



REFERENCE & ADULT SERVICES DIVISION
A DIVISION OF THE SUFFOLK COUNTY LIBRARY ASSOCIATION

Board Meeting Minutes
April 5, 2022
Suffolk Cooperative Library System, Bellport, New York 11719

The meeting was called to order at: 10:01 AM.

Members Present: Alicia Columbell, Azuree Agnello, Wendy Bennet, Alex Blend, Amber Gagliardi, Mary McNulty, Nicole Berroyer, Rachel Cecchini, Nicole Rambo, Joan Cook, Alexander Cranshaw, Sal Filosa, Jessica Giannetti, Andrew Mihopulos, Stephanie DiChiara, Wonda Miller

Sal Filosa made a motion to approve the February 2022 minutes. The motion was seconded by Alicia Columbell

Sal Filosa made a motion to approve the March 2022 minutes. The motion was seconded by Wendy Bennett

President's Report: Sal Filosa reported:

Carisse has a meeting with AnnaLee at NYLA on the calendar and has been corresponding with her through email and she seems to be completely understanding of our situation and open to negotiations for us to separate from NYLA. A few points of discussion were the listserv rules and platform and vote platform, which has been through NYLA since we joined. Alex Blend met with board members at NCLA to discuss their listserv and they use google groups. The Professional Development series for May was, just yesterday, moved to September. This is because SCLA sees this as a permanent series even when the LILC returns and they don't want it to interfere. Each division is expected to have at least one program to offer, but more would be great! I will be reaching out to committee chairs to discuss, but I'd like to take some time in new business to discuss ideas that you may have today.

Rebecca did not receive an updated financial report from NYLA. NYLA held its first council meeting with AnnaLee Dragon in her official capacity and hiring additional staff is at the forefront of her to-do list.

The Head of Adult Services meeting is on April 11th and I would like to highlight all of the great work that you all do. Please send me information by this Thursday please.

Wonda has made some updates to RASD's website per my request to make things a bit more browseable and in line with SCLA's website for consistency. Notably, the two awards that this division offers are now listed on their own webpage with a menu in the header. Old

documents have been moved to the Resources page and Wonda will only keep recent docs on the homepage. Our membership page has been updated to reflect the Google form that SCLA created. Ramblings, our newsletter, now has a header menu link.

Just a note on our newsletter. It is slated to be quarterly and I believe that consistency is best especially during this transitional period with SCLA leaving NYLA. **I am asking each committee chair to please do a short general write up of what you do including types of events you run, and the link to your blog or website if you have one**, so these can be used in future issues. Please send them to me and Sean by the deadline of our next issue, which Sean will notify us of. Of course, the sooner the better so please put it on the agenda for your committee's next meeting.

Jessica and Laurie will be combing through the minutes each month to pull out events and committee meetings for the SCLA calendar. Especially during our transition away from NYLA, having all of RASD's events and meetings in one place is crucial not only to prevent

Just a reminder from Valerie Lewis to please always write out any text that is included on images for flyers directly into the body of the email or post. This is for accessibility as screen readers cannot read text from an image if there is no information in the alt text field or the body of the email.

Lastly, I would like to remind everyone of our constitutional articles regarding the Executive board and rules of order, and why I brought up the quorum requirement.

ARTICLE VII – EXECUTIVE BOARD

Section 1. The Executive Board shall consist of the following:

Officers of the Reference and Adult Services Division Chairpersons of the Standing Committees.

Immediate Past President of the Reference and Adult Services Division.

ARTICLE XI – RULES OF ORDER

Section 2. A majority of the Executive Board shall constitute a quorum for meetings of the Executive Board.

A simple majority of members shall be sufficient for the adoption of any motion that is in order.

It is extremely important that we act on our business regularly so as not to miss anything or negatively impact the timeline of a committee. If this day and time is difficult, we can always consider others. Please let me know what you think.

Treasurer's Report: Wendy Bennett reported:

The following Treasurer's Report is for **February and March 2022**. The opening balance was \$3,859.81. **Total revenues** were \$0.00. **Total expenses** were \$0.00. The **closing balance** for **March 2022** was \$3,859.81.

***Items Submitted to NYLA but not yet accounted for in NYLA's financial statements:**

- **Annual Marketing Award at \$88.00 (excluded from ending balance) –** Submitted again to NYLA's financial consultant. Reimbursement check should be sent ASAP.

- **Revenues from seats at the RASD Annual Luncheon (excluded from ending balance)** – Roughly \$420.
- **\$113 made from selling raffle tickets at annual luncheon (included in ending balance)**

\$15 for one spot at RASD Annual Luncheon.

*I have followed up a third time about these items with NYLA's Board and SCLA's Treasurer. Kelly Harris forwarded all information to the new NYLA financial consultant.

Outstanding Expenses: (submitted to NYLA): Nothing outstanding.

Approved Expenses: (NOT YET submitted to NYLA): Nothing outstanding.

Career & Business Reference Services Committee (C&B): Nicole Berroyer and Alex Blend reported:

For our next meeting we have planned a Financial Literacy Programmers Showcase (Tentative Title) that will take place on Thursday, May 17, 2022 - 2:30 - 4:00 pm. It will be a virtual showcase via Zoom.

The purpose of this showcase is to present different program topics on financial literacy that might best appeal to librarians and that will have the largest impact on the patrons of each community. The main objective is to educate, as there is a severe lack of financial literacy and fair and unbiased education available to the public.

Join us as we hear from three financial planners, each who will present their own unique take on why it is important to empower yourself as an individual by sharpening your financial planning skills. They will showcase the different programs each of them can offer our patrons. Each presenter will have about 15 minutes to pitch their program ideas on topics such as Becoming Financially Independent, Investing Basics, Common Money Mistakes, College Planning, Taking Control of Debt, Understanding Social Security, Retirement Risks, and much more!!

We encourage you all to join us and see the beneficial program ideas available to your patrons in an effort to promote financial literacy in a new light and way that is encouraging and beneficial to so many.

In September we plan to have the Coordinator from United Cerebral Palsy of Long Island speak to the committee. This program provides guidance for vocational success after high

school. UCP of LI is committed to advancing the independence, productivity and full citizenship of people with cerebral palsy and other disabilities.

Electronic Resources: Sal Filosa reported that Dave Jones stepped down from his position as chairperson of Electronic Resources.

Health Concerns: Sal Filosa and Stephanie DiChiara reported: The committee has begun planning our annual Health Concerns Breakfast which will take place this fall, hopefully in-person once again. We hope to have a mixture of Zoom and in-person meetings throughout the year and are actively seeking new members. At our previous meeting in March, it was decided to revisit the topic of “Substance Abuse” for our annual Topic Guide, which committee members have begun to research.

Historian: Adam Zoffranieri reported: digitization of older RASD materials is ongoing. Any relevant materials from your respective committees can be sent to my email at azoffranieri@smithlib.org. Thank you!

Local History: Caren Zatyk and Kelly Filippone reported: The committee will be meeting on Thursday, April 14 at 10:30 am via Zoom. Plans for the committee’s Programmers Showcase are starting to take shape. We will share more information about it as the details of the event are finalized. Caren is currently meeting with individual committee members to gain a better understanding of how the committee could best serve them and their respective local history collections.

Long Island Reads: Mara Zonderman reported: Registration is now open for the Long Island Reads event honoring *The Living and the Lost* by Ellen Feldman. The event will be held in-person at the Plainview Library on Sunday, May 1 at 2pm. Tickets are free. Register [here](#). The event will also be livestreamed on [Crowdcast](#). Please help us publicize this event. Any questions, just ask! (maraz@westhamptonlibrary.org).

M.O.S.A.I.C.: Amber Gagliardi and Michelle Athanas reported: The next meeting is April 19. It will be a joint meeting with the New Adult Committee and will be in person. The topic is au pairs on LI and how best to serve them as a library. Au pair agencies may be invited to speak. Agency sent out a survey to au pairs about library use, the results of which will be reported

Media: Nicole Rambo reported: Discord presentation was last week, 14 people attended, Discord Media committee Discord was made if anyone is interested in taking part (link:<https://discord.gg/vWhYfvfavk>). The committee is still looking for a co-chair. The media committee was originally about cataloging different items in the library, considering how

much has changed, the committee is interested in discussing what media means for new ideas of what the committee can be.

Member-at-Large: Laurie Aitken and Jessica Giannetti reported: They are working on sharing items with Stephen Ingram, Facebook and with programmers as well identifying any programs to distribute to the community.

Membership: Kelly Filippone reported: At this time, I am unable to report membership numbers due to the separation process.

New Adults: Alex Cranshaw and Andrew Mihopulos reported: On Tuesday April 19, 2022 10-11:30am @ SCLS - MOSAIC & the New Adult Committee will be hosting a joint meeting..."Ways Libraries Can Serve Au Pairs in their Community." The New Adult Committee is planning on recording the discussion to post as our next podcast episode. If you wish to attend RSVP to Amber Gagliardi gagliardiamber@mcplibrary.org.

Newsletter (Ramblings): Sean Walls reported: No report

Outreach Committee: Alicia Collumbell reported:

A poll of members who have attended outreach committee events and meetings in the past was conducted to determine a new meeting date more conducive to the majority. The Outreach Committee will now meet on the Second Monday at 10:00am in the months of April, August and December. Therefore, our next meeting will be on Monday, August 8 @ 10:00am. I am in the process of arranging for a guest speaker or organization. I have been in touch with Valerie at SCLS, who is happy to use her platform to help us reach new members (post flyers and email out to her SCLS Outreach listserv) as well as to coordinate dates that do not conflict with SCLS Outreach happenings.

PR & Marketing: Jo-ann Carhart and Joan Cook reported: They are still looking for chairpeople for the committee. They are also having second thoughts about an upcoming program . They also looked at the RASD website and will make necessary changes. The committee would like to remind everyone to consider applying for the 2022 Suffolk Library Marketing Award <https://rasdpr.wordpress.com/smla/>

Reader's Advisory: Azuree Agnello reported: Our next meeting is Thursday, April 28, 2022, 10 am at SCLS. Topic: Fantasy Fiction. I have two potential new members who contacted me after seeing the article in the current Ramblings.

Web Page: Wonda Miller reported: If anyone has flyers or updates, send them to Wonda and she will post them to the website. There is now a way to avoid putting a committee in the main menu, and will be put in the committee page again. wmiller@johnjermain.org

New Business:

Old Business:

The meeting was closed at 10:49 AM

Respectfully submitted,
Mary McNulty

2022 RASD Board Meeting Schedule

Date	Location and Time
Tuesday, January 4, 2022	Virtual Meeting, 10:00am
Tuesday, February 1, 2022	Virtual Meeting, 10:00am
Tuesday, March 1, 2022	Virtual Meeting, 10:00am
Tuesday, April 5, 2022	Virtual Meeting, 10:00am
Tuesday, May 3, 2022	Virtual Meeting, 10:00am
Tuesday, June 7, 2022	Virtual Meeting, 10:00am
NO JULY MEETING	-
Tuesday, August 2, 2022	Virtual Meeting, 10:00am
Tuesday, September 6, 2021	Virtual Meeting, 10:00am
Tuesday, October 4, 2022	Virtual Meeting, 10:00am
HEALTH CONCERNS BREAKFAST (TBA)	TBD
Annual RASD Luncheon Date TBD	2:00 pm meeting, 2:00-4:00 pm luncheon

(Subject to change)