



REFERENCE & ADULT SERVICES DIVISION

A DIVISION OF THE SUFFOLK COUNTY LIBRARY ASSOCIATION

Board Meeting Minutes
February 7, 2023
Suffolk Cooperative Library System, Bellport, New York 11719

The meeting was called to order at: 10:02 AM

Members Present: Amber Gagliardi, Andre Mihopulos, Christine Lyons, Jessica Gianetti, Wonda Miller, Alicia Columbell, Jim Garvey, Mary McNulty, Kelly Filippone, Valerie Harrison, Nicole Berroyer, Sean Walls, Lauren McDermott, Adam Zoffranieri

Excused Members: Caren Zatyk, Sal Filosa, Stephanie DiChiara, Karen Sonessa, Patricia Cruz

Kelly Filippone made a motion to approve the minutes. The motion was seconded by Nicole Berroyer and Alicia Columbell.

President's Report: Kelly Filippone reported: Went to SCLA meeting, and membership is now live. All board members are expected to have an active membership. SCLA is looking into getting a Canva account to make program flyers. SCLA also told the divisions to try to plan programs for January 2024 so the calendar isn't sparse at that time.

Programs will only be free for SCLA members starting in March.

\$500 for each division is allocated from the SCLA general account. The Listserv problems with Outlook discussed at the last meeting have now been fixed.

LI Library conference proposals submitted, two from RASD were accepted. LI Library conference was discussed - whether RASD has guaranteed program spots, and whether to spend more money to get a more prominent speaker.

RASD is waiting for confirmation of a table at the conference. Members-at-large (previously 3, now 2). Should we add a 3rd? -was discussed, would be helpful.

Treasurer's Report: Valerie Harrison reported:

The following Treasurer's report is for **January 2023**. The **opening balance** for January 2023 was \$3,503.09. **Total revenues** were \$15.00 (Check from PJEF Lib from 2022 RASD Luncheon). Total expenses were \$0.00. The **closing balance** for January was \$3,518.09.

*We are waiting on one more \$15.00 check from the 2022 RASD Luncheon from HHHL.

Career & Business Reference Services Committee (C&B): Nicole Berroyer and Alex Blend reported: Our next meeting is scheduled for Tuesday, February 14 at 2:30 pm and will be held at Middle Country Public Library. Robert Kratzke of BESTech Solutions will present ways librarians can increase productivity and collaboration using Microsoft 365. Get an overview of Microsoft's popular Office Suite and learn how to work smarter, not harder, by automating your processes. Also, learn how to utilize the great collaboration features available via the Cloud to help manage your various documents, files, and more!

Emerging Technologies: Nicole Rambo reported: No report

Health Concerns: Stephanie DiChiara and Karen Sonessa reported: Our next meeting is scheduled for Thursday, February 16 at 3:00pm and will be held via Zoom. We will be discussing possible health topics for this year's guide. The meeting is open to anyone interested in joining the committee. Please reach out to Stephanie or Karen if you'd like to attend.

Local History: Caren Zatyk and Kelly Filippone reported: We do not have an update at this time. Our next meeting date will be scheduled soon.

Long Island Reads: Mara Zonderman reported: No report

M.O.S.A.I.C.: Amber Gagliardi and Michelle Athanas reported: working on picking March meeting date and working on breakfast. They are discussing whether to do a presentation that was not accepted by the LI Library conference, or something else. Attendance has been down, even though new people have been added, none of them can make it to the meetings. They are looking for ideas to get people to come to meetings.

New Adults: Alex Cranshaw and Andrew Mihopoulos reported: New podcast to be recorded. Also a new survey of New Adult services in Suffolk County Libraries will go out shortly.

Outreach Committee: Alicia Collumbell reported: Low attendance is also a problem for them. They are working on a date for the April meeting, which may be joint with the Career and Business committee. Their program for LI Library Conference was accepted

PR & Marketing: Jim Garvey and Christine Lyons reported:

For our first event this year, we are now targeting a March event via Zoom, with the topic of a roundtable review of the 2022 SLMA winning entries. We hope to have representatives of all winning libraries participating with an overview of their programs.

We are also looking at the schedule for the 2023 SLMA Award competition, and may consider moving the deadlines up a little earlier (possibly late August) to facilitate the timing of judging and logistics for the award announcement in October.

Reader's Advisory: Azuree Agnello reported: No report

Appointed Position Reports:

Historian: Adam Zoffranieri reported: Digitization is ongoing for past RASD materials. Send materials to azoffranieri@cshlibrary.org

Member-at-Large: Jessica Giannetti and Lauren McDermott reported: No report

Membership: Kelly Filippone reported: We currently have 111 RASD members. As I said earlier, all Board members and committee chairs should have active SCLA and RASD memberships. Please let me know if you have any questions about joining. Access to signup software is a problem, cannot see who is signed up or not

Newsletter (Ramblings): Sean Walls reported: The next issue of Ramblings will go out on March 31st, 2023, with a submission deadline of March 17th, if you'd be so kind. As always, you may email me your submissions at swalls@smithlib.org or you can add them to [this](#) document. Still looking for profiles too, so please send me one!

Web Page: Wonda Miller reported: Web page is up to date, if you need attendance list for programs, it is under resources. If anyone has program to post, please send to wmiller@johnjermain.org

New Business:

Old Business:

The meeting was closed at: 10:39 AM

Respectfully submitted,
Mary McNulty

2023 RASD Board Meeting Schedule

Date	Location and Time
Tuesday, January 3, 2023	Virtual Meeting, 10:00AM
Tuesday, February 7, 2023	Virtual Meeting, 10:00AM
Tuesday, March 7, 2023	Virtual Meeting, 10:00 AM
Tuesday, April 4, 2023	TBA
No May Meeting, LI Library Conference May 11, 2023	-
Tuesday, June 6, 2023	TBA
NO JULY MEETING	-
Tuesday, August 1, 2023	TBA
Tuesday, September 5, 2023	TBA
Tuesday, October 3, 2023	TBA
Tuesday, November 7, 2023	TBA
Annual RASD Luncheon Date TBA	2:00 pm meeting, 2:00-4:00 pm luncheon

(Subject to change)

