



REFERENCE & ADULT SERVICES DIVISION
A DIVISION OF THE SUFFOLK COUNTY LIBRARY ASSOCIATION

**Board Meeting Minutes
September 6, 2022
Zoom**

The meeting was called to order at: 10:04 AM

Members Present: Sal Filosa, Adam Zoffranieri, Wendy Bennett, Mary McNulty, Azuree Agnello, Jim Garvey, Alicia Columbello, Kelly Filippone, Joan Cook, Amber Gagliardi, Stephanie DiChiara, Alex Blend, Laurie Aitken, Sean Walls

Sal Filosa made a motion to approve the June 2022 minutes with. The motion was seconded by Wendy Bennet and Azuree Agnello

President's Report: Sal Filosa reported:

- Professional Development Series- Promotion for this is a bit behind but should go out by SCLA in the coming week. Please be sure to sign up for both RASD programs! <https://tinyurl.com/RASDprograms2022>
- Constitution- Kelly and I have been working on this and we are at the end of our edits before we present it to you all for comments.
- Tablecloth- After much back and forth, this is finally being printed. Yay!
- Annual Meeting (luncheon) December 6th at Bayport Blue Point Library- Thank you, Wendy, for hosting us again! This time in the NEW library!

Treasurer's Report: Wendy Bennett reported:

The following Treasurer's Report is for **August 2022**. The opening balance was \$3,814.81. **Total revenues** were \$0.00. **Total expenses** were \$507.24 (\$350 MOSAIC Breakfast Speaker, \$157.24 MOSAIC Breakfast food). The **closing balance** for **August 2022** was \$3,307.57.

Outstanding Expenses: (submitted to SCLA): Nothing outstanding.

Outstanding Revenues:

- \$113 raffle earnings RASD Luncheon 12/7/21
- roughly \$420 RASD Luncheon seats = **\$533 total**

*SCLA will make sure we get these funds during the NYLA separation.

Approved Expenses: (NOT YET submitted to SCLA):

- Up to \$400 for new RASD tablecloth and acrylic holders
- Up to \$100 for 2022 SMLA Award plate, trophies, ribbons

*I have reserved the large Community Room at BBP Library on 12/6/22 for RASD's Annual Luncheon

COMMITTEE REPORTS

Career & Business Reference Services Committee (C&B): Nicole Berroyer and Alex Blend reported: Our next meeting is Tuesday, September 20 at 2:30pm and will be held virtually via Zoom. A representative from Reference Solutions will be talking about the Data Axle database and how librarians can use it to provide our patrons with the end results they need. This will be part of the professional development series.

Electronic Resources: No report.

Health Concerns: Sal Filosa and Stephanie DiChiara reported: We will be hosting our professional development program, Navigating Consumer Health Information on Thursday, September 29 at 2:30pm. The Zoom presentation will be given by Jessica Koos from Stony Brook University's Health Sciences Library. The Committee is also currently in the process of planning our annual breakfast to be held in the fall. We are also actively seeking a co-chair for the coming year to work with Stephanie going forward. Anyone interested can reach out to either Sal or Stephanie for more information.

Historian: No report.

Local History: Caren Zatyk and Kelly Filippone reported: The Local History Programmers Showcase is scheduled for September 15th at SCLS from 10am-1pm. We currently have 34 people registered. We would like to provide a light breakfast to our presenters and attendees. We are asking for reimbursement not to exceed \$250 for this cost.

Long Island Reads: No report.

M.O.S.A.I.C.: Amber Gagliardi reported: MOSAIC held a breakfast on June 17th that was well attended and went very well. The Long Island museums article has gone out. The committee is starting to plan for fall, but no meeting is set yet.

Media: No report.

Member-at-Large: Wendy has booked Bayport-Blue Point Library's community room for the luncheon, to be held on Tuesday, December 6. It is agreed an in person lunch is better, even though how Covid numbers will be at that time is unknown. They will touch base with Jessica for ideas for luncheon: either Northwell Health (dietician), or emergency prep (citizen preparedness corps), how to prepare for disaster, supplies, sign up for NY alerts, or Greg Dwyer with memory and focus, or possibly a more fun topic. They are considering Panera Bread for catering.

Membership: Kelly Filippone reported: We currently have 235 members. This is still being tracked through the SCLA Google form, keeping track of who has signed up for RASD and sending out our own Google form

New Adults: No report.

Newsletter (Ramblings): Sean Walls reported: the committee is collecting submissions, and will be sending out an email asking for them to be submitted. They are looking to have a newsletter out at the end of the month, so please have submissions in by Sept. 15. They are also still taking profiles of committee members.

Outreach Committee: Alicia Collumbell reported:

The Outreach Committee hosted it's August meeting on Monday Aug 8, 2022 We had 12 people in attendance. The committee had guest speaker Emily Ladau (local author and disability rights activist) visit with us for a coffee and chat. Feedback was very positive from those in attendance. Resources were shared after the meeting and we have gained a few more interested folks in outreach. The next regular meeting will be on Monday, December 12th @ 10am in accordance with the new schedule. In addition, entries will begin to be collected for the Annual [Suffolk Library Excellence in Outreach Award](#). Entries will be accepted through Oct 15, 2022 . A post to the SCLA listserv will be going out to encourage libraries to apply and to Ramblings. This award is then announced at the Luncheon in December.

PR & Marketing: Joan Cook reported: Our deadline is September 15 to apply for Marketing award: <https://rasdpr.wordpress.com/smla/>. Submit the application through the link, encourage coworkers to apply. Award will be given at dinner in October. Jim taking over after dinner.

Reader’s Advisory: Azuree Agnello reported: Our next meeting is Thursday, September 29 at 10 am at SCLS. It’ll be a hybrid meeting so those who can’t make it in person can join online. The topic is award nominees that didn’t win. The award is up to the reader.

Web Page: No report.

But, as usual, feel free to send your edits for the website to Wonda.

New Business:

None

Old Business:

Combining of committees (electronic resources and media)

The meeting was closed at 10:32 AM

Respectfully submitted,
Mary McNulty

2022 RASD Board Meeting Schedule

Date	Location and Time
Tuesday, January 4, 2022	Virtual Meeting, 10:00am
Tuesday, February 1, 2022	Virtual Meeting, 10:00am
Tuesday, March 1, 2022	Virtual Meeting, 10:00am
Tuesday, April 5, 2022	Virtual Meeting, 10:00am
Tuesday, May 3, 2022	Virtual Meeting, 10:00am
Tuesday, June 7, 2022	Virtual Meeting, 10:00am
NO JULY MEETING	-
Tuesday, August 2, 2022- CANCELED	Virtual Meeting, 10:00am
Tuesday, September 6, 2022	Virtual Meeting, 10:00am
Tuesday, October 4, 2022	Virtual Meeting, 10:00am
HEALTH CONCERNS BREAKFAST (TBA)	TBD
Annual RASD Luncheon Tuesday, December 6, 2022 @ Bayport Blue Point Library	Typically 2:00 pm meeting, 2:00-4:00 pm luncheon

(Subject to change)