



REFERENCE & ADULT SERVICES DIVISION
A DIVISION OF THE SUFFOLK COUNTY LIBRARY ASSOCIATION

Board Meeting Minutes
August 6, 2019
Suffolk Cooperative Library System, Bellport, New York 11719

The meeting was called to order at: 10:00 a.m.

Members Present: Azuree Agnello, Laurie Aitken, Wendy Bennett, Nicole Berroyer, Alex Blend, Jo-Ann Carhart, Robert Cognato, Joan Cook, Beth Gates, Emily Guerrero, Jessica Newmark, Tim Sicurella.

Alex Blend made a motion to approve the June minutes with corrections. The motion was seconded by Nicole Berroyer.

President's Report: No report.

Treasurer's Report: August Wendy Bennett reported that the opening balance was \$6,624.97. **Total revenues** was \$575.40 from new member and continuing dues and raffle earnings from the Long Island Library Conference. **Total expenses** was \$2,511.01 from the Long Island Library Conference speaker fee, lunch for the Reader's Advisory Unconference, speaker for the MOSAIC breakfast, and fees for the MOSAIC breakfast. The **closing balance** as of August 5, 2019 was *\$4,696.36 (according to NYLA)

Outstanding: (submitted to NYLA)

Deposit to Karver's Grille for RASD Annual Luncheon for \$100.00- submitted on 3/14/2019

Total: \$100.00

Approved Expenses: (NOT YET submitted to NYLA)

Lunch for Electronic Resources Committee Privacy Discussion for 4/30/2019 for \$200.00

Speaker Aaron Braun from LGBT Network for RASD Luncheon for 10/2/2019 for \$150.00

RASD Luncheon Speaker Lunch Cost for 10/2/2019 for \$22.95

New Adult Committee Breakfast with YASD for 9/19/2019 for \$150.00

Total: \$522.95

C.A.R.E: Nicole Berroyer reported that the next committee meeting is on Thursday, September 12th at 2:00 p.m. at SCLS. This is just a committee meeting, so it will not be publicized. The committee will be working on the website.

Electronic Resources: Dave Jones reported that the next committee meeting will be on Thursday, October 17th at SCLS. 9:30 a.m. coffee and 10:00 a.m. meeting. There will be a round-table discussion of Lynda.com's change to LinkedIn Learning and the privacy ramifications of their requirements of users

logging into their LinkedIn accounts. The committee will also be discussing new eBook lending rules from the publishers. Lastly, the committee will talk about the latest news regarding Kanopy.

Please contact Dave Jones with any questions or suggestions at: dave@westhamptonlibrary.org

Health Concerns: Sal Filosa reported that the presenter for the Health Concerns Breakfast in October is Dr. Anthony Santella, Associate Professor of Health Professions at Hofstra University. The breakfast will be held on Friday, October 18th at SCLS from 9:00 a.m. to 12:00 p.m.

After Dr. Santella's talk and Q&A, Gregg Stevens from Stony Brook University Health Sciences Library will speak about the LGBTQ resources/ services offered. Flyers promoting the breakfast will be available the day of the RASD Luncheon, since both guest speakers topics are related.

The committee will be working on updating the health and medicine topic guides throughout the year. Sal will be working with Sally from LILRC and Valerie Lewis from SCLS to identify any possible partnerships to eliminate overlap and provide stronger and more unified programs and discussion.

Sal made a motion for funds for the breakfast not to exceed \$200. The motion was approved by the Board.

Historian: Robert Cognato reported that all items are up to date.

Long Island History: Emily Guerrero reported that the committee had 10 attendees at their meeting on June 27th at the Suffolk County Historical Society. The next meeting will be at SCLS on November 7th.

Long Island Reads: Beth Gates reported that the next committee meeting will be on Thursday, September 12th at Cold Spring Harbor Library. The committee is currently reading the long list of titles and will be voting on the 2020 pick at the September meeting.

Beth will be stepping down as Long Island Reads Committee Chair, effective September 2019.

M.O.S.A.I.C.: No report.

Media: Tim Sicurella reported that the PBS POV Documentary series at their June 18th meeting went well. PBS POV Documentary Series has a great lending library available with hundreds of titles that come complete with discussion guides and recommended book titles. These documentaries would be great to show at libraries. The next meeting will be on Wednesday, September 18th at the Connetquot Public Library. The meeting will be about Connetquot's many streaming services available for patrons to loan.

Member-at-Large: Laurie Aitken reported that the flyer for the luncheon was approved and that it is ready for distribution. Laurie will be sending out 5-10 flyers to each library via the system bag. The link to register is live through NYLA for online registrations. There is a \$2.00 processing fee for people who choose to pay by check. Laurie made a motion to approve the reimbursement of \$9.78 and \$2.00 for

purchase of envelopes and stamps for 39 donation letters that were sent out. Motion approved by the Board. So far we have received two donations from Theatre Three in Port Jefferson for two tickets and another donation from Harbes Farm. Robert Cognato noted that he will be getting a donation from Vox International, as he has in previous years. Laurie is open to suggestions for other places to ask for donations. Emily Guerrero offered to assist with the raffle baskets for the luncheon.

Membership: Jessica Newmark reported that currently there are 213 members to date. There is an expected increase around the time of the luncheon.

New Adults: Rachel Cecchini reported that in June, she co-ran a presentation about how to host library comic cons with Erin Kanelos of the Fandom Outreach Committee of SCLA. There was a very good turnout with 16 attendees.

On Thursday, September 19th, the committee is hosting a breakfast with YASD for teen and reference librarians. The committee hopes to collaborate on ideas about how to bridge the gap between teen and adult services to get more new adults in the library.

We are planning a new adult programmer showcase which will be taking place in November. More information about the showcase will be available by early Fall.

Rachel will be stepping down as Chair of the New Adult Committee, effective December 10, 2019. If anyone is interested, or knows anyone in their library who is interested in joining the committee, please let Rachel know.

O.A.R.S.: Cindy Miller reported the next committee meeting will be in September. The date and location are TBD.

Programs: Lauren Scottaline reported that effective July 31, 2019, she has stepped down from the position of Programs Coordinator for the RASD Board. Lauren thanks you all who made our 2019 Long Island Library Conference program and booth a success and looks forward to seeing what RASD will sponsor next year! Lauren has shared her files with her replacement and she is available for questions via email as needed. Thank you to all for allowing Lauren to have held this role for the last year.

Emily Guerrero reported that Lissetty Thomas will take over the Programs position for 2020. Lissetty asked for a budget for the speaker fee. A fee was discussed and the Board approved a starting fee of \$1000. Lissetty would like to get a free speaker from the Census Bureau.

PR & Marketing: Jo-Ann Carhart reported that the committee is contacting judges for the SMLA award. Jo-Ann made a motion for up to \$100 for trophies. The motion was approved by the Board. Jo-Ann will be contacting universities about internships for marketing students to work with libraries. These students would intern at libraries and assist with the library's marketing efforts. Joan Cook reported that the committee will be working with Webmaster Wonda Miller on their webpage.

Ramblings: Wendy Polhemus-Annibell reported that the Google Doc went out for the Summer issue of Ramblings. Please have all content submitted by August 17th.

Reader's Advisory: Azuree Agnello reported that their next meeting will be on Thursday, September 26th. The topic will be fiction and nonfiction adventure reads. Azuree is expecting an increase in membership.

Web Page: Wonda Miller reminded the Board to send her meeting updates and flyers so that she can post them to the RASD website. You can email her at: wmiller@johnjermain.org

Wonda will be setting up pages and access to the website for the PR and Marketing and the Long Island History Committees. She may need to wait until September, but will touch base with the chairs once she is ready to finalize everything.

New Business: None.

Old Business: None.

The meeting was closed at 10:30 a.m.

Respectfully submitted,
Rachel Cecchini

2019 RASD Board Meeting Schedule

| Date | Location and Time |
|--------------------------------|--|
| Tuesday, January 8, 2019 | SCLS- 9:30AM Coffee, 10:00AM Meeting |
| Tuesday, February 5, 2019 | SCLS- 9:30AM Coffee, 10:00AM Meeting |
| Tuesday, March 5, 2019 | SCLS- 9:30AM Coffee, 10:00AM Meeting |
| Tuesday, April 2, 2019 | SCLS- 9:30AM Coffee, 10:00AM Meeting |
| LONG ISLAND LIBRARY CONFERENCE | Thursday, May 9, 2019- Melville Marriott |
| Tuesday, June 4, 2019 | SCLS- 9:30AM Coffee, 10:00AM Meeting |
| NO JULY MEETING | |
| Tuesday, August 6, 2019 | SCLS- 9:30AM Coffee, 10:00AM Meeting |
| Tuesday, September 10, 2019 | SCLS- 9:30AM Coffee, 10:00AM Meeting |
| NO OCTOBER MEETING | RASD ANNUAL LUNCHEON |
| Thursday, November 21, 2019 | Health Concerns Breakfast- 9:00AM (NO MEETING) |
| Tuesday, December 3, 2019 | SCLS- 9:30AM Coffee, 10:00AM Meeting |

(Subject to change)