



REFERENCE & ADULT SERVICES DIVISION  
A DIVISION OF THE SUFFOLK COUNTY LIBRARY ASSOCIATION

**Board Meeting Minutes  
January 5, 2021  
Suffolk Cooperative Library System, Bellport, New York 11719**

The meeting was called to order at 10:02 am.

**Members Present:** Rachel Cecchini, Sal Filosa, Wonda Miller, Jessica Giannetti, Robert Cognato, Nicole Berroyer, Dave Jones, Jo-Ann Carhart, Azuree Agnello, Joan Cook, Alex Cranshaw, Wendy Bennett, Laurie Aitken, Caren Zatyk, Kelly Filippone, Amber Gagliardi, Adriana LoDolce

Rachel Cecchini made a motion to approve the December 2020 minutes with no corrections. Approved by Sal Filosa and Azuree Agnello.

**President's Report:** Rachel Cecchini acknowledged our new board members. Taking over as Programs Chair is Alicia Collumbell and taking over Ramblings is Sean Walls.

Rachel made a motion to approve the appointment of Sal Filosa to the position of Vice President/President-Elect for 2021 and 2022. The Board unanimously approved the motion.

All RASD Executive Board meetings will be held virtually via GoToMeeting at least until April. Rachel will continue to monitor meeting guidelines at SCLS and hopes that the Board can return to in-person meetings later in the year.

Secretary Rosa Todaro will be creating a Google Doc that will be shared with the Board. Chairpersons will be able to directly input their committee's report into this document. Please let Rosa know if you have trouble accessing the Google Doc.

Rachel brought up the RASD Annual Luncheon, which is usually held every October. The Board was unable to host the event in 2020 due to the coronavirus pandemic, however, Rachel asked Members at Large, Laurie Aitken and Jessica Giannetti, to begin brainstorming possible ideas to accommodate a virtual and/or in-person event. The Board agreed that we should host an event this year.

At the SCLA meeting held on December 18, 2020, it was announced that Advocacy Day will be virtual this year and that it will be held on Friday, February 26th. There will be a pre-advocacy day briefing on February 22nd. Details and registration are forthcoming. As of now, there is no official word on the 2021 Long Island Library Conference.

SCLA will be having another game night on Wednesday, January 13th at 6:30PM.

### **Treasurer's Report:**

Wendy Bennett reported that the opening balance was \$4,995.66. **Total revenues** was \$11.00 from new member and continuing dues, and miscellaneous income. **Total expenses** was \$95.31 from RASD programs. The **closing balance** as of January 5, 2021 was \$4,911.35.

### **Outstanding: (submitted to NYLA)**

*Outreach Award for \$112.00*

**Total: \$112.00**

### **Approved Expenses: (NOT YET submitted to NYLA)**

*PR & Marketing Award not to exceed \$100.00*

**Career & Business Reference Services Committee (C&B):** Nicole Berroyer reported that the committee has finalized speakers from Long Island Cares for the February 11th meeting. Michael W. Hanes will speak about veterans programs and COVID-19 efforts, and Lisa Owens will present as well. Nicole will post a flyer sometime in the next week or two.

**Electronic Resources:** Dave Jones reported that he is working on adding materials to the electronic resources webpage, specifically preparing pre-recorded training videos.

Dave asked if RASD or SCLA has a YouTube page the committee could use to host the videos. Rachel responded that RASD does not have a Youtube page or a Vimeo account. She said she will check with SCLA and see if they have an account on either platform. CATS might have something as well.

**Health Concerns:** Sal Filosa reported that the next meeting will be in February.

**Historian:** Robert Cognato reported that everything is up to date, and everyone can continue sending handouts as well.

**Long Island History:** Caren Zatyk and Kelly Filippone reported that Caren sent an email to committee members regarding changing the committee's name to the Local History Committee. A majority favored the name change, so they plan to move forward with the process. They plan to revamp the website as well. Rachel said she will forward Caren and Kelly the necessary materials.

The committee submitted to the SCLA newsletter about local history rooms documenting the impact of COVID-19. They have heard back from some more libraries that are doing projects.

The next meeting will be on Thursday January 7th.

**Long Island Reads:** Mara Zonderman reported that registration for the 2021 Long Island Reads event will open on March 1. The event will be held virtually on CrowdCast and sponsored by the Plainview-Old Bethpage Library. Coordinated order forms are available and are due 1/20.

**M.O.S.A.I.C.:** Amber Gagliardi reported that the committee's next meeting will be on January 19th at 10am. They will be discussing virtual literacy programs, and sharing ideas and best practices.

**Media:** Nicole Rambo and Rachel Cecchini reported that the committee is planning to host a meeting about using Discord in libraries. The meeting will be held in mid-late February.

**Member-at-Large:** Laurie Aitken and Jessica Giannetti discussed a possible luncheon for 2021. Rachel said it's likely too soon to reach out to venues, but we can plan to have some kind of event, even if it's virtual. The board can start brainstorming ideas for a virtual event, and topics for potential speakers.

**Membership:** Kelly Filippone reported that she does not yet have full access to the membership list through NYLA. Jessica Newmark and Kelly have tried reaching out to NYLA, but haven't heard back yet. Until then, she can get the information from Jessica.

The current membership is 72, down from 186. Kelly said SCLA typically sends out letters for renewal reminders, but she isn't sure if anything changed this year.

Rachel said to let her know if NYLA doesn't respond, and that she will reach out to them as well, because the significant decrease in members seems odd.

**New Adults:** Alex Cranshaw reported that the committee launched its first podcast in December. During the podcast, they talked about what Sachem and Sayville libraries are doing remotely for new adults during pandemic.

Committee chairs are lining up some more guest speakers for future episodes. Next week, Alex will be doing an interview with Maria Demaro from the LI Crisis Center to talk about how libraries can serve the LGBTQ community during the pandemic. If anyone is interested in being a guest, please reach out to the committee.

**Outreach Committee:** Adriana LoDolce and Catherine Montazem reported that the next meeting is March 3rd at 10am on Zoom. Shakema S. Miller and other Nassau librarians will be discussing virtual possibilities for outreach during the pandemic.

**PR & Marketing:** Jo-ann Carhart and Joan Cook reported that they have found three judges. Jo-Ann will be calling all the applicants with information, and sending letters to them and their directors. She will find a date in mid to late February to hold the meeting to review submissions.

The awards will be presented at the February RASD meeting. Jo-Ann will send Rosa emails of those who will attend so they can join the meeting.

The committee also plans to highlight the judges and send them letters of thanks.

**Programs:** Rachel Cecchini reported that she will follow up.

**Ramblings:** Rachel Cecchini reported that she will follow up.

**Reader's Advisory:** Azuree Agnello reported that the next meeting is January 28th at 10am, and the topic is gentle reads. Also, the blog is updated with the September annotations.

**Web Page:** Wonda Miller reported that she will work on updating the website with new board members and next year's meeting dates. If anyone has anything else to add, send Wonda an email.

**New Business:** Nicole Berroyer asked if the names on the agenda will be updated. Rosa will update them to reflect the current board.

**Old Business:** None.

The meeting was closed at 10:36am.

Respectfully submitted,  
Rosa Todaro

**2021 RASD Board Meeting Schedule**

<b>Date</b>	<b>Location and Time</b>
Tuesday, January 5, 2021	Virtual Meeting, 10:00am
Tuesday, February 2, 2021	Virtual Meeting, 10:00am
Tuesday, March 2, 2021	Virtual Meeting, 10:00am
Tuesday, April 6, 2021	Virtual Meeting, 10:00am
NO MAY MEETING	
Tuesday, June 1, 2021	SCLS- 9:30AM Coffee, 10:00AM Meeting
NO JULY MEETING	
Tuesday, August 3, 2021	SCLS- 9:30AM Coffee, 10:00AM Meeting
Tuesday, September 14, 2021	SCLS- 9:30AM Coffee, 10:00AM Meeting
ANNUAL RASD LUNCHEON (TBA)	
HEALTH CONCERNS BREAKFAST (TBA)	
Tuesday, December 7, 2021	SCLS- 9:30AM Coffee, 10:00AM Meeting

(Subject to change)