



REFERENCE & ADULT SERVICES DIVISION
A DIVISION OF THE SUFFOLK COUNTY LIBRARY ASSOCIATION

Board Meeting Minutes
April 2, 2019
Suffolk Cooperative Library System, Bellport, New York 11719

The meeting was called to order at: 10:01 a.m.

Members Present: Wendy Bennett, Nicole Berroyer, Alex Blend, Jo-Ann Carhart, Rachel Cecchini, Robert Cognato, Sal Filosa, Amber Gagliardi, Beth Gates, Emily Guerrero, Mary McNulty, Wonda Miller, Lauren Scottaline, Tim Sicurella.

Alex Blend made a motion to approve the March minutes with corrections. The motion was seconded by Wendy Bennett and Lauren Scottaline.

President's Report: Alex Blend reported that as of March 15th, there were 6 directors on board for being a panelist at the SCLA workshop, "Landing the Job." If anyone has trouble registering for the workshop, please contact Brian Schwartz. Please make sure that your SCLA membership is current. There was an issue with people registering for the Long Island Library Conference at the member rate whose membership was not current.

SSD reported that they are currently working on their annual Security Conference.

CATS reported that on Thursday, October 3rd, they will be having a Technology Petting Zoo at 10:30 a.m. at SCLS. Nassau and Suffolk divisions will be bringing in different devices of STEAM and STEM technologies in a trade-show environment where vendors can do a bit of show and tell.

The Civil Service Committee reported that the CLASC workshop about how to take multiple choice exams will be held in the Fall. This workshop will also include a math brush-up. CLASC is still looking for a speaker for both of these workshops. Cheryl will be back again to do a review for the Civil Service exams about the scope and content that was the same as last year.

Brian Adams of the Long Island Library Conference Committee reported that as of March 15th, 57 out of 67 tables have been sold and 474 people have registered; the goal was 600. Registration for the RASD table went through on February 6th. The LILC Committee will send out more information next month after the map for the tables is completed.

All promotional items for the conference have been ordered. We ordered 500 RASD highlighter/ stylus pens and 50 Fiesta Mason Jars.

Treasurer's Report: Wendy Bennett reported that the opening balance was \$7,184.34. **Total revenues** from new member and continuing dues was \$3.00. **Total expenses** was \$0.00. The **closing balance** as of April 1, 2019 was \$7,187.34.

Outstanding: (submitted to NYLA)

Trophies for 2018 SLMA Award: \$82.10 (submitted on 3/11/2019)

Deposit to Karver's Grille for RASD Annual Luncheon: \$100.00 (submitted on 3/14/2019)

4imprint Fiesta Mason Jars for LILC Giveaways: \$275.98 (submitted on 3/15/2019)

Janway Pens for LILC Giveaways: \$455.00 (submitted on 3/19/2019)

Total: \$913.08

Approved Expenses: (NOT YET submitted to NYLA)

LILC Speaker: \$2,000.00 (Event on 5/9/2019)

Health Concerns & OARS Speaker for LILC: \$125.00 (Event on 5/9/2019)

Lunch for Electronic Resources Committee Privacy Discussion: \$200.00 (Event on 4/30/2019)

Refreshments for LI History Programmer Showcase: \$50.00 (Event on 4/11/2019)

MOSAIC Breakfast: \$200.00 (Event on 6/11/2019)

Speaker for MOSAIC Breakfast: \$200.00 (Event on 6/11/2019)

Total: \$2,775.00

C.A.R.E: Nicole Berroyer reported that she is still waiting to confirm the visit to the New York State Department of Labor Career Center in Patchogue. This would be on Thursday, May 16th at 2:00 p.m. and it would be for committee members only.

Electronic Resources: Dave Jones reported that the next committee meeting is scheduled for Tuesday, April 30th at SCLS. The meeting will begin at noon, following SCLS's program with David Carrol vs. Cambridge Analytica. The program will be a "Privacy Discussion" with David Carrol on the topics covered in his talk and how it pertains to public libraries.

Health Concerns: Sal Filosa reported that the committee is finalizing the workshop for the Long Island Library Conference. The next committee meeting will be sometime in April or in May after the conference.

Historian: Robert Cognato reported that all items are up to date.

Long Island History: Inez Foster reported that the the annual program showcase will be held on Thursday, April 11th at SCLS. The event will start at 9:30 a.m. and will end around 12:00 p.m. The speakers will begin at 10:00 a.m.

Long Island Reads: Beth Gates reported that the Long Island Reads event is on Sunday, April 7th at the Plainview Public Library. 215 auditorium tickets and 59 overflow seats were claimed.

M.O.S.A.I.C.: Amber Gagliardi reported that Jason Griffey will be doing 2 workshops at the Long Island Library Conference. They are shaping out to be fantastic programs so be sure to check them out at the conference.

The committee is working on their annual breakfast. It will be on Tuesday, June 11th at the Middle Country Public Library. The speaker will be Dr. Annelies Kamran. She will give a brief tour of the economics and the culture of immigrant communities on Long Island. Breakfast and networking will be at 9:30 a.m. and the workshop will be from 10:00 a.m.- 12:00 p.m.

Media: Tim Sicurella reported that the date for the PBS POV Documentary Series meeting is Tuesday, June 18th at SCLS. The September meeting will be at the Connetquot Public Library. Connetquot has subscriptions to streaming services that they lend out to their patrons and the committee will be discussing this service. The Long Island Library Conference sponsored program with Nick Tanzi will be from 9:00-10:00 a.m.

Member-at-Large: Laurie Aitken reported that the annual luncheon is set for Wednesday, October 2nd at 1:30 p.m. at Karver's Grille in Holbrook. The cost per person is \$20.95 plus an extra \$2.00 per person if we add a cookie platter. The deposit was mailed out, or will be mailed out to NYLA soon. Laurie contacted the speaker that the Board was interested in, but she has not heard back from him yet. Laurie will begin to make a save the date flyer once a speaker is confirmed.

Membership: Jessica Newmark reported that there are 171 members to date, up from 164 from March.

New Adults: Rachel Cecchini reported that the next meeting is on Monday, April 15th at SCLS at 10:00 a.m. Graduate students from the Stony Brook University School of Social Welfare will speak about having social work interns in your library. Come down with any questions you may have about this evolving outreach service.

The committee will be partnering the the Fandom Outreach Committee of SCLA to host a workshop about library comic cons. It will be held at SCLS on Monday, June 17th at 10:00 a.m.

O.A.R.S.: No report.

Programs: Lauren Scottaline reported that she is waiting on the Long Island Library Conference Committee to release the hotel room block information so that she can book Jason Griffey's room.

PR & Marketing: Jo-Ann Carhart reported that their last meeting was on March 14th at the East Islip Public Library. Jody Fisher, VP of Public Relations at Austin Williams in Hauppauge, gave marketing advice to attendees. Jo-Ann is looking for judges for the marketing award. The next meeting will be on Thursday, June 6th at SCLS. Coffee will be at 9:30 a.m. and the meeting will begin at 10:00 a.m. The meeting will be a round-table discussion on a series of short webinars about publicity items.

Ramblings: Wendy Polhemus-Annibell reminded the Board that submissions for the Spring issue of Ramblings are due by Saturday, April 13th.

Reader's Advisory: Azuree Agnello reported that the blog has been updated with January's annotations for Family Sagas. The next meeting will be on Thursday, April 25th at SCLS. Coffee/tea will be at 9:30 a.m. and the meeting will be at 10:00 a.m. The topic is adaptations, retellings, and spin-off of the classics.

Web Page: Wonda Miller reminded the Board to send her meeting updates and flyers so that she can post them to the RASD website. You can email her at: wmiller@johnjermain.org

New Business: Emily Guerrero reported that board nominations are due by April 15th. If anyone is interested in being nominated, please let her know.

Amber Gagliardi reported that the seed library round table on March 7th was very successful with 31 attendees. The attendees compiled a list of ideas on how to start a seed library. Amber is working on a step-by-step guide that will be put on the RASD website. If anyone wants to be part of the Google group that Amber set up, please email her. There will be a wrap-up meeting in October.

Old Business: Alex Blend passed around the sign-up sheet for the RASD table for the conference. All slots are filled and a copy of the list will be emailed out soon. Alex also asked everyone to follow up with their contacts for the raffle prizes. Amber Gagliardi will be assembling the raffle basket.

The meeting was closed at 10:32 a.m.

Respectfully submitted,
Rachel Cecchini

2019 RASD Board Meeting Schedule

Date	Location and Time
Tuesday, January 8, 2019	SCLS- 9:30AM Coffee, 10:00AM Meeting
Tuesday, February 5, 2019	SCLS- 9:30AM Coffee, 10:00AM Meeting
Tuesday, March 5, 2019	SCLS- 9:30AM Coffee, 10:00AM Meeting
Tuesday, April 2, 2019	SCLS- 9:30AM Coffee, 10:00AM Meeting
LONG ISLAND LIBRARY CONFERENCE	Thursday, May 9, 2019- Melville Marriott
Tuesday, June 4, 2019	SCLS- 9:30AM Coffee, 10:00AM Meeting
NO JULY MEETING	
Tuesday, August 6, 2019	SCLS- 9:30AM Coffee, 10:00AM Meeting
Tuesday, September 10, 2019	SCLS- 9:30AM Coffee, 10:00AM Meeting
NO OCTOBER MEETING	RASD ANNUAL LUNCHEON
Tuesday, November 5, 2019	SCLS- 9:30AM Coffee, 10:00AM Meeting
Tuesday, December 3, 2019	SCLS- 9:30AM Coffee, 10:00AM Meeting

(Subject to change)