



REFERENCE & ADULT SERVICES DIVISION  
A DIVISION OF THE SUFFOLK COUNTY LIBRARY ASSOCIATION

**Board Meeting Minutes  
December 1, 2020  
Suffolk Cooperative Library System, Bellport, New York 11719**

The meeting was called to order at 10:05am.

**Members Present:** Rachel Cecchini, Emily Guerrero, Sal Filosa, Catherine Montazem, Kelly Filippone, Nicole Berroyer, Wendy Bennett, Jessica Giannetti, Adriana LoDolce, Jo-Ann Carhart, Wonda Miller, Joan Cook, Alex Blend, Deborah Hempe

Emily Guerrero made a motion to approve the November 2020 minutes with no corrections. Approved by Rachel Cecchini and Jo-Ann Carhart.

**President's Report:** Emily reported that the November SCLA meeting was recorded through a Google doc. It seems the LILC may be cancelled for 2021. There is still no word from NYLA. We should still expect to hear something regarding the 2021 conference and the deadline for presentations, which is usually at the end of January. The next SCLA meeting is December 18th.

Emily also tried reaching out to civil service regarding the Librarian tests, but still has yet to hear back from them.

Emily thanks everyone at RASD for having her as president this year.

**Treasurer's Report:**

DECEMBER

Wendy Bennett reported that the opening balance was \$4,994.66. **Total revenues** was \$1 from new member and continuing dues. **Total expenses** was \$0. The **closing balance** as of November 30th, 2020 was \$4,995.66.

**Outstanding Expenses: (submitted to NYLA)**

*Snacks for Health Concerns Committee program for \$95.31 - submitted to NYLA on November 10th 2020*  
*Outreach Award for \$112.00*

**Total: \$207.31**

**Outstanding Revenues: (submitted to NYLA)**

*Checks #1070 and 666 for SCLA non-members for Health Concerns Virtual meeting for \$10.00 - submitted to NYLA on November 17th 2020*

**Total: \$10.00**

**Approved Expenses: (NOT YET submitted to NYLA)**

*PR & Marketing Award not to exceed \$100.00*

**Career & Business Reference Services Committee (C&B):** Nicole Berroyer reported that the next C&B meeting is February 11, 2021. She is working on finalizing the speakers from Long Island Cares. Nicole and Alex will be brainstorming ideas for next year. The committee thanks Wonda for updating the information on the website.

**Electronic Resources:** No Report.

**Health Concerns:** Sal Filosa reported that last month's program went very well. The committee received a lot of positive feedback, and several people expressed interest in possibly joining.

**Historian:** Robert Cognato reported that everything is up to date.

**Long Island History:** Caren Zatyk reported that she recently reached out to the Long Island History Committee regarding a variety of matters including the plan to update the website, the possibility of changing the committee's name, and to ask if any additional members had started collecting materials related to the impact the coronavirus has had on their local community for inclusion in an article she is writing on the topic for the SCLA Newsletter. The responses continue to come in and she intends to update the group on all of those topics within the next couple of weeks.

Also, the committee is tentatively planning a virtual meeting for Thursday, January 7th to further discuss the aforementioned topics and plan for 2021.

**Long Island Reads:** No report.

**M.O.S.A.I.C.:** No Report.

**Media:** Nicole Rambo and Rachel Cecchini reported that they are in the process of planning a February meeting. They will be talking about using Discord with both teens and adults.

**Member-at-Large:** No Report.

**Membership:** Jessica Newmark reported that RASD's current membership is 186. Kelly Filippone will be taking over the Membership Chair duties for 2021.

**New Adults:** No Report.

**Outreach Committee:** Adriana LoDolce and Catherine Montazem congratulated the first ever winner of the Excellence in Outreach award, the Middle Country Public Library. Deborah Hempe accepted the award on behalf of MCPL.

Adriana LoDolce reported that the committee received six applications in total. Judging was completely anonymous.

About the Middle Country Public Library, judge Shakema S. Miller said:

“In these uncertain times we are dealing with xenophobia, racism, and a global pandemic, which have repercussions many of us could not have imagined. It is comforting to know that our communities can still count on their local libraries. I was delighted to read how this library is working to connect the community to paths to citizenship, access to social services, and food to those in need, and financial literacy to young people. I was also impressed with their offering guidance on legal issues from immigration to landlord-tenant issues, guidance that might otherwise be out of reach, and access to virtual court. I look forward to learning about this library’s future outreach efforts.”

Catherine Montazem reported that they are trying to think of a way to present ideas from all the entries they received.

The committee’s next meeting is Monday December 7th at 10am.

**PR & Marketing:** Jo-ann Carhart reported that she may reach out to people in LILRC and the Nassau Library System to judge for the award. They have received six submissions from

five different libraries so far. The committee hopes to present the award at the January meeting. Letters will be sent to the applicants' directors to honor the applicants' projects.

Jo-ann said she might need access to a professional Zoom account for the meeting. Emily said we don't have a Zoom account for RASD, but she can look into getting an account in the meantime. Adriana LoDolce and Joan Cook offered use of their own Zoom accounts.

**Programs:** Emily reported that Lissetty will be filling out a transition statement soon.

**Ramblings:** No Report.

**Reader's Advisory:** Azuree Agnello reported that the next Reader's Advisory Committee meeting is Thursday, January 28 at 10 am via Zoom. The topic is gentle reads.

**Web Page:** Wonda Miller reported that the website was briefly down during SCLS's recent power outage. Also, if anyone has updates about meetings, send them to Wonda. She recently added a new post from the New Adult Committee, which includes a survey asking different libraries how they're reaching out to new adults during the pandemic.

**New Business:** None.

**Old Business:** None.

The meeting was closed at 10:27am.

Respectfully submitted,  
Rosa Todaro

### **2021 RASD Board Meeting Schedule**

<b>Date</b>	<b>Location and Time</b>
Tuesday, January 5, 2021	Virtual Meeting, 10:00am
Tuesday, February 2, 2021	Virtual Meeting, 10:00am
Tuesday, March 2, 2021	Virtual Meeting, 10:00am
Tuesday, April 6, 2021	Virtual Meeting, 10:00am
NO MAY MEETING	
Tuesday, June 1, 2021	SCLS- 9:30AM Coffee, 10:00AM Meeting
NO JULY MEETING	
Tuesday, August 3, 2021	SCLS- 9:30AM Coffee, 10:00AM Meeting
Tuesday, September 14, 2021	SCLS- 9:30AM Coffee, 10:00AM Meeting
ANNUAL RASD LUNCHEON (TBA)	
HEALTH CONCERNS BREAKFAST (TBA)	
Tuesday, December 7, 2021	SCLS- 9:30AM Coffee, 10:00AM Meeting

(Subject to change)