



REFERENCE & ADULT SERVICES DIVISION
A DIVISION OF THE SUFFOLK COUNTY LIBRARY ASSOCIATION

Board Meeting Minutes
August 3, 2021
Suffolk Cooperative Library System, Bellport, New York 11719

The meeting was called to order at 10:02 am.

Members Present: Rachel Cecchini, Sal Filosa, Rosa Todaro, Jo-Ann Carhart, Alicia Collumbell, Azuree Agnello, Catherine Montazem, Jessica Giannetti, Nicole Berroyer, Wendy Bennett, Stephanie DiChiara, Adriana LoDolce, Kelly Filippone, Joan Cook, Laurie Aitken, Alex Blend

Sal Filosa made a motion to approve the June 2021 minutes with corrections. The motion was seconded by Azuree Agnello and Nicole Berroyer.

President's Report: Rachel Cecchini reported:

- Lauren Strong is our contact for the SCLA newsletter (lauren.strong@riverheadlibrary.org)
- Program registration forms must go through NYLA if they require payment, or if CEUs are being issued.
 - Everyone who attended the professional development series will be issued proper CEUs
 - Contact NYLA at: education@nyla.org
- PLDA is hosting an in-person outing on Monday, September 27th
- Thursday, October 21st, SCLA dinner at West Sayville Country Club
 - RASD will need to put together a donation basket
- SCLA began its Membership Monday campaign on social media
- An SCLA division has been having issues w/ NYLA about program charges. Keep an eye on any programs you host that charge a fee, and make sure the fee your committee agreed on matches the fee on the registration form.
- RASD is looking for a new historian

Sal asked if we are planning to charge for programs that use Zoom

- Possibility of a fee for non-members of SCLA

Discussion of future board meetings

- SCLA is continuing with virtual meetings
- Suggestion of meeting in-person once a year, and have the rest of the meetings be virtual
- December meeting might be at a library, instead of SCLS
 - Wendy Bennett offered to host

Treasurer's Report: Wendy Bennett reported:

The following Treasurer's Report is for **June 2021**. ***I did not receive the April Financial Statement from NYLA, so revenues are not included. I will update this as soon as I receive the statement.*** The opening balance was \$4,808.35. **Total revenues** were ? **Total expenses** were \$85.75 for the PR and Marketing Award. The **closing balance** for June was \$4,722.60.

The following Treasurer's Report is for **July 2021**. The opening balance was \$4,722.60. **Total revenues** were \$3.00. **Total expenses** were \$0.00. The **closing balance** for July was \$4,725.60.

The following Treasurer's Report is for **August 2021**. The opening balance was \$4,725.60. **Total revenues** were \$1.00. **Total expenses** were \$374.95 (\$100 for MOSAIC GC Incentive, \$200 for Ready or Not? Welcome Back! \$74.95 for brochure printing for SCLA Prof. Dev. Series). The closing balance for August was \$4,350.65.

Outstanding: (submitted to NYLA)

Total: \$0.00

Approved Expenses: (NOT YET submitted to NYLA): None for August.

Career & Business Reference Services Committee (C&B): Nicole Berroyer and Alex Blend reported: Next meeting will be Thursday, September 9 at 2:30pm. We have booked the Blue Room at SCLS. This meeting will be committee members only.

Electronic Resources: No report.

Health Concerns: Sal Filosa and Stephanie DiChiara reported: A new page on suffolktopicguides.org/health will focus on Patient Self Advocacy and will be added come the fall. Stephanie is working on finding a speaker for this topic or the related topic of Health Care Disparities Amongst Marginalized Communities.

Historian: Robert Cognato reported: archiving flyers and Ramblings. Will enter corrected June minutes after the August 3rd board meeting.

Local History: Caren Zatyk and Kelly Filippone reported: The Local History Committee hosted its annual Programmers Showcase virtually on Thursday, June 24th. This year, the showcase focused on programming related to local historic preservation and featured five speakers discussing various aspects of preservation work and successful efforts in the region. We had 53 registrants and 36 attendees. Our speakers were excellent and the showcase was very well received. Contact information and programming topics were provided to everyone who was registered.

The committee met via Zoom on July 8th. We discussed the showcase and the possibility of hosting an in person meeting before the end of the year. Our next meeting will be held virtually in September (date to be determined).

Long Island Reads: Mara Zonderman reported: Next meeting is on August 19th via Zoom

M.O.S.A.I.C.: No report.

Media: Rachel Cecchini reported: We are still looking for a Media chair, contact Rachel if you or anyone you know is interested.

Member-at-Large: Laurie Aitken and Jessica Giannetti reported:

- The SCLS auditorium is available to book in October. Boxed lunches are allowed.
- The speaker Laurie mentioned at the last meeting is from Portland, OR. Her name is Meredith Farkas. She requested a \$500 payment, paid as a donation to a charity of her choice. She could speak via Zoom.
- The committee discussed this possibility. Rachel said having the luncheon at SCLS with boxed lunches would work. However, \$500 for a speaker is probably too much. We can do \$300/\$350 at the most.
 - Would we know what charity we'd be giving the money too?
 - Could we give her some charities to choose from?
- Tentative Date: Thursday October 7th 2021, 2:00pm
- Joan suggested a local history speaker
 - Kelly said this would probably be more affordable, and could be an in-person speaker
 - Could use a speaker from the Local History Showcase
- Laurie and Jessica will look into boxed lunch options, and email the board

Membership: Kelly Filippone reported: We currently have 197 active members. After our last meeting, the membership page on the RASD website was updated to remove any outdated information, dead links and consolidated for a more cohesive look. Thanks, Wonda!

New Adults: No report.

Outreach Committee: Adriana LoDolce and Catherine Montazem reported: The next Outreach Committee meeting will be held on October 6, 2021 at 10:00 am. Guest speakers will include representatives from the Legal Aid Society of Suffolk County and the Association for Mental Health and Wellness. Approval for the meeting to be held at SCLS is still pending. Otherwise, it will take place via Zoom. The 2021 SLEOA award has been publicized via email and SCLA's recent newsletter. Nassau Library System's Outreach Specialist Shakema Miller has volunteered to judge the applications again this year. We are requesting a budget of \$115.00 for the 2021 SLEOA plaque.

Motion for use of funds was approved by the board.

PR & Marketing: Jo-ann Carhart and Joan Cook reported: Our June 7, 2021 virtual program, with Cathy Dempsey, Ready or not? Welcome back! Was a success. We partnered with Nassau County and had a total of 68 participants, with 43 coming from Suffolk County. I registered the CEUs with Terri Hatred and all attendees were sent the recording of the program. The speaker was paid \$200.00. We received some nice responses.

I have begun to publicize the September 15, 2021 deadline for the SLMA Award, encouraging librarians to apply. I have begun looking for judges for the 2021 SLMA Award, as that is an area where we ran into trouble last year.

I will continue to publicize our September 23, 2021 roundtable virtual discussion, PR & Publicity Changes During COVID, What We Should Keep? I hope the topic will encourage participation.

Motion for use of funds was approved by the board.

Programs: Alicia Collumbell reported:

No current items to report. Thank you.

Ramblings: No report.

Reader's Advisory: Azuree Agnello reported: The RA Committee will meet again on Thursday, September 30 at 10 am via Zoom. Topic: Hispanic Heritage Month

Web Page: No report.

New Business: Sal Filosa announced that Kelly Filippone is interested in the VP position for next year. The board approved Kelly's nomination.

Old Business: None.

The meeting was closed at 10:59am.

Respectfully submitted,
Rosa Todaro

2021 RASD Board Meeting Schedule

Date	Location and Time
Tuesday, January 5, 2021	Virtual Meeting, 10:00am
Tuesday, February 2, 2021	Passive Meeting
Tuesday, March 2, 2021	Virtual Meeting, 10:00am
Tuesday, April 6, 2021	Virtual Meeting, 10:00am
NO MAY MEETING	
Tuesday, June 1, 2021	Virtual Meeting, 10:00am
NO JULY MEETING	
Tuesday, August 3, 2021	Virtual Meeting, 10:00am
Tuesday, September 14, 2021	Virtual Meeting, 10:00am
ANNUAL RASD LUNCHEON (TBA)	
HEALTH CONCERNS BREAKFAST (TBA)	
Tuesday, December 7, 2021	TBD

(Subject to change)