



REFERENCE & ADULT SERVICES DIVISION

A DIVISION OF THE SUFFOLK COUNTY LIBRARY ASSOCIATION

**Board Meeting Minutes
December 6, 2022
Bayport-Blue Point Public Library, Bayport, New York 11715**

The meeting was called to order at: 2:25 PM

Members Present: Azuree Agnello, Mary McNulty, Wendy Bennett, Nicole Berroyer, Jo-Ann Carhart, Rachel Cecchini, Joan Cook, Kelly Filippone, Sal Filosa, Amber Gagliardi, Stephanie DiChiara, Jim Garvey, Jessica Giannetti, Wonda Miller, Karen Sonnessa, Caren Zatyk, Brian Adams, Samantha Alberts, Rita Alfano, Jessica Brown, Robert Cognato, Sara Colichio, Patricia Cruz-Portillo, Annemarie Gordon, Ellen Hobson, Lori Ludlow, Garrison Lutz, Lauren McDermott, Karen McHugh, Anthony Giansante, Danielle Minard, Catherine Montazem, Jackie Narkiewicz, Ellen Nasto, Michelle Rung, Jane Starkes, Deb Steedle, Lauren Strong, Morgan Tamburro, Victoria Urbelis

Sal Filosa made a motion to approve the November 2022 minutes with. The motion was seconded by Wonda Miller and Jessica Giannetti.

President's Report: Sal Filosa reported:

This year has been referred to as the “year of transition.” I had several goals for our division that were put on the back burner so we could move quickly but effectively in separating from NYLA and move forward with more autonomy.

All committees diligently continued to provide high quality professional development opportunities, events, and workshops. I am grateful that you persisted.

We revised, updated, and adopted the RASD constitution so we can more efficiently run the behind the scenes business and oversee event registration.

We combined the Electronic Resources and Media Committees after many years of discussion with the goal to be less overlap with other divisions and more collaboration.

We focused on membership and created a survey to connect RASD members with the committees they are most interested in hearing from.

We upgraded our visual presence for conferences, networking events, and workshops.

and we cleaned up our transition among officers by housing all revised working documents, forms, and procedures in an RASD google drive.

I would like to thank you for the honor of serving as RASD President this year.

The RASD Board would like to thank Wendy Bennett for her four years of service as RASD Treasurer and luncheon host for this year's and last year's luncheon. We were able to experience the former and the newer Bayport-Blue Point Public Library, for which we are grateful.

The RASD Board would like to thank Jo-Ann Carhart and Joan Cook for their many years of dedication in marketing services to RASD and our library colleagues. You created a fundamental part of RASD that will continue to thrive for many years to come.

Treasurer's Report: Wendy Bennett reported:

The following Treasurer's Report is for **November 2022**. The **opening balance** for November 2022 was \$3590.19. Total revenues were \$0.00. Total expenses were \$0.00. The closing balance for November 2022 was \$3,590.19.

Outstanding Expenses: (submitted to SCLA): \$150.00 for speaker fee (Edna White) for RASD Luncheon submitted on 10/29/2022. \$10 for speaker Edna White's lunch at RASD Luncheon. \$125.69 for Health Concerns breakfast food and beverages submitted on 11/8/2022.

Approved Expenses: (NOT YET submitted to SCLA):

- 2022 SMLA Award Plate, trophies and ribbons not to exceed \$100
- Luncheon 2022 food from Mademoiselle of Patchogue, \$470.00

Career & Business Reference Services Committee (C&B): Nicole Berroyer and Alex Blend reported: Our last meeting was Tuesday, November 15 at Middle Country Public Library. There was a presentation by the Suffolk County Department of Human Resources, Personnel and Civil Service about the benefits of working for the county and about the civil service process. Our next meeting date has not yet been determined, but will be sometime

in February. We are working on a speaker, but if that falls through we will have a regular committee meeting.

Emerging Technologies: Nicole Rambo reported: A meeting was held on Tuesday, November 15th at 10am via zoom. There was much discussion on the name and mission of the committee. Suggestions were made which will be taken under consideration. Any inquiries should be directed to Kelly at kfilippone@smithlib.org. The next meeting date will be set once Nicole is back to work.

Health Concerns: Stephanie DiChiara and Karen Sonessa reported: The committee held its annual breakfast on Tuesday, November 8 in the auditorium at SCLS. We hosted speaker Patricia Ferrandino from Family Service League who spoke about substance abuse in Suffolk County. The program was well attended and we received positive feedback from those who attended. Our topic guide for this year is available to view at suffolktopicguides.org/health/SubstanceAbuse.

Historian: Adam Zoffranieri reported that digitization is ongoing for past RASD materials. Send materials to azoffranieri@cshlibrary.org.

Local History: Caren Zatyk and Kelly Filippone reported: The Local History Committee will be meeting virtually via Zoom this upcoming Thursday, 12/8 at 10:30 am.

Long Island Reads: Mara Zonderman reported: We're excited that Half Hollow Hills has agreed to host our 2023 author award event on April 23. Also, we hope you can join us on Monday, December 12th for a virtual presentation on Facilitating Book Discussions and a Guide to the Long Island Reads 2023 Selection. One hour of Professional Development credits will be available for participants. Register here: <https://portal.suffolklibrarysystem.org/facilitating-book-discussions-and-readers-guide-li-reads-2023-selection>

M.O.S.A.I.C.: Amber Gagliardi and Michelle Athanas reported: No report

Members-at-Large: Laurie Aitken and Jessica Giannetti reported: No report

Membership: Kelly Filippone reported: We currently have 278 members registered for RASD through the SCLA google form. A reminder that beginning in January 2023, SCLA will implement fees for membership.

New Adults: Alex Cranshaw and Andrew Mihopoulos reported: No report

Newsletter (Ramblings): Sean Walls reported:

The next issue of *Ramblings* will go out on December 30th, 2022, with a submission deadline by December 16th, if you'd be so kind. As always, you may email me your submissions at swalls@smithlib.org or you can add them to [this](#) document. Still looking for profiles too, so please send me one!

Outreach Committee: Alicia Collumbell reported:

The Outreach Committee is pleased to report that the SLEOA award for 2021-2022 is being awarded to the Sayville Library for their outstanding work throughout the year. Thank you to all of the applicants who submitted for their libraries, it was a tough choice this year with so many wonderful events and applications put forth! Sayville Library will be notified via the email provided in their application and a certificate will be sent to them.

I will also share a blurb for Wonda to post as well as an email to the SCLA Listserv to congratulate Sayville on their accomplishment!

The December meeting of the Outreach Committee, originally planned for December 12, 2022 at 10am via Zoom is canceled due to low interest. The option of hosting a meeting the following Monday (12/19) is being considered. An update will go out by the end of the week.

Wishing a lovely luncheon for all today, it is unfortunate I cannot be with you all! This has been a transition year for the Outreach Committee, with many changes and hiccups. Hopefully, 2023 will allow us to move forward with our new meeting days/ times and with renewed interest from the many librarians RASD serves. Thank you and happy holidays!

PR & Marketing: Jo-ann Carhart and Joan Cook and Jim Garvey reported: Jim thanked Jo-Ann Carhart and Joan Cook for chairing and co-chairing the committee.

Reader's Advisory: Azuree Agnello reported: Our next meeting is Thursday, January 26 at 10 am at SCLS with a hybrid meeting option. Our topic is: Debut Authors.

Web Page: Wonda Miller reported: No report

New Business: None

Old Business: None

The meeting was closed at 2:35 PM

Respectfully submitted,
Mary McNulty

2022 RASD Board Meeting Schedule

Date	Location and Time
Tuesday, January 4, 2022	Virtual Meeting, 10:00am
Tuesday, February 1, 2022	Virtual Meeting, 10:00am
Tuesday, March 1, 2022	Virtual Meeting, 10:00am
Tuesday, April 5, 2022	Virtual Meeting, 10:00am
Tuesday, May 3, 2022	Virtual Meeting, 10:00am
Tuesday, June 7, 2022	Virtual Meeting, 10:00am
NO JULY MEETING	-
NO AUGUST MEETING	-
Tuesday, September 6, 2022	Virtual Meeting, 10:00am
Tuesday, October 4, 2022	Virtual Meeting, 10:00am
Tuesday, November 1, 2022	Virtual Meeting, 2:00 PM
Annual RASD Luncheon Tuesday, December 6, 2022	2:00-4:00 pm

(Subject to change)