



REFERENCE & ADULT SERVICES DIVISION
A DIVISION OF THE SUFFOLK COUNTY LIBRARY ASSOCIATION

**Board Meeting Minutes
September 14, 2021
Suffolk Cooperative Library System, Bellport, New York 11719**

The meeting was called to order at 10:03am.

Members Present: Kelly Filippone, Rosa Todaro, Rachel Cecchini, Amber Gagliardi, Alex Blend, Azuree Agnello, Jessica Giannetti, Nicole Berroyer, Adriana LoDolce, Nicole Rambo, Wendy Bennett, Sal Filosa, Sean Walls, Morgan Tamburro, Laurie Aitken, Alexander Cranshaw, Joan Cook, Wonda Miller

Sal Filosa made a motion to approve the August 2021 minutes with no corrections. The motion was seconded by Azuree Agnello and Alex Blend.

President's Report: Rachel Cecchini reported:

- Anyone who is stepping down should start thinking about completing transition statements
 - Due at last board meeting
 - Be mindful of any training you may need to do with your successor
- SCLA newsletter deadline is September 15 at 4:00 pm
 - This newsletter includes anything from July-September, or upcoming months
- Raffle for SCLA dinner
 - Encourage your fellow staff to attend the dinner
 - If anyone has local business contacts, let Rachel know
- NYLA emails regarding staff changes
 - The August 5th meeting was recorded, and can be found on the NYLA website
 - NYLA is short-staffed at the moment
- NYLA webinar registrations
 - NYLA is requesting an 8-week notice prior to professional development events, events that have payment or CEUs, and events using their Zoom account. There is also a \$250 fee.
 - According to NYLA, the 8-week notice is so they have time to garner a promotional and registration package

- The guidelines were updated in 2018, however we were unaware of this procedure
- Amber asked, how would we have access to the registration list?
 - Necessary for outreach and sending materials
 - This is a discussion the SCLA board is currently having
- RASD luncheon
 - Rachel will request a registration link from NYLA
 - Laurie reached out to them, they are creating the link
 - In the past we used a NYLA link, and walk-ins paid more
 - The board discussed moving the luncheon date to December
 - Laurie and Jessica can come up with a backup date before we put out any publicity
 - Tentative decision to move the luncheon to our last meeting in December, when the awards are presented
 - At Bayport-Blue Point Library
 - Meet around 1:30, and have luncheon from 2-4
 - Wendy will run it by her director
 - Laurie will make sure the speaker is available
- The next SCLA meeting is this Friday, September 17th
 - Let Rachel know if you have questions you'd like her to ask at the SCLA meeting

Treasurer's Report: Wendy Bennett reported:

The following Treasurer's Report is for **August 2021**. The opening balance was \$4,726.60. **Total revenues** were \$1.00. **Total expenses** were \$374.95 (\$100 for MOSAIC GC Incentive, \$200 for Ready or Not? Welcome Back! \$74.95 for brochure printing for SCLA Prof. Dev. Series). The closing balance for August was \$4,351.65.

Outstanding: (submitted to NYLA)

Total: \$0.00

Approved Expenses: (NOT YET submitted to NYLA):

\$115 for Outreach Award

\$100 for plaque and ribbons for SMLA Award

Career & Business Reference Services Committee (C&B): Nicole Berroyer and Alex Blend reported: The committee had a meeting on Thursday, September 9. We were approached by Infobase (through MCPL) to do a virtual webinar on the Employment and

Business resources that our libraries have, including the C&B committee. This hasn't been formalized yet, but we have a tentative date of Thursday, October 21 at 2:00 in the afternoon. The committee will meet virtually in the next couple of weeks to discuss this webinar further. Our next regular meeting will be Thursday, November 18. Location to be determined.

Electronic Resources: Dave Jones reported: No Report

Health Concerns: Sal Filosa and Stephanie DiChiara reported: We are planning to have our fall meeting via Zoom and are trying to confirm a date for the third week in November. We have found a speaker from the Pulse Center for Patient Safety, Education, & Advocacy who will be doing a presentation called "TakeCharge: 5 Steps to Safer Healthcare".

The Long Island Library Conference organizers have reached out to us and the program we had submitted for the 2020 conference has been approved for the upcoming conference in May of 2022.

Title: Assessment of Community Health Needs and Library Assets

Description: The presenters will summarize data from in-depth telephone interviews with public librarians regarding the types of programs needed to address the nutrition, mental health, and addiction needs of patrons. Maps that plot the availability of health and social services in public libraries will be shown in proximity to geographic areas with low to high levels of need. The topics included in the analysis are food insecurity and nutritional support programs, and mental health and addiction services in the public library setting. The data presented could be used by public libraries for future programming.

Speaker(s): Valerie Lewis, Administrator of Outreach Services at Suffolk Cooperative Library System & Lisa Benz Scott, Director of Program in Public Health at Stony Brook Medicine.

Historian: Robert Cognato reported: Compiling the minutes, flyers and any other relevant papers.

Local History: Caren Zatyk and Kelly Filippone reported: The Local History Committee will be having a virtual meeting on Thursday, September 30th at 10am.

Long Island Reads: Mara Zonderman reported: No report.

M.O.S.A.I.C.: Amber Gagliardi and Michelle Athanas reported: The virtual MOSAIC breakfast was a success. 42 people attended, and many others asked for the program recording. Most of the attendees were non-members. The committee gave out 16 gift cards, so there is still \$20 remaining. Amber offered to give the remaining \$20 to the luncheon raffle. The next meeting is next Tuesday, September 21 at 10:00am, and the topic is low-literacy book clubs.

Media: Nicole Rambo reported: Nicole is returning as our media chairperson. Nicole plans to hold two meetings a year to start. Contact her if you are interested in being co-chair, or have any ideas for the committee.

Member-at-Large: Laurie Aitken and Jessica Giannetti reported: The luncheon date will be moved to December. They will reach out to the speaker and reschedule.

Discussion of luncheon finances

- \$100 for speaker
- Lunches are \$12 per person
- \$15 for SCLA members and \$20 for non-members
 - Would cover 34 attendees

Motion for luncheon fee approved by the board.

Membership: Kelly Filippone reported: RASD currently has 192 active members.

New Adults: Morgan Tamburro, Alex Cranshaw and Andrew Mihopulos reported: We are working on our 5th podcast episode and on restarting the conversation on our Slack channel. If you know any librarians that are interested in participating in our Slack workgroup, please have them email Morgan at morgan@sayvillelibrary.org. We are also working on creating an Adulting 101 guide for librarians to use in their respective libraries. Lastly, we are working on scheduling a regular virtual meeting in October, date & time TBD.

Outreach Committee: Adriana LoDolce and Catherine Montazem reported: The next meeting will take place on Wednesday, October 6 at 10:00 am via Zoom instead of at SCLS. There will be representatives from the Legal Aid Society of Suffolk County and NY Project Hope. A reminder email about the upcoming 10/15 deadline for the 2021 Suffolk Library Excellence in Outreach Award will go out on 9/15.

Adriana and Catherine will be stepping down after December. Another committee member will be stepping forward as chair.

PR & Marketing: Jo-ann Carhart and Joan Cook reported: The PR Committee has been sending reminders that the deadline for the SLMA Award is 9/15/21. We have three judges ready to go. We hope as always to get applications this year. We will come up with a date soon to hold our annual review of SLMA entrees in January.

We have sent out reminders for people to register for our 9/23/21 roundtable discussion, Pandemic Changes Worth Keeping.

Programs: Alicia Collumbell reported:

No news to the report for the month of September. Thank you.

Ramblings: Sean Walls reported:

Ramblings will be out this month! Please email me your submissions at swalls@smithlib.org or add them to this page:

<https://docs.google.com/document/d/1PMUcAinRcWndxsXjhSMa120FM5Kz9qrffFXwN0V7EY0/edit?usp=sharing>

Reader's Advisory: Azuree Agnello reported: The next Reader's Advisory Committee meeting is Thursday, September 30 at 10 am on Zoom. Topic: Hispanic Heritage Month.

Web Page: Wonda Miller reported: please send any events, or updates about your committee for the webpage to my email at wmiller@johnjermain.org. Thank you!

New Business:

Old Business:

The meeting was closed at 11:06am.

Respectfully submitted,
Rosa Todaro

2021 RASD Board Meeting Schedule

Date	Location and Time
Tuesday, January 5, 2021	Virtual Meeting, 10:00am
Tuesday, February 2, 2021	Passive Meeting
Tuesday, March 2, 2021	Virtual Meeting, 10:00am
Tuesday, April 6, 2021	Virtual Meeting, 10:00am
NO MAY MEETING	
Tuesday, June 1, 2021	Virtual Meeting, 10:00am
NO JULY MEETING	
Tuesday, August 3, 2021	Virtual Meeting, 10:00am
Tuesday, September 14, 2021	Virtual Meeting, 10:00am
ANNUAL RASD LUNCHEON	TBD
HEALTH CONCERNS BREAKFAST (TBA)	TBD
Tuesday, December 7, 2021	TBD

(Subject to change)