proposed an online vote once a new fee figure has been settled.

Programs: Lauren Scottaline reported that she is waiting for the Long Island Library Conference Committee to approve the RASD program speaker.

Ramblings: Wendy Polhemus-Annibell reported that submissions for the next issue of Ramblings will be due in late-January. Please make necessary edits on the shared Google Doc or send them to Wendy at: wannibel@gmail.com

Reader's Advisory: Azuree Agnello reported that the next committee meeting will be on Thursday, January 24th at SCLS. The topic of the meeting is family saga fiction. Samantha Alberts is assisting Azuree with the Reader's Advisory Unconference.

Web Page: Wonda Miller reminded the Board to send her meeting updates and flyers so that she can post them to the RASD website. You can email her at: wmiller@johnjermain.org

Wonda informed the Board that committee pages can be added to the website. If any committee chair is interested in this, please let her know.

Wonda showed the Board the new website with the new RASD logo. The Board unanimously agreed that the new logo and coloring of the site gives it a fresh, new look.

New Business: Congratulations to Vice President Emily Guerrero and her husband! They had their first baby, a boy named Giovanni Rey, on January 4, 2019. Both Emily and Giovanni are doing well.

Tim Sicurella encouraged everyone on the Board to post meeting information on the SCLS page and the SCLA page.

Jessicca Newmark said that if anyone encounters any issues posting to the List-Serv to email her.

Rachel Cecchini said that the last of the RASD pens were given away at the Long Island Library Conference last year and that the Board should place the order for more to arrive in time for the conference.

Old Business: No old business to report.

The meeting was closed at: 10:41 a.m.

Respectfully submitted,
Rachel Cecchini

2019 RASD Board Meeting Schedule

Date	Location and Time
Tuesday, January 8, 2019	SCLS- 9:30AM Coffee, 10:00AM Meeting
Tuesday, February 5, 2019	SCLS- 9:30AM Coffee, 10:00AM Meeting
Tuesday, March 5, 2019	SCLS- 9:30AM Coffee, 10:00AM Meeting
Tuesday, April 2, 2019	SCLS- 9:30AM Coffee, 10:00AM Meeting
LONG ISLAND LIBRARY CONFERENCE	Thursday, May 9, 2019- Melville Marriott
Tuesday, June 4, 2019	SCLS- 9:30AM Coffee, 10:00AM Meeting
NO JULY MEETING	
Tuesday, August 6, 2019	SCLS- 9:30AM Coffee, 10:00AM Meeting
Tuesday, September 10, 2019	SCLS- 9:30AM Coffee, 10:00AM Meeting
NO OCTOBER MEETING	RASD ANNUAL LUNCHEON
Tuesday, November 5, 2019	SCLS- 9:30AM Coffee, 10:00AM Meeting
Tuesday, December 3, 2019	SCLS- 9:30AM Coffee, 10:00AM Meeting

(Subject to change)