



REFERENCE & ADULT SERVICES DIVISION

A DIVISION OF THE SUFFOLK COUNTY LIBRARY ASSOCIATION

Board Meeting Minutes
January 3, 2023
Suffolk Cooperative Library System, Bellport, New York 11719

The meeting was called to order at: 10:05 AM

Members Present: Kelly Filippone, Sal Filosa, Mary McNulty, Patricia Cruz, Valerie, Amber Gagliardi, Alicia Columbello, Wonda Miller, Jim Garvey, Lauren McDermott, Adam Zoffranieri, Valerie Harrison

Excused Members: Nicole Berroyer

Kelly Filippone made a motion to approve the minutes. The motion was seconded by Alicia and Wonda.

President's Report: Kelly Filippone reported: Introduced new members, Patricia, Valerie, Lauren. Motion to appoint Valerie as treasurer, seconded by Alicia, motion passed.

Meeting dates for 2023 are updated, will be first Tues at 10, will be virtual until March at least.

LI Library Conference, two program proposals, \$200 payment for speaker. Late program proposal discussed.

December SCLA meeting: membership fees going into effect in January, set up on Wild Apricot. Outlook emails coming through as attachments.

Treasurer's Report: Valerie Harrison reported:

The following Treasurer's Report is for **December 2022**. The **opening balance** for December 2022 was \$3,590.19. **Total revenues** were \$621.84 (\$190.00 in checks for the RASD 2022 Luncheon, \$60.00 in cash for the RASD 2022 Luncheon, \$76.00 in raffle cash from the RASD 2022 Luncheon, and \$295.84 in credit card payments from the RASD 2022 Luncheon). **Total expenses** were \$708.94 (\$480.00 for the RASD Annual Luncheon and \$228.94 for RASD programs). The **closing balance** for December was \$3,503.09.

Outstanding Expenses: (submitted to SCLA): \$0.00

Approved Expenses: (NOT YET submitted to SCLA): \$200.00 speaker fee for the 2023 LILC (Growing a Seed Library speaker).

Deposits: (NOT YET submitted to SCLA): \$15.00 check from PJEF Library for the 2022 RASD Luncheon.

Career & Business Reference Services Committee (C&B): Nicole Berroyer and Alex Blend reported: The next meeting will be in February. The specifics are still being decided.

Emerging Technologies: Nicole Rambo reported: No further conversation about that committee, tabled until March

Health Concerns: Stephanie DiChiara and Karen Sonessa reported: no report

Local History: Caren Zatyk and Kelly Filippone reported: meeting on December 8, no next meeting date yet, planning for beginning of this year

Long Island Reads: Mara Zonderman reported: no report

M.O.S.A.I.C.: Amber Gagliardi and Michelle Athanas reported: Next meeting January 18, at 10 AM, in person at SCLS, having Stefan O'Hare with new programs, roundtables of literacy services and citizenship services

New Adults: Alex Cranshaw and Andrew Mihopoulos reported: no report

Outreach Committee: Alicia Collumbell reported:

The Outreach Committee will have an upcoming spring meeting in accordance with our annual schedule - April 10th, 2023 @ 10am. In person versus Zoom has not been determined. I will be sending out a survey to known committee participants to see what types of topics, programs or other needs could be better addressed by our RASD committee during this year. Thanks!

PR & Marketing: Jim Garvey and Christine Lyons reported:

At the December 6, 2022 RASD meeting, the PR and Marketing Committee recognized outgoing Chair Jo-Ann Carhart and Co-chair Joan Cook for their many years of service to the Committee, RASD, and SCLA.

Incoming Chair Jim Garvey and Co-chair Christine Lyons are in the planning stages to hold their first meeting on the topic of the Suffolk Library Marketing Award (SLMA). We are currently targeting a late February event via Zoom, with the traditional agenda of a roundtable review of the 2022 SLMA winning entries. We hope to have representatives of all winning libraries participating with an overview of their programs.

Reader's Advisory: Azuree Agnello reported: no report

Appointed Position Reports:

Historian: Adam Zoffranieri reported: Digitization is ongoing for past RASD materials. Send materials to azoffranieri@cshlibrary.org.

Member-at-Large: Jessica Giannetti and Lauren McDermott reported: Nothing to report but excited to work with us all and be at future meetings

Membership: Kelly Filippone reported: no number of updated members, keep an eye out to see how we will move forward tracking membership, will update.

Newsletter (Ramblings): Sean Walls reported: no report

Web Page: Wonda Miller reported: doing some new year updates, dates of meetings, make sure all officers are correct, has a meeting to publicize send to wmiller@johnjermain.org.

New Business: New roster to be sent out

Old Business:

The meeting was closed at: 10:45 AM

Respectfully submitted,
Mary McNulty

2023 RASD Board Meeting Schedule

Date	Location and Time
Tuesday, January 3, 2023	Virtual Meeting, 10:00AM
Tuesday, February 7, 2023	Virtual Meeting, 10:00AM
Tuesday, March 7, 2023	Virtual Meeting, 10:00 AM
Tuesday, April 4, 2023	TBA
No May Meeting, LI Library Conference May 11, 2023	-
Tuesday, June 6, 2023	TBA
NO JULY MEETING	-
Tuesday, August 8, 2023	TBA
Tuesday, September 5, 2023	TBA
Tuesday, October 3, 2023	TBA
Tuesday, November 7, 2023	TBA
Annual RASD Luncheon Date TBA	2:00 pm meeting, 2:00-4:00 pm luncheon

(Subject to change)