



REFERENCE & ADULT SERVICES DIVISION
A DIVISION OF THE SUFFOLK COUNTY LIBRARY ASSOCIATION

**Board Meeting Minutes
September 15, 2020
Suffolk Cooperative Library System, Bellport, New York 11719**

The meeting was called to order at 10:09 am.

Members Present: Emily Guerrero, Rachel Cecchini, Rosa Todaro, David Jones, Amber Gagliardi, Wendy Bennett, Jessica Giannetti, Sal Filosa, Nicole Berroyer, Nicole Rambo, Wonda Miller, Jo-Ann Carhart, Azuree Agnello, Robert Cognato, Kelly Filippone, Morgan Brett, Joan Cook, Catherine Montazem, Adriana LoDolce

Rachel Cecchini made a motion to approve the August 2020 minutes with no corrections. Approved by Wendy Bennett and Jo-Ann Carhart.

President's Report: Emily reported:

- The next SCLA newsletter deadline is today, September 15th.
- According to a call with Civil Service, exams will not be held in 2020. There is currently no information on whether the exams will be pushed back or skipped over.
- The NYLA conference will be entirely online.
- There was a special meeting on September 3rd regarding the SCLA luncheon. The luncheon will be canceled for this year, and instead a video will be made in which all chairpeople and committees can talk about what they did this year.

Treasurer's Report: Wendy Bennett reported that the opening balance was \$4,991.66. **Total revenues** was \$0 from new member and continuing dues. **Total expenses** was \$0. The **closing balance** as of July 1, 2020 was \$4,991.66.

Outstanding: (submitted to NYLA)

Total: 0

Approved Expenses: (NOT YET submitted to NYLA)

Outreach Award for \$50.00

PR and Marketing Award for \$100.00

Total: \$150.000

Career & Business Reference Services Committee (C&B): Nicole Berroyer reported that the next meeting is September 17th at 2:30pm on Zoom. The committee is looking for a speaker for the November meeting.

Electronic Resources: Dave Jones reported that the committee is going to start concentrating on providing content for the website. The first post will be on free and open source tools for librarians to use. Topics for upcoming programs include a demonstration of Westhampton Free Library's in-house developed open source curbside and appointment app, and providing staff training on KnowBe4 and Niche Academy.

Health Concerns: Sal Filosa reported that the committee co-presented a program with LILRC with author Maia Kobabe. The discussion went very well, with 40 people in attendance. The committee is working on a new topic, exercise physiology, and is looking to finalize a speaker. It will be combined with librarians from Stony Brook. The committee will be asking for funds, via email, for individually wrapped snacks to send out to whomever signs up for the program.

Historian: Robert Cognato reported that if anyone has flyers for meetings, send them to him.

Long Island History: No report.

Long Island Reads: No report.

M.O.S.A.I.C.: Amber Gagliardi reported that nothing is currently planned for the committee.

Media: Rachel Cecchini reported that the committee created a resource sheet for filming and editing videos. The committee is planning a meeting for October and will finalize a date soon. The meeting will be a discussion about practices that worked during quarantine and new media trends in libraries post-reopening. After the meeting, they will compile those tools into a resource for the website.

Member-at-Large: No Report.

Membership: Jessica Newmark reported that RASD currently has 189 members.

New Adults: Morgan Brett, Alex Cranshaw and Andrew Milhopulos reported that they have been trying to refocus and brainstorm how they can best target the New Adult population who are now harder to reach than ever. They had plans to have a speaker for April do a virtual meeting, but they have not heard from him. They are working to develop resources for staff and updating graduation packets and adulting packets to suit current times. Maybe a school survival guide / homeschool survival guide / virtual learning survival guide. They are going to try to have a roundtable meeting soon via Google Meet and start up conversations again on Slack.

Outreach Committee: Adriana LoDolce and Catherine Montazem reported that the next meeting will be on October 5th at 10:00 am via Zoom. The Outreach Committee now has a link on RASD's website, including information about the next meeting.

Nassau Library System's Outreach and Partner Specialist, Shakema Miller, will be judging submissions for the Suffolk Library Excellence in Outreach Award from October 19th to October 30th.

Thanks to assistance from the PR and Marketing Committee, the South Shore Outdoor Store in Bay Shore will also be creating the trophy. A two-week turnaround time will give plenty of time for the award to be given on December 1. Wendy Bennett provided the tax-exempt form and the reimbursement/disbursement form to purchase this trophy.

The committee requested up to \$100 for the award. The board approved the request.

Everyone is encouraged to apply for the award, you don't need to have an outreach title to apply.

PR & Marketing: Jo-ann Carhart reported that 35 people attended the workshop with David Vinjamori. The award deadline has been extended, and will likely be presented in December. No future meetings are planned yet. Jo-ann will be working on getting the judges in line for judging the award.

Programs: Rachel Cecchini asked if SCLA has said anything about the conference for next year. Emily said everyone who was going to present this year should be able to present next year. The committee is still considering if there should be a LILC next year.

Ramblings: No Report.

Reader's Advisory: Azuree Agnello reported that the committee will be having a September meeting on Zoom. They are carrying over the April topic, historical fiction. The meeting will be on Thursday, September 24th at 10AM.

Web Page: Wonda Miller reported that committee members can email any resources to her for the website.

New Business: None.

Old Business: None.

The board decided not to meet in October. The next meeting will be in November, date TBD.

The meeting was closed at 10:38am.

Respectfully submitted,
Rosa Todaro

2020 RASD Board Meeting Schedule

Date	Location and Time
Tuesday, January 7, 2020	SCLS- 9:30AM Coffee, 10:00AM Meeting
Tuesday, February 4, 2020	SCLS- 9:30AM Coffee, 10:00AM Meeting
Tuesday, March 3, 2020	SCLS- 9:30AM Coffee, 10:00AM Meeting
Tuesday, April 7, 2020	SCLS- 9:30AM Coffee, 10:00AM Meeting
Tuesday, May 12, 2020	Virtual Meeting, 12:00 PM
Tuesday, June 2, 2020	Virtual Meeting, 12:00 PM
NO JULY MEETING	
Tuesday, August 4, 2020	Virtual Meeting, 10:00 AM
Tuesday, September 15, 2020	Virtual Meeting, 10:00 AM
NO OCTOBER MEETING	
Tuesday, November 16, 2020	Virtual Meeting, 1:30 PM
Tuesday, December 1, 2020	Virtual Meeting, 10:00 AM

(Subject to change)