



REFERENCE & ADULT SERVICES DIVISION
A DIVISION OF THE SUFFOLK COUNTY LIBRARY ASSOCIATION

DRAFT Board Meeting Minutes
March 1, 2022
Suffolk Cooperative Library System, Bellport, New York 11719

The meeting was called to order at:

Members Present: Sal Filosa, Alicia Collumbell, Sean Walls, Nicole Rambo, Adam Zoffranieri, Amber Gagliardi, Wonda Miller, Jessica Giannetti, Mary McNulty ,

Sal Filosa made a motion to approve the ____ 2022 minutes with. The motion was seconded by ____

President's Report: Sal Filosa reported:

Treasurer's Report: Wendy Bennett reported:

I have not received the January RASD financial statement from NYLA in order to make an updated report for February. The below is the latest financial information I have.

The following Treasurer's Report is for **January 2022**. The opening balance was \$4,357.65. **Total revenues** were \$131.00 (\$3.00 in New Member & Continuing Dues, \$113.00 from RASD Luncheon raffles and \$15.00 for one seat at Luncheon). **Total expenses** were \$628.84 (\$470.84 for Annual Luncheon and speaker, \$60.00 for Health Concerns Committee Mtg. DD GCs Incentive, \$98.00 for Annual Outreach Committee Award). The **closing balance** for **January 2021** was \$3,859.81.

***Items Submitted to NYLA but not yet accounted for in NYLA's financial statements:**

- **Annual Marketing Award at \$88.00** – Joanne – Do you know the date that you received this reimbursement check?
- **Revenues from seats at the RASD Annual Luncheon** – Laurie – Do you have the NYLA registration for this that you can email to me?

- **\$113 made from selling raffle tickets at annual luncheon**

*I have followed up with NYLA's Board about these items. Kelly Harris has assured me that she will find our money.

Outstanding Expenses: (submitted to NYLA): Nothing outstanding.

Approved Expenses: (NOT YET submitted to NYLA): Nothing outstanding.

Career & Business Reference Services Committee (C&B): Nicole Berroyer and Alex Blend reported: The last meeting was held virtually on Thursday, February 10 at 2:30pm. A representative from La Fuerza CDC did a presentation on the services they offer. The committee voted to change the meetings from Thursdays to Tuesdays beginning Tuesday, May 17. Alex is working on a financial literacy program for our May meeting.

Electronic Resources: Dave Jones reported:

Health Concerns: Sal Filosa and Stephanie DiChiara reported: The next meeting will be on March 10th at 3:00 PM on zoom.

Historian: Adam Zoffranieri reported: Any materials from your respective committees can be sent to azoffranieri@smithlib.org.

Local History: Caren Zatyk and Kelly Filippone reported: Caren will be reaching out to the committee's membership in the coming weeks to set up virtual appointments with individual members to gain a better understanding of how the committee could best serve them and their respective local history collections. The committee will be meeting again in April.

Long Island Reads: Mara Zonderman reported: This year's Long Island Reads event honoring Ellen Feldman for *The Living and the Lost* will take place on Sunday, May 1 at 2pm. It will be simultaneously held in-person at Plainview-Old Bethpage Library and streamed via Crowdcast. Registration for in-person tickets and the Crowdcast link will be available on April 1 on the Long Island Reads website (<https://longislandreads.wordpress.com/>). In-person attendees will be required to show proof of vaccination at the door along with their ticket.

M.O.S.A.I.C.: Amber Gagliardi and Michelle Athanas reported:

Media: Nicole Rambo reported: Sending out the flyer for the March 31st Discord workshop today. If anyone is interested in joining the committee let me know!

Member-at-Large: Laurie Aitken and Jessica Giannetti reported:

Membership: Kelly Filippone reported: We currently have 72 active members.

New Adults: Alex Cranshaw and Andrew Mihopulos reported:

Outreach Committee: Alicia Collumbell reported:

The March meeting for the Outreach Committee has been postponed. It was brought to my attention that multiple other outreach events are happening within the same week, thus creating a tight schedule for all members. Colleagues who have participated in our Outreach Committee meetings in the past also shared that the Wednesday morning structure may not still be the most effective timing. We have many librarians in new outreach positions throughout Suffolk, therefore I am considering sending out a poll with a variety of meeting time options to the Listserv and outreach contact list to gather better information on a convenient day of the week and time frame.

I had been in touch with a contact from Hunger Solutions NY to present at our March meeting. As it turns out, another representative from their organization was in talks with Valerie Lewis from system and they will be offering a session with the Libraries Nourish series for an upcoming April training. We will table our meeting with them until later in the year, so as to avoid redundancy.

PR & Marketing: Jo-ann Carhart and Joan Cook reported:

Programs:

Ramblings: Sean Walls reported:

The next *Ramblings* will be out on March 31st, so if you can have your submissions to me by March 18th, I'd greatly appreciate it! You can add your submission to:

<https://docs.google.com/document/d/1e4sZrOamJy2xGnesqbHr8Z2zccqQdqRiXYz7KUjnFI/edit?usp=sharing> or email me at swalls@smithlib.org

Board Member Profiles:

Sal, Kelly, and I discussed running small profiles of a board member or two for more *Ramblings* content. Ideally, they'll be a fun way to increase visibility by getting our colleagues more familiar with us! Question ideas are: Tell us about your library!/What's your favorite thing about it? What made you want to become a librarian? Job

responsibilities/projects you're working on? Accomplishments/proud moments? A reason to join RASD? If you feel like answering, shoot me an email!

Reader's Advisory: Azuree Agnello reported:

Web Page: Wonda Miller reported: Please send any updates, information about meetings or programs to my email to post on the website. wmiller@johnjermain.org

New Business:

Old Business:

The meeting was closed at ____

Respectfully submitted,
Mary McNulty

2022 RASD Board Meeting Schedule

Date	Location and Time
Tuesday, January 4, 2022	Virtual Meeting, 10:00am
Tuesday, February 1, 2022	Virtual Meeting, 10:00am
Tuesday, March 1, 2022	Virtual Meeting, 10:00am
Tuesday, April 5, 2022	Virtual Meeting, 10:00am
Tuesday, May 3, 2022	Virtual Meeting, 10:00am
Tuesday, June 7, 2022	Virtual Meeting, 10:00am
NO JULY MEETING	-
Tuesday, August 2, 2022	Virtual Meeting, 10:00am
Tuesday, September 6, 2021	Virtual Meeting, 10:00am
Tuesday, October 4, 2022	Virtual Meeting, 10:00am
HEALTH CONCERNS BREAKFAST (TBA)	TBD
Annual RASD Luncheon Date TBD	2:00 pm meeting, 2:00-4:00 pm luncheon

(Subject to change)