



REFERENCE & ADULT SERVICES DIVISION
A DIVISION OF THE SUFFOLK COUNTY LIBRARY ASSOCIATION

**Board Meeting Minutes
June 1, 2021
Suffolk Cooperative Library System, Bellport, New York 11719**

The meeting was called to order at 10:04am.

Members Present: Rachel Cecchini, Rosa Todaro, Nicole Berroyer, Adriana LoDolce, Jo-Ann Carhart, Sal Filosa, Joan Cook, Wendy Bennett, Kelly Filippone, Laurie Aitken, Alicia Collumbell, Jessica Giannetti, Amber Gagliardi, Alex Blend

Sal Filosa made a motion to approve the April 2021 minutes with corrections. The motion was seconded by Wendy Bennett and Sal Filosa.

President's Report: Rachel Cecchini reported:

- The SCLA professional development series was a huge success. We had 129 people attend our programs.
- With pandemic restrictions easing day by day, Rachel is keeping an eye on SCLS and their in-person meeting guidelines, and would like the board to go back to in-person meetings as soon as possible.
- The next SCLA meeting was pushed to this coming Friday. Rachel will follow up via email if there is anything pressing to report.
- If committees want to use the SCLA Zoom account, just send an email to Stephen Ingram.

Treasurer's Report: Wendy Bennett reported:

The following Treasurer's Report is for May 2021. NYLA has not yet released the April Financial Statement, which is needed for my June 2021 Treasurer's Report. The opening balance was \$4,806.35. **Total revenues** were \$2.00. **Total expenses** were \$0.00. The **closing balance** as of May 4, 2021 was \$4,808.35.

Outstanding: (submitted to NYLA)

PR and Marketing Award

Total: \$85.75

Approved Expenses: (NOT YET submitted to NYLA)

Printing brochures to mail to RASD Professional Dev. class participants

Total: Not to exceed \$100

Speaker for Plan a Campaign to Draw People Back Into Your Libraries

Total: \$200

Virtual MOSAIC Breakfast \$5 GC to Dunkin first 20 registrants

Total: \$100

***The end of our fiscal year is June 30, 2021. Please submit all reimbursement requests to Wendy before this date!**

Career & Business Reference Services Committee (C&B): Nicole Berroyer and Alex Blend reported: The last meeting was on May 6, and Alex Blend presented the program Online Resources for Small Businesses as part of the professional development series. The next meeting will be on Thursday September 9th.

Electronic Resources: No report.

Health Concerns: Sal Filosa and Stephanie DiChiara reported: The committee has nothing to report at this time.

Historian: Robert Cognato reported: I have been adding flyers from the committees, approved board minutes and Virtual Professional Development Series handouts.

Local History: Caren Zatyk and Kelly Filippone reported: The committee met on May 15th and we booked and are now publicizing the Programmers Showcase, which is coming up on June 24th via Zoom. Several people will be presenting on historic preservation in Suffolk County.

Long Island Reads: No report.

M.O.S.A.I.C.: Amber Gagliardi and Michelle Athanas reported: Amber sent out the invitation for the MOSAIC virtual breakfast. There will be a presentation about online resources for English learners and literacy tutors, held on Tuesday June 15th at 10AM. Amber will re-share with the link to register, and will put it on the listserv as well.

Media: Rachel Cecchini reported: Both Rachel and Nicole have stepped down from the media committee. We are looking for someone to be chair or co-chair of the media committee. Feel free to reach out to colleagues at other libraries, and send them Rachel's info.

Member-at-Large: Laurie Aitken and Jessica Giannetti reported: Laurie has found a possible speaker for a virtual luncheon. There was discussion among the board of the possibility of having an in-person event at a restaurant. Kelly pointed out that restrictions have been removed for restaurants. Rachel asked what the cut-off date would be for booking a restaurant. Laurie said we're ok right now, and she can reach out to some restaurants if people are comfortable going.

Adriana suggested an outdoor event, maybe earlier in September, to make people feel more comfortable. The board discussed a possible outdoor event. Rachel pointed out that some presenters want to use an audio/visual component. Joan suggested using the SCLS auditorium, if they allow food to be brought in. The speaker Laurie found lives in Oregon, so her presentation would need to be virtual. Laurie and Jessica will discuss and contact SCLS about reserving the space, and bringing in food.

Membership: Kelly Filippone reported: RASD currently has 183 active members.

New Adults: No report.

Outreach Committee: Adriana LoDolce and Catherine Montazem reported: The next Outreach Committee meeting will take place via Zoom on Wednesday, June 2 at 10:00 am. There will be guest speakers from the Crime Victims Center and the New Horizon Counseling Center.

PR & Marketing: Jo-ann Carhart and Joan Cook reported: After the last meeting, Jo-Ann found a Co-Sponsor for the June program -- Roseanne, NCLA chair of the PR and Programming Division. They settled on June 7th at 2:30pm. Currently Jo-Ann and Joan have 31 registrants, and Roseanne has 25. Each of them is spending \$200. Jo-Ann already asked for \$200 for speaker Cathy Dempsey, who runs Libraries Are Essential. The program will be on creating a marketing plan to bring patrons back into the building. Also, Jo-Ann and Joan are looking to have a roundtable meeting on September 23rd, in-person if possible.

Jo-Ann and Joan are looking for a third co-chair for the committee. If anyone knows someone who would be interested, let them know.

Joan shared the links for the website, upcoming meeting dates, and minutes.

Programs: Alicia Collumbell reported:

Thank you to all of our board members who assisted with the Professional Development Series last month in conjunction with SCLA, NCLA and CLASC. Special thank you's in particular to Rachel for her diligent work on numerous tasks for this large event, Sal for all of your assistance with getting registration off the ground, and to all of our wonderful colleagues who hosted or arranged programs for RASD. It was a rousing success! We had a better turnout than anticipated for all of our programs!

This year was certainly different from others in regards to LILC. At least we were able to participate in a professional series that offered some inspiring programs. I do hope some of you were able to attend not only our RASD sponsored programs, but those put on by the other divisions throughout the month. I am looking forward to LILC 2022 and all that will entail for us in the coming year.

Rachel mentioned that SCLA will be issuing the CEU certificates.

Ramblings: Sean Walls reported: The next deadline is June 11th, and the issue will be sent out on June 25th.

Reader's Advisory: Azuree Agnello reported: Our next meeting will be on Thursday, September 30 at 10 am on Zoom. Topic: Hispanic Heritage Month

Web Page: No report.

New Business: Sal mentioned that RASD is seeking a vice president/president elect for next year. Feel free to speak to Sal or Rachel if you or someone you know is interested.

Old Business: None.

The meeting was closed at 10:40am.

Respectfully submitted,
Rosa Todaro

2021 RASD Board Meeting Schedule

Date	Location and Time
Tuesday, January 5, 2021	Virtual Meeting, 10:00am
Tuesday, February 2, 2021	Passive Meeting
Tuesday, March 2, 2021	Virtual Meeting, 10:00am
Tuesday, April 6, 2021	Virtual Meeting, 10:00am
NO MAY MEETING	
Tuesday, June 1, 2021	Virtual Meeting, 10:00am
NO JULY MEETING	
Tuesday, August 3, 2021	SCLS- 9:30AM Coffee, 10:00AM Meeting
Tuesday, September 14, 2021	SCLS- 9:30AM Coffee, 10:00AM Meeting
ANNUAL RASD LUNCHEON (TBA)	
HEALTH CONCERNS BREAKFAST (TBA)	
Tuesday, December 7, 2021	SCLS- 9:30AM Coffee, 10:00AM Meeting

(Subject to change)