



REFERENCE & ADULT SERVICES DIVISION
A DIVISION OF THE SUFFOLK COUNTY LIBRARY ASSOCIATION

Board Meeting Minutes
September 10, 2019
Suffolk Cooperative Library System, Bellport, New York 11719

The meeting was called to order at: 10:02AM

Members Present: Laurie Aitken, Wendy Bennett, Alex Blend, Michael Buono, Jo-Ann Carhart, Rachel Cecchini, Robert Cognato, Emily Guerrero, Dave Jones, Min Liu, Wonda Miller, Jessica Newmark.

Alex Blend made a motion to approve the August minutes with corrections. The motion was seconded by Robert Cognato and Emily Guerrero.

President's Report: Alex Blend reported that the SCLA Board would like RASD to sponsor more programs for SCLA members. They feel that since we are the largest division, it would be nice if we could host a program in order to promote and increase membership.

On October 3rd at SCLS, CATS is holding their technology petting zoo. Both Nassau and Suffolk County Libraries will be exhibiting. There are currently eight different libraries exhibiting, but they are still looking for more exhibitors. If anyone is interested in becoming an exhibitor and showing off your library's technology, please contact Nicole Parisi. On Thursday, December 5th, Chad Marrin from St. Petersburg College will be speaking about implementing groundbreaking technologies in libraries.

SSD will be hosting a Google Analytics program on September 12th from 2-4:00PM in the SCLS Training Room. On October 9th, SSD's annual Safety Conference is being held. It begins at 9:00AM at Brentwood Public Library. It is an all-day conference so anyone can come and go. It is free for members and there is a nominal fee for non-members.

On October 10th from 10:00AM- 12:00PM at West Babylon Public Library, Valerie Lewis will present at the YASD meeting. She will discuss creating a welcoming environment for teens with disabilities. On Thursday, December 12th from 2-3:00PM, author Brendan Kiley will be speaking at the Irish Coffee Pub. It is \$40 for YASD members and \$45 for non-members to attend.

Registration for the SCLA Annual Dinner is now open.

CLASC's next meeting will be on Tuesday, November 19th at Patchogue-Medford Public Library. They are looking for people to present on Maker Spaces. Please contact Caitlin Sempowich if interested.

The Legislative Breakfast will be held on Friday, September 20th.

The SCLA Board is currently looking for a new Treasurer. This is a 2-term position. If interested, please contact Steve Alcalde.

The deadline for the SCLA Newsletter is this Friday, September 13th. Please email Alex any content you want to include in the newsletter on behalf of your committee.

Treasurer's Report: Wendy Bennett reported that the opening balance was \$4,696.36. **Total revenues** was \$1.00 from New Member and Continuing Dues. **Total expenses** was \$100.00 from the RASD Annual Luncheon/ Meeting/ Speaker: Deposit to Karvers Grille. The **closing balance** as of September 10, 2019 was \$4,597.36

Outstanding: (submitted to NYLA)

Envelopes and Postage for RASD Annual Luncheon Mailings for \$31.78- submitted on 8/6/2019

Lunch for Electronic Resources Committee Privacy Discussion for \$83.53- submitted on 9/10/2019

Total: \$115.31

Approved Expenses: (NOT YET submitted to NYLA)

Speaker Aaron Braun from LGBT Network for RASD Luncheon for 10/2/2019 for \$150.00

RASD Luncheon Speaker Lunch Cost for 10/2/2019 for \$22.95

New Adult Committee Breakfast with YASD for 9/19/2019 for \$150.00

Health Concerns Breakfast Food for 11/21/2019 for \$200.00

LILC 2020 Speaker for May 2020 for \$1000

Trophies for PR and Marketing Awards for \$100

Total: \$1,622.95

C.A.R.E: Nicole Berroyer reported that all items are up to date.

Electronic Resources: Dave Jones reported that the next Electronic Resources Committee meeting will be on Thursday, October 17th at SCLS. 9:30AM coffee & 10:00AM meeting. The meeting will be a round table discussion of Lynda.com's change to LinkedIn Learning and the privacy ramifications of their requirements of users logging in with a LinkedIn account. The committee will also discuss new ebook lending rules from the publishers. Lastly, the committee will talk about the latest news regarding Kanopy.

For the December meeting, Dave is talking with Nicole Turzillo in developing another meeting on privacy and how it pertains to PALS. He will have more information about that by the next Board meeting.

Contact Dave Jones with any questions or suggestions at dave@westhamptonlibrary.org.

Health Concerns: Sal Filosa reported that the date for the breakfast had to change again, but this was all before it was promoted. It is confirmed for Thursday, November 21st. Please register. Sal hopes to see everyone there. Sal has asked Derek Ivie if we would be able to promote the RASD luncheon and the

Health Concerns' breakfast at the LGBT Network tour next week and he said yes, so Sal will be bringing flyers for that event.

Alex Blend noted that we originally had a Board meeting scheduled for Tuesday, November 5th. Since the Health Concerns Breakfast was moved to November 21st, Alex proposes that we cancel the November 5th meeting and have a brief Board meeting the day of the breakfast. The Board agreed on this.

Historian: Robert Cognato reported that all items are up to date.

Long Island History: Emily Guerrero reported that the next meeting is on November 7th at SCLS.

Long Island Reads: Beth Gates reported that she will be stepping down from the Long Island Reads committee and that her Suffolk Co-Chair will be announced shortly. The next meeting is on Thursday, September 12th at the Cold Spring Harbor Library and they will be voting on a short list for the 2020 pick.

The RASD Board thanked Beth for all of her efforts and contributions over the years as Chair of the Long Island Reads Committee. The Board will miss her dearly!

M.O.S.A.I.C.: No report.

Media: Tim Sicurella reported that the next meeting will be on Wednesday, September 18th at Connetquot Public Library. The meeting will be about Connetquot's many streaming services available for patrons to loan.

Member-at-Large: Laurie Aitken reported that the luncheon is fast approaching! There is a 25 person minimum for the luncheon and a 45 person maximum. So far there are 9 people registered. Flyers went out in the system bags and Laurie will do another email blast soon.

Donated materials so far include, 4 tickets to Harbes Farm, 2 tickets to Theatre Three, 2 tickets to the CM Performing Arts Center in Oakdale, and items from Voxx. Laurie will follow up with other possible venue donations.

The Board selected the lunch menu for the event. Laurie will follow-up with Karvers Grille on how to handle walk-ins; if we need to charge more and what payment methods are accepted. Laurie will also be following up with guest speaker, Aaron Braun, as the event gets closer.

Membership: Jessica Newmark reported that currently there are 211 members to date.

New Adults: Rachel Cecchini reported that next Thursday, September 19th, the committee is co-hosting a breakfast with YASD for teen and reference librarians. We will be discussing the ways we can bridge the gap between teen and reference departments to facilitate more New Adult services. Michele Cayea, YASD

President, and Rachel have been working on updating graduation packets that were created a few years ago. These packets will be distributed to breakfast attendees.

There is still time to RSVP so if you would like to attend, or know anyone who would like to attend, please email Michele or Rachel. There is no charge and attendees will receive 2 hours of professional development.

Mike Buono reported that we are holding a new adult programming round table in November to encourage people to share their programs and programmers that have drawn in this age group. A Google form will be shared on the SCLS forums, and it will be sent out to the list-serv. The data collected will be shared with RASD and the other divisions.

Mike is looking for at least 2 replacements for the committee. He would like to find these replacements by January. If anyone knows someone who is interested in expanding new adult services, please let Mike know.

O.A.R.S.: Cindy Miller reported that the next meeting is on September 11th at Central Islip Public Library.

Programs: Lissetty Thomas reported that she is working on the SCLA Dinner. She is also working with the Nassau Programs Chair to finalize program ideas. The Board approved \$1000 for the 2020 budget.

Jo-Ann Carhart has been in contact with David Vinjamuri, a professor at New York University, about arranging a possible speaking event about space planning. The Board agreed that if we were to consider this for the 2020 Long Island Library Conference, Mr. Vinjamuri would have to cover content outside of the scope of space planning to appeal to non-administration employees.

Please keep potential program ideas in mind for the 2020 Long Island Library Conference.

PR & Marketing: Jo-Ann Carhart reported that the deadline for the SLMA Award is on September 15th. Jo-Ann will continue to send out reminders.

Ramblings: No report.

Reader's Advisory: Azuree Agnello reported that the next meeting will be on Thursday, September 26th at SCLS. Coffee/tea at 9:30AM, meeting from 10:00AM-12:00PM. The topic is Adventurous Reads – fiction or nonfiction.

Web Page: Wonda Miller reminded the Board to send her meeting updates and flyers so that she can post them to the RASD website. You can email her at: wmiller@johnjerman.org

New Business: Min Liu reported on behalf of LILRC. She mentioned all of the upcoming professional development opportunities available through LILRC. Anyone who wishes to take advantage of these opportunities should consult www.lilrc.org/events

Emily Guerrero reported that at the last SCLA Board Meeting, it was brought up that RASD should be hosting more programs/ professional development opportunities to encourage membership. Alex Blend and Emily will follow-up with SCLA for more clarification.

Rachel Cecchini reminded the Board that anyone who is stepping down from an executive board position needs to fill out an SCLA Transition Statement. Please email Rachel if you need a copy of the statement.

Old Business: None.

The meeting was closed at 10:45AM.

Respectfully submitted,
Rachel Cecchini

2019 RASD Board Meeting Schedule

Date	Location and Time
Tuesday, January 8, 2019	SCLS- 9:30AM Coffee, 10:00AM Meeting
Tuesday, February 5, 2019	SCLS- 9:30AM Coffee, 10:00AM Meeting
Tuesday, March 5, 2019	SCLS- 9:30AM Coffee, 10:00AM Meeting
Tuesday, April 2, 2019	SCLS- 9:30AM Coffee, 10:00AM Meeting
LONG ISLAND LIBRARY CONFERENCE	Thursday, May 9, 2019- Melville Marriott
Tuesday, June 4, 2019	SCLS- 9:30AM Coffee, 10:00AM Meeting
NO JULY MEETING	
Tuesday, August 6, 2019	SCLS- 9:30AM Coffee, 10:00AM Meeting
Tuesday, September 10, 2019	SCLS- 9:30AM Coffee, 10:00AM Meeting
NO OCTOBER MEETING	RASD ANNUAL LUNCHEON
Thursday, November 21, 2019	Health Concerns Breakfast 9:00AM
Tuesday, December 3, 2019	SCLS- 9:30AM Coffee, 10:00AM Meeting

(Subject to change)