REFERENCE & ADULT SERVICES DIVISION

A DIVISION OF THE SUFFOLK COUNTY LIBRARY ASSOCIATION

Board Meeting Minutes
November 1, 2022
Suffolk Cooperative Library System, Bellport, New York 11719

The meeting was called to order at: 10:02 AM

Members Present: Azuree Agnello, Sal Filosa, Mary McNulty, Wendy Bennett, Nicole Rambo, Andrew Mihopoulos, Kelly Filippone, Jim Garvey, Jessica Giannetti, Amber Gagliardi, Sean Walls, Joan Cook, Alicia Columbell, Laurie Aitken

Excused Members: Caren Zatyk, Wonda Miller, Karen Sonnessa, Nicole Berroyer

Sal Filosa made a motion to approve the October 2022 minutes. The motion was seconded by Azuree Agnello and Wendy Bennett

President's Report: Sal Filosa reported:
- The SCLA dinner went well! Our raffle basket was well received

- SCLA has been moving very quickly with all of the necessary aspects of an association that need to be done in the background
    - The constitution was revised and adopted
    - The handbook of committee charges was revised and adopted
    - A membership and event registration platform will be tested on this month, November

- ○ Rebecca is in the process of obtaining our Tax Exempt number (SCLA does have the EIN, which makes the process SO much easier)
  - ○ Eventbrite was set up through SCLA and linked to their bank accounts specifically so RASD may use it as a registration platform for our upcoming luncheon (expect registration to go live this week)
  - ○ After much discussion among the SCLA executive board and with information from one-on-one meetings with the NCLA board, the remaining balance from the 2020 conference, for which we collected funds from the sponsors and held, was transferred to NCLA
    - ■ Prior to SCLA being part of NYLA, the funds were handled by NCLA one year and SCLA the other. This year, it is the responsibility of NCLA
- ● LI LIBRARY CONFERENCE: The Conference is on and planning is underway. The date is Thursday, May 11th 2023 at the Melville Marriott. Please consider programs that your committee may want to present at this event. RASD should have a nice showing here. Past programs accepted will have priority.
  - ○ The Health Concerns Committee has a program that is being updated for this conference
  - ○ Any other committees reached out to by the programs chair?
- ● The Emerging Technologies Committee has a lot of interest from the CATS division
  - ○ The first meeting is tentatively being scheduled for mid-November to introduce members to the idea of this new committee and to gain some insight into what they're looking for and to see the interest

Treasurer's Report: Wendy Bennett reported:
The following Treasurer's Report is for **October 2022**. I confirmed with SCLA Treasurer Rebecca Goldstein that the Sept. 1 RASD balance of $4,250 DOES include the MOSAIC Breakfast expenses of $507.24. **The opening balance for October 2022 was $4,250.00. Total revenues were $0.00**. **Total expenses were $659.81** ($238.06 for Local Hist. Programmer's Showcase and $421.75 for new RASD tablecloth, acrylic holders and dry cleaning of old tablecloth). **The closing balance for October 2022 was $3,590.19.**

Outstanding Expenses: (submitted to SCLA): $150.00 for speaker fee (Michael Coritsidis) for RASD Luncheon submitted on 10/29/2022.

Approved Expenses: (NOT YET submitted to SCLA):
- ● 2022 SMLA Award Plate, trophies and ribbons not to exceed $100
- ● Health Concerns Breakfast food and beverages not to exceed $150

Career & Business Reference Services Committee (C&B): Nicole Berroyer and Alex Blend reported: The next meeting will be Tuesday, November 15 at 3pm at Middle Country Public Library. There will be a presentation by the Suffolk County Department of Human Resources, Personnel and Civil Service about the benefits of working for the county and about the civil service process. This program will be open to the public, in addition to the Career & Business Reference Services Committee. If time permits, there will be a tour of the new Innovation Space.

Emerging Technologies: Nicole Rambo reported: We are still trying to parse out Emerging Tech Committee, trying to set up a meeting on November 15. This will be an informal meeting on Zoom and will be open to the public. There are several people from CATS interested. There will be more discussion with CATS moving forward into next year, since there is overlap between this committee and CATS. It is possible that it will be a joint venture between RASD and CATS, or just collaboration instead of partnering because the structures of the two organizations are different.

Health Concerns: Stephanie DiChiara and Karen Sonessa reported: We will be holding our annual Breakfast on Tuesday, November 8 at 9:30am in the SCLS auditorium. Patricia Ferrandino of Family Service League will be presenting on the topic "Substance Abuse and Suffolk County". All are invited to attend and 1 hour of professional development will be credited to attendees. The registration page can be found here:
https://forms.gle/KHXNCz1PVTyeV2zU8

Local History: Caren Zatyk and Kelly Filippone reported: The Local History Committee is trying to plan one last meeting before the end of the year. Date and location TBA.

Long Island Reads: Mara Zonderman reported: The 2023 LI Reads selection has been confirmed. We'll honor Anthony Sosinski and John Aldrige, authors of *A Speck in the Sea: A Story of Survival and Rescue* on April 23, 2023 at 2pm. Location TBA soon.

LI Reads is also hosting a virtual information session and workshop on running a book club on 12/12/22 at 11am. Professional Development credits will be available. More information and registration will be available soon.

M.O.S.A.I.C.: Amber Gagliardi and Michelle Athanas reported: MOSAIC will meet November 15 on Zoom at 10, link on listserv.

New Adults: Alex Cranshaw and Andrew Mihopulos reported: Next podcast after a comic-con type event, with Sayville, topic possibly food insecurity (LI Cares, community

solidarity, real estate on LI, special needs transition to adulthood, putting out another survey for librarian needs for new adults)

Outreach Committee: Alicia Collumbell reported:
The next regular meeting of the Outreach Committee will be on Monday, December 12, 2022 at 10:00am via Zoom. I will be sharing the Zoom information and some changes to the Outreach page info with Wonda.

We received a couple of applications for the SLEOA, I am happy to report that many libraries are doing wonderful things with outreach this past year, so we will need to take a good look at the applications before making our selection. The deadline for applications is end of day today, Nov 1, 2022 . Therefore, selection will happen later this week and I will begin work on a certificate. In previous years, we have awarded a plaque as well, I will need to check into pricing on that before making a motion for funds. Thank you!

PR & Marketing: Jo-ann Carhart, Joan Cook and Jim Garvey reported: The PR & Marketing Committee presented the 2022 Suffolk Library Marketing Award (SLMA) at the SCLA Annual Meeting and Dinner on Thursday, October 20, 2022. First-place winner was Northport-East Northport Public Library for their *Community of Hearts: An Art Exhibit in Remembrance of 9/11*, second-place winner was Sachem Public Library for their *Gardening, Green Spaces, and Outdoor Education Initiative*, third-place winner was Amityville Public Library for their *Oceans of Possibilities – Summer Reading Club*. Brentwood Public Library received honorable mention for their *SummerCon* campaign. Special thanks to our judges, Roseanne Dorfman, Program Coordinator at the West Hempstead Public Library and Sharron McDevitt, Community Engagement Supervisor at the Half Hollow Hills Community Library. Photographs from the evening were posted on the RASD Facebook page and the 2022 campaigns will be posted on the PR & Marketing website. A committee meeting will be held with the committee's new co-chairpersons Jim Garvey of Northport-East Northport Public Library and Christine Lyons of Sachem Public Library. Jo-Ann and Joan thank the Reference and Adult Services Division board and the Suffolk County Library Association for their support throughout the years.

Reader's Advisory: Azuree Agnello reported: Azuree Agnello reported: Our next meeting is January 26, 2023 at 10 at SCLS and will be in hybrid format with the topic being Debut Authors - an author who just wrote their first book with no other books published.

Appointed Position Reports:

Historian: Adam Zoffranieri reported: No Report

Member-at-Large: Laurie Aitken and Jessica Giannetti reported: the luncheon flier is almost done, only the eventbrite info is still needed. Thank you to Bayport-Blue Point Library for hosting the luncheon and finding the caterer. Registration deadline is Wed. before Thanksgiving. There was a discussion about how interactive the talk will be.

Membership: Kelly Filippone reported: We currently have 268 members, and this is Increasing every month

Newsletter (Ramblings): Sean Walls reported: The next issue of *Ramblings* will go out on December 30th, 2022, with a submission deadline by December 16th, if you'd be so kind. As always, you may email me your submissions at swalls@smithlib.org or you can add them to this document. Still looking for profiles too, so please send me one!

Web Page: Wonda Miller reported: The Constitution was updated on the site, the Emerging Technologies Committee is updated.
If anyone has any updates - I'll be happy to post - just email wmiller@johnjermain.org.

New Business:

Old Business:

The meeting was closed at 10:40 AM.

Respectfully submitted,
Mary McNulty

2022 RASD Board Meeting Schedule

Date	Location and Time
Tuesday, January 4, 2022	Virtual Meeting, 10:00am
Tuesday, February 1, 2022	Virtual Meeting, 10:00am
Tuesday, March 1, 2022	Virtual Meeting, 10:00am
Tuesday, April 5, 2022	Virtual Meeting, 10:00am
Tuesday, May 3, 2022	Virtual Meeting, 10:00am
Tuesday, June 7, 2022	Virtual Meeting, 10:00am
NO JULY MEETING	-
Tuesday, August 2, 2022	Canceled
Tuesday, September 6, 2021	Virtual Meeting, 10:00am
Tuesday, October 4, 2022	Virtual Meeting, 10:00am
Tuesday, November 1, 2022	Virtual Meeting, 10:00am
Annual RASD Luncheon Tuesday, December 6, 2022 Bayport-Blue Point Library	2:00 pm meeting, 2:00-4:00 pm luncheon

(Subject to change)