



REFERENCE & ADULT SERVICES DIVISION
A DIVISION OF THE SUFFOLK COUNTY LIBRARY ASSOCIATION

**Board Meeting Minutes
June 7, 2022
Suffolk Cooperative Library System, Bellport, New York 11719**

The meeting was called to order at: 10:02 AM

Members Present: Sal Filosa, Kelly Filippone, Alexander Cranshaw, Nicole Berroyer, Rachel Cecchini, Mary McNulty, James Garvey, Nicole Rambo, Adam Zoffranieri, Wonda Miller, Jessica Giannetti, Laurie Aitken, Wendy Bennett, Azuree Agnello, Joan Cook

Sal Filosa made a motion to approve the May 3, 2022 minutes with. The motion was seconded by Wonda Miller.

President's Report: Sal Filosa reported: The SCLA Listserv was set up through SCLS. Everyone who was a previous or current SCLA member was moved over to this new listserv. If you have not received a message that you were added, please be sure to fill out the Google Form on SCLA's membership page [HERE](#).

- The SCLA Dinner will be held on Thursday, October 20th, Mansion at West Sayville Country Club. Mark your calendars!
- SCLA will be considered an affiliate with programs at the NYLA conference and SCLA will offer one program spot at our upcoming LILC when we can resume it in person.
- The election slate was sent over to Alex at the end of June and I'm happy to report that we have candidates running for each position!
- The 2023 SCLA Membership fees were voted on and approved:

Students, Retirees, Trustees, & Friends: **\$15**

Basic Membership, based on salary:

Up to \$20,000 - **\$20**

\$20,001 - \$40,000 - **\$35**

\$40,001 - \$60,000 - **\$45**

\$60,001 and over - **\$55**

Divisions: First one Free, additional divisions can be added for **\$3** each

DASL - Academic and Special Libraries

RASD - Reference and Adult Services Division

SSD - Support Staff Division

CATS - Computer and Technology Division

YASD - Young Adult Services Division

Optional Donations:

SCLA Scholarship Fund

Membership will start from the day/ month that the person registers.

- Ex: May 2023 membership will expire May 2024

SCLA is continuing the year of free membership for 2022 if you did not already pay, and will reinstate membership dues as of December 2022 for the coming year.

- Along with Kelly, I am updating the constitution and will be sending it to you all for a period of review before a vote. All mentions of NYLA will be removed and replaced with suggested wording from SCLA, if provided. The member at large position is listed as an appointed position, but should be an elected position to follow suit with the other divisions and SCLA so this change will be suggested in the amended version for your review. The target is to send it out by June 15th, collect, receive, and reshare any feedback obtained or further changes made, and discuss it at our August meeting. If there are no further amendments or suggestions, we can then vote on it at the August meeting.
 - Please send me any and all suggestions that you may have for RASD's constitution!
- New tablecloth and acrylic holders for literature
 - MOTION to approve the purchase of a new tablecloth with RASD's logo and several acrylic literature holders to be used at fairs and conferences with an amount not to exceed \$400. Unanimously approved.
- Wine Down Wednesday- Wednesday, June 22, 2022 at 6pm
Where: Del Vino Vineyards
29 Norwood Rd, Northport, NY 11768
[Register here](#)

Treasurer's Report: Wendy Bennett reported: This is the April report, based on the March 2022 NYLA/SCLA statements: Opening balance: 3859.82

Revenue: \$28 in new member and continuing dues
\$15 for program (luncheon check)

Total revenues: \$43

One expense: SMLA award: \$88

Balance: 3814.81

Submitted annual MOSAIC Breakfast Speaker Fee to SCLS: \$350

Total: 3464.81

Approved expense for MOSAIC breakfast food: up to \$250

Outstanding deposits: RASD will be credited \$113 from raffle earnings from the luncheon. \$420 was made from luncheon seats

Programs, reimbursements: SCLS pledged to back up the divisions for reimbursements and disbursements, etc. SCLS monthly board meeting approved. There is no form to fill out for reimbursements or disbursements, please contact Wendy to find out what to send.

Career & Business Reference Services Committee (C&B): Nicole Berroyer and Alex Blend reported: The Career & Business Reference Services Committee held a virtual Financial Professionals Panel on Tuesday, May 17. Our next meeting is Tuesday, September 20 at 2:30pm and will be held virtually via Zoom. Bill Carlson from Reference Solutions will be talking about the Data Axle database and how librarians can use it to provide our patrons with the end results they need.

Electronic Resources: No report.

Health Concerns: Sal Filosa and Stephanie DiChiara reported: The Health Concerns Committee had our first in-person meeting at the Sayville Library on May 16th, and had a modest turn-out. The Committee is in the process of planning our program for the Professional Development series to be held in September. Our topic will be “Navigating Consumer Health Information” and will be presented by Jessica Koos, MLS, MEd, AHIP of Stony Brook University’s Health Sciences Library, with a tentative date of September 20th.

Historian: Adam Zoffranieri reported: I am still uploading documents from previous historians, if anyone has any relevant information send them to my new email address: azoffranieri@cshlibrary.org

Local History: Caren Zatyk and Kelly Filippone reported: the committee has not had a meeting since the last report, they are planning an in-person event for the programmers showcase for September. This is tentatively scheduled for the 15th. Caren is meeting with local history librarians to get an idea of what they would like from the committee.

Long Island Reads: Mara Zonderman reported: After a very successful event on May 1, the committee is already deep in the process of selecting our 2023 honoree.

M.O.S.A.I.C.: Amber Gagliardi and Michelle Athanas reported: the next meeting will be on June 17th, about Juneteenth and the way libraries can celebrate the day.. The speaker will be Dr. Georgette Keys.

Media: Nicole Rambo reported: Nicole is talking to Amber about doing a program about the seed library, maybe in August. Otherwise, nothing new to report.

Member-at-Large: Laurie Aitken and Jessica Giannetti reported: they wanted to vote on if we wanted the RASD Luncheon in December again so as not to compete with SCLA dinner, and if we want it at a library or restaurant. It was decided that midweek in December works, and that it will probably take place at Bayport Library again. Possible caterers were discussed. Contact Steve for events.

Membership: Kelly Filippone reported: RASD currently has 145 members registered with the new SCLA google form. I have sent out an email to colleagues who were members with RASD under NYLA but had not yet registered on the google form and we had an additional 22 members within 1 day.

Sal and I have also discussed sending out a membership survey to current RASD members with a google form of our own. This would allow each committee to have a current list of RASD members who are interested in joining them or receiving emails related directly to what the committee is doing. Here is the draft email:

Hello RASD Members,

The Reference and Adult Services Division (RASD) of the Suffolk County Library Association (SCLA) is committed to providing the best service to all of our members. To do this, we would like to have the most up to date records to share with our Executive Board. Please complete the following survey to ensure you will be included on committee email lists for meetings, programs, marketing and more. This list will be in addition to the SCLA Listserv.

[RASD Membership Survey](#)

If you have any general membership questions, please feel free to contact me at kfilippone@smithlib.org. If you have questions related to a specific committee, please reach out to the [chair or co-chair of that committee](#). We are happy to address any questions or concerns.

We look forward to continuing to work with you.

Sincerely,

Kelly Filippone

RASD Vice President/President Elect and Membership Chair

Any feedback is appreciated.

New Adults: Alex Cranshaw and Andrew Mihopoulos reported: The NAC held a meeting with a representative from the National Student Debt Forgiveness Center to discuss student loan forgiveness options and how libraries can better serve patrons navigating the complex system of student loans and PSLF options. The conversation was recorded and published as our latest podcast episode. You can listen to the conversation by searching “New Adult Committee” on your favorite podcast app or visiting redcircle.com/shows/nac. If you want to get involved, please email alex@sayvillelibrary.org !

Newsletter (Ramblings): Sean Walls reported:

Please send me anything you would want to be included to get your good word out! Sal and I discussed making a concrete schedule for release dates of *Ramblings*. They go out quarterly, at the end of the month with a change of season, so March, June, September, and December. Therefore, the next *Ramblings* will go out on June 30th. Please send me your submissions by Friday, June 17th. As ever, you may upload your submissions to this document: [☰ Ramblings Summer '22 Blurbs](#) or else you can simply email them to me at swalls@smithlib.org. Finally, I am still taking requests for profiles! Please email me about it if you want to give a brief overview of who you are and what you do for RASD!

Outreach Committee: Alicia Collumbell reported:

The next meeting of the Outreach Committee will be held on Monday, [Aug 8, 2022](#) @ 10am. We will have a guest speaker - I have confirmed the date with Long Island author Emily Ladau ([Demystifying Disability](#)), who will come to speak with us about her book, her work as a rights activist and how we can best serve members of our communities with disabilities. The event will be hosted virtually via Zoom and open to all who wish to attend. A flier has been created and will be shared shortly with Wonda to add to the website. Although we do not meet next month, I will be sending out a promotional email for the August event and will email a copy to the board to hopefully share at your libraries and with other colleagues. Thank you!

PR & Marketing: Jo-ann Carhart and Joan Cook reported: The PR Committee is now in a state of transition. James Garvey has agreed to take over as Committee Chair. Joan and Jo-Ann are committed to see the 2022 SLMA Award through until it is presented (assuming we have entrees). Then James can move ahead on his own. MOTION for \$100.00 for the plaque plate, trophy and ribbons for the 2022 SLMA Award. Thank you for your consideration! Unanimously approved.

Right now we do not have any upcoming programs in place, we will just be concentrating on ushering the SLMA Award through completion. Jo-Ann can't attend RASD meetings, because she has gone back to work temporarily, including Tuesday mornings.

Reader's Advisory: Azuree Agnello reported: We'll be meeting again at SCLS on Thursday, September 29 at 10 am in the Blue Room. We'll be trying a hybrid meeting for the first time to accommodate members who would like to come but aren't able to make it in person due to coverage, etc. Our topic is Award Winning Nominees - the books that were nominated for an award, but didn't win. The award is up to the reader.

Web Page: Wonda Miller reported: Please let me know if you have any flyers for your events, to post to the website. Send updates to my email: wmiller@johnjermain.org

New Business:

Old Business:

The meeting was closed at 10:56 AM

Respectfully submitted,
Mary McNulty

2022 RASD Board Meeting Schedule

Date	Location and Time
Tuesday, January 4, 2022	Virtual Meeting, 10:00am
Tuesday, February 1, 2022	Virtual Meeting, 10:00am
Tuesday, March 1, 2022	Virtual Meeting, 10:00am
Tuesday, April 5, 2022	Virtual Meeting, 10:00am
Tuesday, May 3, 2022	Virtual Meeting, 10:00am
Tuesday, June 7, 2022	Virtual Meeting, 10:00am
NO JULY MEETING	-
Tuesday, August 2, 2022	Virtual Meeting, 10:00am
Tuesday, September 6, 2022	Virtual Meeting, 10:00am
Tuesday, October 4, 2022	Virtual Meeting, 10:00am
HEALTH CONCERNS BREAKFAST (TBA)	TBD
Annual RASD Luncheon Date TBD	2:00 pm meeting, 2:00-4:00 pm luncheon

(Subject to change)