



REFERENCE & ADULT SERVICES DIVISION
A DIVISION OF THE SUFFOLK COUNTY LIBRARY ASSOCIATION

**Board Meeting Minutes
November 16, 2020
Suffolk Cooperative Library System, Bellport, New York 11719**

The meeting was called to order at 1:39 pm.

Members Present: Emily Guerrero, Sal Filosa, Caren Zatyk, Jessica Giannetti, Wonda Miller, Adriana LoDolce, Nicole Berroyer, Azuree Agnello, Kelly Phillipone, Jo-Ann Carhart, Laurie Aitken, Catherine Montazem, Wendy Bennett

Emily Guerrero made a motion to approve the September 2020 minutes with no corrections. Approved by Nicole Berroyer and Wonda Miller.

President's Report: Emily reported that RASD still needs a Vice President for 2021, if anyone is interested. RASD also needs a programs person for next year. Lisetty will be typing up a transition, and gathering all information about the presenters from 2020.

On the RASD website, Wonda updated the committee names for C&B and Outreach.

At the last SCLA meeting, there was a discussion about the 2021 LILC. For now, options are still being discussed. There are no updates yet on NYLA, but Emily will keep everyone updated.

Treasurer's Report:

OCTOBER

Wendy Bennett reported that the opening balance was \$4,991.66. **Total revenues** was \$1 from new member and continuing dues. **Total expenses** was \$0. The **closing balance** as of October 1st, 2020 was \$4,992.66.

NOVEMBER

Wendy Bennett reported that the opening balance was \$4,992.66. **Total revenues** was \$2 from new member and continuing dues. **Total expenses** was \$0. The **closing balance** as of October 1st, 2020 was \$4,994.66.

Outstanding: (submitted to NYLA)

Health Concerns Snacks for \$95.31

Total: \$95.31

Approved Expenses: (NOT YET submitted to NYLA)

Outreach Award for \$100.00

PR and Marketing Award for \$100.00

Total: \$200.000

Career & Business Reference Services Committee (C&B): Nicole Berroyer reported that the last meeting was November 12th. The speaker was Patrick Stay from the Suffolk County One Stop Employment Center. He discussed services that are available to both civilians and veterans. Nicole can forward the packets he provided to anyone. The next meeting is February 11th at 2:30. There will be speakers from Long Island Cares.

Electronic Resources: No Report.

Health Concerns: Sal Filosa reported that the athletic trainer program will start at 2:15 today. Two people who aren't SCLA members signed up, paying \$5 each. In total, 39 registrants signed up for the program.

Historian: Robert Cognato reported that everything is up to date. He will continue adding program flyers to the archive.

Long Island History: Caren Zatyk reported that she's planning to revamp the LI History Committee's website. She is also planning to reach out to committee members and discuss changing the committee's name. The committee is hoping to meet virtually in January.

Long Island Reads: No report.

M.O.S.A.I.C.: No Report.

Media: Nicole Rambo and Rachel Cecchini reported that the Media Committee held a virtual meeting via GoToMeeting on Monday, November 9th. They discussed media tools that libraries utilized during the coronavirus shutdown in the spring. There were 8 people in attendance and the presentation was sent to Wonda Miller to post on the RASD webpage. They are in the process of planning the next meeting.

Member-at-Large: No report.

Membership: Jessica Newmark reported that our current membership number is 184.

New Adults: No Report.

Outreach Committee: Adriana LoDolce and Catherine Montazem reported that they are using South Shore Outdoors for the trophy. For an extra \$25 fee, all of RASD's committees can put the RASD logo on any trophies made, with a \$5 engraving fee each time. The board approved a new trophy fee for \$112.00.

The committee will announce the award winner in December. The winner is Middle Country Public Library. The committee received many great entries, and Shakema did a great job judging the submissions.

The next meeting is Monday December 7th at 10am.

PR & Marketing: Jo-ann Carhart reported that five applications have come in for the award. However, the committee is still looking for judges. Once the winners are selected, a trophy will be made. There will be a virtual meeting on January 21st to go over submissions. Also, Jo-ann is looking for a programmer for March.

Programs: No Report.

Ramblings: No Report.

Reader's Advisory: Azuree Agnello reported that the committee met in September to discuss historical fiction. 6 people attended. The next meeting is January 28th at 10am on Zoom, and the topic is cozy books.

Web Page: Wonda Miller reported that everyone can send flyers and other information to her. She is in the process of getting the media committee's presentation up.

New Business: None.

Old Business: None.

The meeting was closed at 1:58pm.

Respectfully submitted,
Rosa Todaro

2020 RASD Board Meeting Schedule

Date	Location and Time
Tuesday, January 7, 2020	SCLS- 9:30AM Coffee, 10:00AM Meeting
Tuesday, February 4, 2020	SCLS- 9:30AM Coffee, 10:00AM Meeting
Tuesday, March 3, 2020	SCLS- 9:30AM Coffee, 10:00AM Meeting
Tuesday, April 7, 2020	SCLS- 9:30AM Coffee, 10:00AM Meeting
Tuesday, May 12, 2020	Virtual Meeting, 12:00 PM
Tuesday, June 2, 2020	Virtual Meeting, 12:00 PM
NO JULY MEETING	
Tuesday, August 4, 2020	Virtual Meeting, 10:00 AM
Tuesday, September 15, 2020	Virtual Meeting, 10:00 AM
NO OCTOBER MEETING	
Tuesday, November 16, 2020	Virtual Meeting, 1:30 PM
Tuesday, December 1, 2020	Virtual Meeting, 10:00 AM

(Subject to change)