



**REFERENCE & ADULT SERVICES DIVISION**  
A DIVISION OF THE SUFFOLK COUNTY LIBRARY ASSOCIATION

**Board Meeting Minutes**  
**November 9, 2021**  
**Suffolk Cooperative Library System, Bellport, New York 11719**

The meeting was called to order at: 10:02am.

**Members Present:** Rachel Cecchini, Rosa Todaro, Sal Filosa, Nicole Berroyer, Kelly Filippone, Wendy Bennett, Jo-Ann Carhart, Robert Cognato, Adriana LoDolce, Laurie Aitken, Joan Cook, Morgan Tamburro, Wonda Miller, Alex Blend

Sal Filosa made a motion to approve the September 2021 minutes with. The motion was seconded by Wonda Miller and Adriana LoDolce.

**President's Report:** Rachel Cecchini reported:

- Remember to use professional development hours, rather than CEUs, to avoid going through the NYLA continuing ed committee
- Be on the lookout for the new NYLA Bylaws, which were voted on this past weekend
- Transition statements from anyone leaving a board position must be submitted to Rachel and Rosa before the end of the year. They will be included in the 2021 materials, and be submitted to the SCLA secretary for their records
- Annual Luncheon
  - There have been some reported issues with the registration form
  - When someone goes to register and they are logged in with their NYLA account, only the non-member rate shows
  - Rachel contacted NYLA last week and will contact them again today
  - Also, organizations paying with a check cannot proceed without entering credit card information
  - If anyone contacts you about these issues, let them know we've contacted NYLA, and take their information so we can let them know when the issue is resolved
  - We need 3-4 raffle prizes for the luncheon.

**Treasurer's Report:** Wendy Bennett reported:

The following Treasurer's Report is for **September 2021**. The opening balance was \$4,352.65. **Total revenues** were \$1.00. **Total expenses** were \$0.00. The **closing balance** for September was \$4,353.65.

**Outstanding: (submitted to NYLA)**

**Total: \$0.00**

**Approved Expenses: (NOT YET submitted to NYLA):**

\$115 for Outreach Award

\$100 for plaque and ribbons for SMLA Award

The following Treasurer's Report is for **October 2021**. The opening balance was \$4,353.65. **Total revenues** were \$1.00. **Total expenses** were \$0.00. The **closing balance** for October was \$4354.65.

**Outstanding: (submitted to NYLA)**

**Total: \$98.00 for Annual Outreach Committee Award**

**Approved Expenses: (NOT YET submitted to NYLA):**

\$100 for plaque and ribbons for SMLA Award

\$100 for Dunkin' Donuts GC incentive for Health Concerns Committee mtg.

**Outstanding: (submitted to NYLA)**

**Total: \$0.00**

**Approved Expenses: (NOT YET submitted to NYLA):**

\$115 for Outreach Award

\$100 for plaque and ribbons for SMLA Award

**Career & Business Reference Services Committee (C&B):** Nicole Berroyer and Alex Blend reported: On Thursday, October 21 members of the committee presented a webinar for InfoBase. The webinar was titled Career Success Starts at the Public Library: How One Library Supports its Diverse Community. Sal DiVincenzo from Middle Country, Olivia Branagan from Brentwood Public Library, and Edna Susman from Half Hollow Hills spoke about the career and business services that their libraries offer to patrons. The next Career & Business Reference Services Committee meeting will be held on Thursday, November 18 at 2:30pm. It will take place at SCLS in the blue room. We are currently working on

scheduling a date with La Fuerza from the CDC for a presentation which would most likely take place during our February 10 meeting.

**Electronic Resources:** Dave Jones reported: I want to remind everyone that OverDrive is sunsetting their legacy “OverDrive” App in 2022, and patrons will only be able to use Libby. The OverDrive app will be removed from the Apple and Android stores in February before totally shutting down the app later in the year. The county has many patrons that still prefer to use the legacy app over Libby, so we need to help provide as smooth of a transition as possible.

In 2022, PALS is replacing their “Encore” online cataloging system with a new one called “Vega.” I will be working with PALS to provide staff training once the new system is closer to being released county-wide.

**Health Concerns:** Sal Filosa and Stephanie DiChiara reported: Health Concerns Committee will be presenting the program, TakeCHARGE: 5 Steps to Safer Health Care on November 16, at 2pm, live via Zoom. Registration for the program is now open. The program is free for RASD members and \$5 for SCLA members who are not RASD members. The first 20 registrants will receive a \$5 gift card to purchase a light snack. We are currently putting together this year’s page of our libguide with resources on “Patient Self Advocacy”. [Click here to register!](#)

**Historian:** Robert Cognato reported: Adding in approved minutes and flyers received. I will be stepping down as Historian after December, and do not have a replacement.

**Local History:** Caren Zatyk and Kelly Filippone reported: We are looking forward to meeting in the new year to regroup.

**Long Island Reads:** Mara Zonderman reported: The 2022 Long Island Reads selection is *The Living and the Lost* by Ellen Feldman. A coordinated order will be put together early next year. There isn't a confirmed date for the event yet, but a Programming Guide should be available soon.

**M.O.S.A.I.C.:** No report.

**Media:** No report.

**Member-at-Large:** Laurie Aitken and Jessica Giannetti reported: So far, 10 people are registered for the luncheon. Laurie will touch base with Tropical Smoothie and the speaker for the event. The board approved a \$125 honorarium for the speaker.

Rachel will contact NYLA regarding the registration form issues, and hopefully NYLA will respond shortly. Another possibility is to collect payment at the door. Wendy suggested contacting the NYLA treasurer, Colleen.

**Membership:** Kelly Filippone reported: RASD currently has 197 active members.

**New Adults:** Morgan Tamburro, Alex Cranshaw and Andrew Mihopulos reported: Nothing new to report this month.

**Outreach Committee:** Adriana LoDolce and Catherine Montazem reported:

The next Outreach Committee meeting will be held via Zoom on December 1 at 10:00 am. There will be a guest speaker from United Cerebral Palsy of Long Island. The Brentwood Public Library will be the recipient of the 2021 Suffolk Library Excellence in Outreach Award to be presented at the luncheon on December 7. I would like to thank everyone for this wonderful opportunity. It has been a privilege renaming and relaunching this committee with a presence online and an annual award for the past two years. I will be stepping down effective December 31, 2021 as I am no longer an outreach librarian and have been promoted to the Head of Youth and Family Services at the Islip Public Library effective November 1, 2021. Alicia Collumbell has volunteered to become the chair of the Outreach Committee as of January 1, 2022 and I am looking forward to assisting her with this transition.

**PR & Marketing:** Jo-ann Carhart and Joan Cook reported:

Jo-Ann and Joan are asking for help in co-chairing this committee. We can no longer do it ourselves, and if we cannot find someone or two people to take it over soon, we may have to both just leave. If you know of anyone who would like to help, we will give them as much support as we can to transition in taking over the committee.

The winners are in for the 2021 SLMA Award. Letters have been sent to the director of each library that submitted and thank you letters, and certificates have been sent to the three judges. All of the submissions have been posted to the committee blog/website.

<https://rasdpr.wordpress.com/2021-campaigns>

Jo-Ann and Joan presented the SLMA Award prizes at the October 21, 2021, SCLA Dinner in West Sayville. First Prize, a trophy, certificate, and ownership, for one year, of the SLMA Plaque went to Hauppauge Public Library, Matthew Bollerman, Director, submitted by Jill Kenyon, Digital Services Manager, for Tails & Tales Summer Reading Club. Second Prize, a ribbon and certificate went to Sachem Public Library, Neely McCahey, Director, submitted by Jamie Edrich, Reference Librarian for 31 Ways in 31 Days. Third prize, a ribbon and certificate went to Sayville Public Library, Jennifer

Fowler, Director, submitted by Stephanie DiChiara, Local History Librarian for Discover Sayville: A Scavenger Hunt. Honorable Mention, a certificate, went to The Smithtown Library, Robert Lusak, Director, submitted by Gina Ferreira, Public Relations Assistant for Discover Smithtown. Pictures from the Dinner have been sent to the directors of the first and second prize winners. Images and a link to the PR & Marketing blog/website were posted to the RASD Facebook page. The post reached 366 people, had 157 engagements and was shared once.

Jo-Ann is in the process of submitting the NYLA Reimbursement Form in order to get reimbursed for the \$88.00 spent on the SLMA plaque plate, trophy, and ribbons.

The committee has scheduled a Zoom meeting on January 20th as the annual SLMA Award roundup where all of the submissions for the award are reviewed and shared with attendees.

<https://rasdpr.wordpress.com/meeting-dates> We will continue to promote the roundup over the next few months. Joan created flyers for that purpose. We will also encourage members to start thinking about new PR campaigns for 2022.

We will look into scheduling a joint meeting with the NCLA PR and Programming Division.

**Programs:** Alicia Collumbell reported:

No news to report for the months of October or November.

I apologize for my absence from the last two meetings, having the dates moved for September & November due to holidays, interferes with a standing program I hold every second Tuesday. Looking forward to seeing you all in December! Thank you!

**Ramblings:** Sean Walls reported:

*Ramblings* fall issue will be out at the end of December. Same as usual, email your submissions to [swalls@smithlib.org](mailto:swalls@smithlib.org) or put them on [this document](#).

**Reader's Advisory:** Azuree Agnello reported: The Reader's Advisory Committee met on September 30 to discuss books based on our Hispanic Heritage Month topic. I'm hoping to have the blog updated by the end of the year. Our next meeting will be on Thursday, January 27 at 10 am. The group chose the topic Books to TV/Movies since there have been so many shows, etc. lately based on books. The idea is to read the book and watch the show/movie (if possible) to compare the two. They would like to meet in person, so I booked a room at SCLS. We'll see how it goes.

**Web Page:** Wonda Miller reported:

Please submit any committee meeting updates, and events to me to post to the site. My email is [wmiller@johnjermain.org](mailto:wmiller@johnjermain.org)

**New Business:**

**Old Business:**

The meeting was closed at 10:41pm.

Respectfully submitted,  
Rosa Todaro

**2021 RASD Board Meeting Schedule**

<b>Date</b>	<b>Location and Time</b>
Tuesday, January 5, 2021	Virtual Meeting, 10:00am
Tuesday, February 2, 2021	Passive Meeting
Tuesday, March 2, 2021	Virtual Meeting, 10:00am
Tuesday, April 6, 2021	Virtual Meeting, 10:00am
NO MAY MEETING	
Tuesday, June 1, 2021	Virtual Meeting, 10:00am
NO JULY MEETING	
Tuesday, August 3, 2021	Virtual Meeting, 10:00am
Tuesday, September 14, 2021	Virtual Meeting, 10:00am
NO OCTOBER MEETING	
HEALTH CONCERNS BREAKFAST (TBA)	TBD
Annual RASD Luncheon Tuesday, December 7, 2021	Bayport-Blue Point Library, 1:30 pm meeting, 2:00pm luncheon

(Subject to change)